

# PUBLIC BUILDING COMMISSION of Chicago

Mayor Brandon Johnson

Chairman

Ray Giderof

**Executive Director** 



## **HOUSEKEEPING ITEMS**

#### While we wait...

## Please MUTE your computers and/or cellphones

Press \*6 to unmute (if asked to speak)

### Please CHANGE your screen name

Use 'Your Name (Company Name (or Initials))
 EXAMPLE: Patricia Montenegro (PBC)

### Please ADD your name to Chat

Use 'Your Name|Company Name (or Initials)'
 EXAMPLE: Patricia Montenegro (PBC)

## Please WAIT for Q&A to ask questions

- Q&A session will be at the end of each meeting
- Feel free to use the 'Chat' feature





# Forest Preserve District of Cook County Metal Buildings – McGinnis Field Station C1613

Pre-Bid and Technical Review Meeting
January 7, 2025 at 11:00am



# AGENDA

Introductions

Procurement Details

Compliance Details

Technical Review

Q&A





# INTRO

PBC

FPDCC & Partners

General Contractors

Sub-Contractors/Suppliers





## PROJECT OVERVIEW

## **Project Locations**

13700 110<sup>th</sup> Avenue Orland Park, Illinois 60467

# **General Scope of Work:**

The program includes the construction of a new Metal Building for vehicle and storage use. The project also includes the removal of the existing shed, minor renovations at existing Field Station and Lab buildings, site improvements, and upgrade existing electrical service.

Contractor will be required to prepare a Phasing and Logistics Plan within 30 days of issuance of NTP for review and approval by FPDCC and PBC, prior to the mobilization and commencement of any Work.

## PROJECT OVERVIEW

# **Time of Completion**

Milestone Descriptions	Milestone Dates
Schedule Milestone #1: Permitting, Mobilization, Site Control, and Submittal Preparation	3/31/2025
Work may not commence sooner than February 11, 2025	
Substantial Completion: New Metal Building + Renovations at Field Station + Associated Site Improvements	10/31/2025
Work may not commence sooner than April 1, 2025	
Schedule Milestone #2: Associated Renovations at Existing Lab Building + Associated Site Improvements	10/31/2025
Work may not commence sooner than April 28, 2025	

# **Liquidated Damages**

- \$1,500.00 per day For failure to achieve Substantial Completion
- \$500.00 per day For failure to achieve Schedule Milestone Date(s)



## **AVAILABILITY OF DOCUMENTS**

## **PBC Current Opportunities Page**

https://www.pbcchicago.com/opportunities/fpdccmetalbuildingsmcginnis/

#### **Online Planroom**

Cross Rhodes Print & Technologies Planroom

#### **Printer Contact Information**

Cross Rhodes Reprographics, Inc. d/b/a Cross Rhodes Print & Technologies

50 Eisenhower Lane North

Lombard, Illinois 60148

Contact Name: Kristy Weber

Telephone Number: (630) 963-4700

E-Mail: <u>orders@x-rhodes.com</u>

#### BOOK 1

- Introduction
- · General Project Overview
- Submission Requirements

#### HIGHLIGHTS

- Bid Form
- MBE/WBE/EEO Goals
- Community Area Map

### BOOK 2

Conditions for Contracts

#### BOOK 3

Technical Specification:

+ CONSTRUCTION DRAWINGS



### **AVAILABILITY OF DOCUMENTS**

# **Assist Agencies**

https://www.pbcchicago.com/doing-business/assist-agencies/



### PUBLIC BUILDING COMMISSION OF CHICAGO'S ASSIST AGENCIES

Assist Agencies are comprised of Chamber of Commerce and Not-for-Profit agencies that represent the interests of small, minority- and/or women-owned businesses. If your agency would like to be added to the PBC's Assist Agencies list, please send an email to patricia montenegro@cityofchicago.org.

