

# New Construction Project Screening Form

January 1 through December 31, 2025

**DIRECTIONS:** Please save a copy of this form to your computer by selecting "FILE/SAVE AS" before entering text and numbers. Then fill in your information electronically and select "SAVE." Note that this form requires the current Adobe Reader® version to function properly. Download the most recent version of Adobe Reader® at <https://get.adobe.com/reader/>.

**BEFORE YOU BEGIN:** The energy efficiency team will use this form to determine your eligibility for the New Construction offering. Once you submit this form, the energy efficiency team will evaluate your project description and send you a New Construction Incentive Application so you can apply for incentives. You can email your completed form to [BusinessEE@ComEd.com](mailto:BusinessEE@ComEd.com) or call **855-433-2700** for assistance.

## SECTION 1: Contact Information

Primary Contact Name:	Primary Contact Title:
Organization/Company Name:	Primary Contact Phone #:
Primary Contact Email:	

## SECTION 2: Design Team Lead (if different from above)

Design Lead Name:	Design Lead Title:
Organization/Company Name:	Design Lead Phone #:
Design Lead Email:	

## SECTION 3: Project Information

Project Name:	Building Area (minimum 5,000 sq. ft.):		
Account Number (if applicable):	Electric Choice ID Number (optional):		
Address:	City:	State:	ZIP Code:
Primary Building Type (select all that apply):			
<input type="checkbox"/> Education <input type="checkbox"/> Hospital/Healthcare <input type="checkbox"/> Hospitality <input type="checkbox"/> Industrial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Office <input type="checkbox"/> Retail/Service <input type="checkbox"/> Dry Warehouse <input type="checkbox"/> Refrigerated Warehouse <input type="checkbox"/> Other:			
Eligible Project Type (select one):			
<input type="checkbox"/> Major Renovation <input type="checkbox"/> Addition/Expansion <input type="checkbox"/> New Construction			
Public Sector Project: <input type="checkbox"/> Yes <input type="checkbox"/> No			

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## SECTION 3: Project Information, Continued

Estimated Design Completion Date:	Estimated Permit Date:
Estimated Project Start Date:	Estimated Project Completion Date:
Natural Gas for Building (select one):    Nicor Gas    Peoples Gas    North Shore Gas    Other:	
Certification Being Sought (i.e. LEED™, ENERGY STAR®, etc.):	
Preliminary Drawings or Scope of Work Documents available?    Yes    No	

## SECTION 4: Project Description

Please provide the following information about your project to the best of your ability. You do not have to complete every field, but the more information that you share with us, the better we can assist you with your project.

All-Electric Building?    Yes    No	Probability the project will happen (%):
What is the current phase of your project?	
Pre-Design    Schematic Design    Design Development    Construction Documentation    Equipment Purchased	
If in design development phase, how complete is your design? (%):	

## SECTION 5: Project Scope

Provide an overview of the project you are working on. Detail specifics like what equipment is being replaced and/or installed, construction or renovation plans, or any other relevant details, as applicable. Please provide as much information about your project as possible for our screening review team. The more information that is provided, the better we can assist you with your project.