



PUBLIC BUILDING COMMISSION
MINUTES OF THE ADMINISTRATIVE OPERATIONS COMMITTEE MEETING
APRIL 1, 2025

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The Administrative Operations Committee of the Public Building Commission of Chicago held a meeting on April 1, 2025, at 1:00 p.m., at the Richard J. Daley Center, 2nd floor Boardroom. The meeting was live streamed.

The following Committee members were present:

Chairman Jose Maldonado
 Commissioner Arnold Randall

Also present:

Ray Giderof, Executive Director

Anne Fredd
 James Borkman
 Patrice Doyle
 Rudy Manning (remote)
 Bryant Payne (remote)
 Frank Rico
 Tanya Foucher-Weekley
 Mary Pat Witry

The reading of the minutes of the Administrative Operations Committee meeting held on March 5, 2025, which was previously distributed, was dispensed with. Upon motion duly made and seconded, the minutes were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented.

The Director of Procurement provided a recommendation of the appointment of Milhouse Engineering and Construction, Inc. to provide Engineer of Record Services for the Chicago Department of Transportation Shoreline Restoration (67th – 75th) Feasibility Study.

The team reviewed the PBC's AOR and EOR Letters of Interest and Qualifications (LIQ) Database, comprised of 137 Architects and 72 Engineers. Following review, Milhouse Engineering and Construction, Inc., a Minority Owned Business Enterprise, was selected based on their recent relevant experience and knowledgeable staff who understand the importance of public engagement and outreach in the process. The Milhouse team has successfully executed similar projects and is committed to partnering with WSP USA on the project. Milhouse Engineering and Construction, Inc. will perform the work under their existing Task Order based Master Agreement with the PBC.

Commissioner Randall asked if there will be additional details regarding the project and stated this is a long overdue project. The Executive Director stated the Chicago Department of Transportation agrees with the recommendation.

The Director of Procurement provided a recommendation to approve an amendment for Synapse to revise the Scope and Compensation for IT support and services associated with the migration of the PBC's website hosting services. There is no change to the term or dollar value to the agreement. Synapse is working on various tasks for the PBC, and this amendment allows them to take on website hosting duties.

The AO Committee accepted the reports provided by the Director of Procurement.

The Executive Director reported on one Field Order above the reporting threshold. The full Field Order Report is listed below:

Kenwood Academy Link and Mechanical Project/ General Contractor / C1602R F.H Paschen, S.N. Nielsen & Associates, LLC / Original Contract Value: \$9,985,000.00 / Approved Change to Date: \$0.00 / Revised Contract Value: \$9,985,000.00.

008 3/13/2025 \$25,410.00 Provide labor, material and equipment associated with revisions to the structural gridline plan in the Architectural and Structural drawings.

The Executive Director reported on regular reports, development status and other matters.

On March 25, 2025, the PBC and its partners at the Chicago Park District and the 27th Ward Aldermanic Office hosted a community meeting regarding the Kells (George) Park Fieldhouse Project at the Richard M. Daley Branch Library located at 733 N. Kedzie Avenue. Residents were able to learn more about the fieldhouse project and engage with the project team. The Design Architect attended the meeting. On April 3, 2025, the PBC will host a pre-submission conference for Design-Build Services and a site visit for the project. Phase 1 submissions for the project are due on April 16, 2025.

On March 26, 2025, the PBC attended the 31st Annual Membership Awards Reception hosted by the African American Contractors Association, an Assist Agency to the PBC. By continuing to work closely with the Assist Agencies, the PBC enhances partnerships with minority and women owned firms to increase awareness regarding available opportunities.

On March 27th, the PBC was honored to participate in the City of Chicago's Construction Summit held at the UIC Forum. The Construction Summit was a well-attended event and a great networking opportunity for the PBC, contractors, vendors and suppliers.

On April 1, 2025, the PBC with partners from CDOT, the Department of Water Management and the 15th Ward Aldermanic office, will host a community meeting at the Evangelical Church Winning All (ECWA), located at 5644 South Oakley. The meeting is regarding the Works Progress Administration (WPA) Street Reconstruction Project located at; South Oakley Avenue / West Garfield Boulevard and South Oakley Avenue / West 58th Street. The event allows the PBC to introduce the Project team and provide the scope, logistics, and anticipated schedule for the community.

On April 10, 2025, and April 14, 2025, the PBC will host virtual community hiring events for the Chicago Department of Transportation Street Reconstruction Projects. The virtual events are held in addition to in-person events, to provide a unique platform for job seekers to apply for work.

On April 17, 2025, the PBC will host the sixth quarterly Assist Agency Conference at the PBC. The Assist Agency events are paramount to the PBC's mission of informing small, minority and/or women-owned businesses to upcoming opportunities.

On May 21, 2025, the PBC will host the 2nd Annual PBC Connection Session, at Malcolm X College. This event focuses on upcoming opportunities and doing business with the PBC. The PBC is planning on-site networking with the PBC's pre-qualified General Contractors, Pre-Approved Job Order Contracting firms, MBE/WBE firms, subcontractors, vendors, suppliers and Assist Agencies. Dawson Technical Institute administrators and students will be invited and will have a chance to meet face-to-face with contractors to discuss employment opportunities.

The AO Committee accepted the reports from the Executive Director.

The meeting was adjourned.