#### African American Contractors Association

PO Box #19670 Chicago, IL 60619 Omar Shareef 312-915-5960 aacanaflassoc@gmail.com www.aacanatl.org

#### Chatham Business Association: Small Business Development, Inc.

800 E 78th St Chicago, IL 60619 Melinda Kelly (773) 994-5006 melindakelly@cbaworks.org cbaworks.org

#### Chicago Urban League

4510 S Michigan Ave, 3rd Floor Chicago, IL 60653 Kelly Evans (773) 451-3547 kevans@chiul.org chiul.org

#### Construction Business Development Center at Prairie State College

202 S Halsted St Chicago Heights, IL 60411 Cathy Svetanoff (708) 709-3568 csvetanoff@prairiestate.edu prairiestate.edu

#### Hispanic American Construction Industry Association

Associated St. #415
Chicago, IL 60661
Nette Trevino
(312) 575-0389
itrevino@haciaworks.org
haciaworks.org

#### South Shore Chamber, Inc.

1750 E 71st St
Chicago, IL 60649
Tonya Trice
(773) 955-9508
ttrice@southshorechamberinc.org

#### Women's Business Development Center

8 S Michigan Ave, #400 Chicago, IL 60603 Donna Beasley (312) 853-3477 dbeasley@wbdc.org wbdc.org

Last Updated: 4/16/2024 4:22 PM

#### Black Contractors United

155 North Michigan Avenue Suite 300 Chicago, IL 60601 Shynetta Dockery 773-617-5672

bcu@blackcontractorsunited.com blackcontractorsunited.com

#### Chicago Cook Workforce Partnership

69 W Washington Street Suite 2860 Chicago, IL 60602 Marissa Lewis mlewis@chicookworks.org (312) 603-0200 chicookworks.org

#### Chicago Women in Trades

2444 W 16th St Chicago, IL 60608 Jayne Vellinga (312) 942-1444 jvellinga@cwit2.org chicagowomenintrades2.org

#### Federation of Women Contractors

4210 W Irving Park Rd Chicago, IL 60641 Jaemie Neely (312) 360-1122 info@fwochicago.com fwochicago.com

#### Illinois Black Chamber of Commerce

411 Hamilton Blvd, #1404 Peoria, IL 61602 Larry hory & Kenyatta Fisher (309) 740-4430 larryivory@illinoisblack.chamber.org, kfisher@ilbcc.org illinoisblack.chamber.org



#### CANDO Corporation

1633 S Michigan Ave Chicago, IL 60615 LaVerne Hall (312) 488-9338 LHall@candocorp.net

#### Chicago Minority Supplier Development Council

216 W Jackson Boulevard Suite 600 Chicago, IL 60606 Debra Jennings-Johnson (312) 755-8880 info@ChicagoMSDC.org chicagomsdc.org

#### ConstructConnect

3825 Edwards Road, #800 Cincinnati, OH 45209 Amanda Beyer (513) 458-5837, Extension 5108336 amanda\_beyer@constructconnect.com ConstructConnect.com

#### HIRE360 Chicago

2301 S Lake Shore Drive Lakeside Center, Chicago, I. 60616 Deborah Whitaker (312) 575-2500 dwhitaker@hire360chicago.com bids@hire360chicago.com

#### Rainbow/PUSH Coalition

930 E 50th St Chicago, IL 60615 John Mitchell (773) 256-2766 jmitchell@rainbowpush.org rainbowpush.org

#### U.S. Minority Contractors Association

1250 Grove Ave, #200
Barrington, L. 60010
Larry Bullock
(847) 852-5010
larry.bullock@usminoritycontractors.org
usminoritycontractors.org

#### Women Construction Owners & Executives

308 Circle Ave Forest Park, IL 60130 Mary Kay Monaghan (708) 366-1250 mkm@mkmservices.com wooeusa.org

# **TECH REVIEW MEETING**

# **Date/Time**

January 7, 2025 at 11:30 a.m.

(Immediately following this meeting)

# SITE VISIT

None has been scheduled.

# **Notwithstanding**

• Failure of the Bidders to become familiar with the Project shall not relieve or alter the Bidder's responsibility for completing the Work as required by the Contract Documents.



# REQUEST FOR INFORMATION (RFI'S)

## Submit in writing, via email to:

#### **Sole Point of Contact**

Patricia Montenegro, Contract Officer

patricia.montenegro@cityofchicago.org

#### **Deadline**

Current: Tuesday, January 14, 2025 by 4:00 p.m.

#### **Addenda**

One pending



# BID DUE DATE/TIME

# **Due Date/Time**

Wednesday, January 22, 2025 at 11:00 a.m.

(Subject to Change via Addendum)

# **Virtual Meeting Details**

**NOTE:** The Bid Opening will be streamed **LIVE** and will be **RECORDED** and **AVAILABLE** on our website for viewing on PBC's Home Page <u>www.pbcchicago.com</u> and on the Current Opportunity page for this project found here:

https://www.pbcchicago.com/opportunities/fpdccmetalbuildingsmcginnis/



# BID SUBMISSION REQUIREMENTS

#### **Electronic Submission**

- One complete copy of bid document
- Original Signatures (blue ink) or Digital Signature
- Include Bid Bond
- Include Master Bid Form (Master Bid Tab and Award Criteria sheet) in EXCEL and PDF format separately within email
  - NOTE: The pdf documents should be searchable PDF form and not a scanned copy.
- Email to: <u>PBC-procurement@cityofchicago.org</u> <u>AND</u> <u>patricia.montenegro@cityofchicago.org</u>

## **If Hardcopy Submission Needed**

Bidders who are unable to submit their bids electronically may request instruction for submitting a "hard copy" of their bid in writing to the Contract Officer: Patricia Montenegro at: <a href="mailto:patricia.montenegro@cityofchiago.org">patricia.montenegro@cityofchiago.org</a>



## PRE-AWARD MEETING

# **Date/Time**

Monday, January 27, 2024 at 2:00 p.m. (Virtual) (Subject to Change via Addendum)

# **NOTICE OF AWARD**

# **Anticipated Schedule**

- Anticipated release of the Notice of Award (NOA) is February 2025 following the PBC Board of Commissioners Meeting
- Successful General Contractor will be required to provide compliant Certificate of Insurance and Payment and Performance Bond within <u>7 days</u> of NOA issuance





# **Budget, Staffing, and Additional Requirements**

- Estimated Construction Budget (Book 1, Page 4) \$1,600,000 \$1,900,000
- Mandatory Project Staffing Requirements (Book 1, Page 5)
- Scheduling Software Requirements (Book 1, Page 5)
- Liquidated Damages (Book 1, Page 6)
- Prevailing Wage Rates (Book 1, Page 6 and Page 39)
- Contractor Trade Requirements (if applicable) (Book 1, Page 22)



# **Joint Venture Opportunities**

- Schedule B Joint Venture Affidavit
- (Book 1, Page 24)
  - ❖ JV Agreement
  - Certification Letter



#### SCHEDULE B - Joint Venture Affidavit (1 of 3)

This form is not required if all joint venturers are MBE/Non-MBE or WBE/Non-WBE firms. In such case, however, a written joint venture agreement among the MBE/Non-MBE or WBE/Non-WBE firms should be submitted. Each MBE/WBE joint venturer must also attach a copy of their current certification letter.

A. Name of joint venture

В.

D.

F. G.

Add	dress of joint venture	
Pho	one number of joint venture	
lde	ntify the firms that comprise the joint venture	
1.	Describe the role(s) of the MBE/WBE firm(s here be shown as under the responsibility of	s) in the joint venture. (Note that a "clearly defined portion of work" must of the MBE/WBE firm.)
2.	Describe very briefly the experience and bu	usiness qualifications of each non-MBE/WBE joint venturer.
Nat	ture of joint venture's business	
Pro	vide a copy of the joint venture agreement.	
Ow	nership: What percentage of the joint venture	is claimed to be owned by MBE/WBE?%
Spe	ecify as to:	
1.	Profit and loss sharing	%
2.	Capital contributions, including equipment	%
3.	Other applicable ownership interests, include control.	ding ownership options or other agreements which restrict ownership or

## THE BID FORM

BID FORM (For Electronic Submission Only)			
LINE	DESCRIPTION		AMOUNT
1	Base Work Only		
2	Commission's Contract Contingency	\$	60,000.00
3	Site Work Allowance	\$	25,000.00
4	TOTAL BASE BID (equals Line 1 + 2 + 3)	\$	85,000.00
5	TOTAL AWARD CRITERIA FIGURE (based on Line 4)	\$	85,000.00

Enter figure
HERE

The TOTAL will automatically populate HERE



## THE BID FORM - ADDT'L INFO

	SURETY INFORMATION (Provide Legal Name and address of Surety)
Name:	
Address:	
	BIDDER'S INFORMATION
Firm Name:	
Date:	

**Enter your Surety & Firm Information HERE** 



AWARD CRITERA FIGURE FORMULA (For Electronic Submission Only)	
	FORMULA
Line 1. (Based on Total Base Bid)	\$85,000.00
Line 2. Minority Journeyman (Maximum figure 0.70)	
Line 3. Multiply Line 2 by Line 1 by 0.04	\$0.00
	\$85,000.00
Line 4. Minority Apprentice (Maximum figure 0.70)	
Line 5. Multiply Line 4 by Line 1 by 0.03	\$0.00
	\$85,000.00
Line 6. Minority Laborer (Maximum figure 0.70)	\$65,000.00
Line 7. Multiply Line 6 by Line 1 by 0.01	\$0.00
and 1. Hottpy and 0 by and 1 by 0.01	\$0.00
	\$85,000.00
Line 8. Female Journeyman (Maximum figure 0.15)	
Line 9. Multiply Line 8 by Line 1 by 0.04	\$0.00
	\$85,000.00
Line 10. Female Apprentice (Maximum figure 0.15)	
Line 11. Multiply Line 10 by Line 1 by 0.03	\$0.00
Line 40. Ferrale Laborer (Marinero Ferra 0.45)	\$85,000.00
Line 12. Female Laborer (Maximum figure 0.15) Line 13. Multiply Line 12 by Line 1 by 0.01	\$0.00
Line 13. Muliiphy Line 12 by Line 1 by 0.01	\$0.00
	\$85,000.00
Line 14. Total of Lines 3, 5, 7, 9, 11, and 13	\$0.00
Line 15. Total Award Criteria	\$85,000.00
TOTAL AWARD ORITORIA (Live 45)	605.000.00
TOTAL AWARD CRITERIA (Line 15)	\$85,000.00

Enter figures
HERE

# AWARD CRITERIA FIGURE

The TOTAL will automatically populate HERE



## **BASIS OF AWARD**

### Basis of Award (Book 1, Page 10)

- Award will be made to the responsible Bidder submitting the Lowest Award Criteria Figure (LINE 5) and otherwise responsive to all the requirements of the Contract Documents.
- Firms are required to fill out the entire BID FORM to be considered responsive.
- The Commission reserves the right to reject any and all bids wherever such rejection is in the best interest of the Commission.
- Bids that the PBC considers to be materially unbalanced will be rejected.





# MBE/WBE PARTICIPATION

## **MBE/WBE Goals**

32% MBE/WBE, in the aggregate

## **MBE/WBE Certifications**

- City of Chicago
- Cook County

## **MBE/WBE Special Conditions**

Book 2, Article 23

#### **Compliance: Certification**

PBC ensures that only certified and experienced firms perform the required services.

MBE or WBE firms must be certified with the City of Chicago and/or Cook County to be counted as an MBE/WBE firm by the PBC.







## **Award Criteria Figure**

Maximum 70%

Minority Journeyworker,

Apprentice, and;

Laborer

Maximum 15%

Female Journeyworker,

Apprentice, and;

Laborer

# City Residency & Community Hiring

PBC encourages the creation of career opportunities for residents of a project's surrounding community areas, both in the construction trades as well as skilled and unskilled workers.

#### **Community hiring goal:**

**NOT APPLICABLE TO THIS PROJECT** 

City residency goal: at least 50% of project labor performed by residents of the city of Chicago



**NOT APPLICABLE TO THIS PROJECT** 

# Community Hiring MAP



# MBE/WBE COMPLIANCE

# **Documentation and Monitoring**

- B2Gnow: MBE/WBE Compliance monitoring
- Established Business, Manufacturers, Suppliers, and Brokers
- Schedule D
- Schedule C



### Schedule D

#### PUBLIC BUILDING COMMISSION OF CHICAGO

#### SCHEDULE D - Affidavit of General Contractor Regarding MBE/WBE Participation (1 of 2)

Name of Project:	
STATE OF ILLINOIS	} }SS
COUNTY OF COOK	}
In connection with the	above-captioned contract, I HEREBY DECLARE AND AFFIRM that I am the
Title and duly	authorized representative of
Name of Gen	eral Contractor whose address is
and that I have persona in the above-reference	, State of, ally reviewed the material and facts submitted with the attached Schedules of MBE/WBE participation d Contract, including Schedule C and Schedule B (if applicable), and the following is a statement of E/WBE firms will participate in this Contract if awarded to this firm as the Contractor for the Project.

Name of MBE/WBE Contractor  Type of Work to be Done in Accordance with Schedule C		Dollar Credit Toward MBE/WBE Goals		
	MBE	WBE		
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
	Total Net MBE/WBE Credit	\$	\$	
	Percent of Total Base Bid	%	%	

The General Contractor may count toward its MBE/WBE goal a portion of the total dollar value of a contract with a joint venture equal to the percentage of the ownership and control of the MBE/WBE partner.

#### PUBLIC BUILDING COMMISSION OF CHICAGO

#### SCHEDULE D - Affidavit of General Contractor Regarding MBE/WBE Participation (2 of 2)

The Undersigned will enter into a formal agreement for the above work with the above-referenced MBE/WBE firms, conditioned upon performance as Contractor of a Contract with the Commission, and will do so within five (5) business days of receipt of a notice of Contract award from the Commission.

Additionally, the Undersigned certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated any City or Sister Agency policy, codes, state, federal or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the Contractor becomes aware of such information, it must immediately disclose it to the Commission.

Name of Contractor (Print)	Signature
Date	Name (Print)
Phone	
IF APPLICABLE:	
BY:	
Joint Venture Partner (Print)	Signature
Date	Name (Print)
Phone/FAX	MBE WBE Non-MBE/WBE



### Schedule C

# PRESERVES

#### PUBLIC BUILDING COMMISSION OF CHICAGO

#### SCHEDULE C - Letter of Intent from MBE/WBE (1 of 2) To Perform As

#### Subcontractor, Subconsultant, and/or Material Supplier

Name of Project:		
Project Number:		
FROM:		
	MBE	_WBE
(Name of MBE or WBE)		
TO:		
(Name of Bidder) and Public Buil	ding Commission	of Chicago
The undersigned intends to perform work in connection with the	above-reference	d project as (check one):
a Sole Proprietor		_ a Corporation
a Partnership		_ a Joint Venture
The MBE/WBE status of the undersigned is confirm . In addition, in the case whe firm, a Schedule B, Joint Venture Affidavit, is provided.  The undersigned is prepared to provide the following described swith the above-named project.	ere the undersign	ed is a Joint Venture with a non-MBE/WBE the following described goods in connection
The above-described services or goods are offered for the follow Documents.	ring price, with ter	rms of payment as stipulated in the Contract

#### PUBLIC BUILDING COMMISSION OF CHICAGO

#### SCHEDULE C - Letter of Intent from MBE/WBE (2 of 2)

To Perform As

Subcontractor, Subconsultant, and/or Material Supplier

PARTIAL PAY ITEMS For any of the above items	s that are partial pay items,	specifically describe t	he work and subcontract	t dollar amount:
If more space is needed additional sheet(s).	to fully describe the MBE/	WBE firm's proposed	scope of work and/or p	ayment schedule, atta
SUB-SUBCONTRACTING				

% of the dollar value of the MBE/WBE subcontract will be sublet to non-MBE/WBE contractors.

% of the dollar value of the MBE/WBE subcontract will be sublet to MBE/WBE contractors.

\*If MBE/WBE subcontractor will not be sub-subcontracting any of the work described in this Schedule, a zero (0) must be filled in each blank above. If more than 10% percent of the value of the MBE/WBE subcontractor's scope of work will be sublet, a brief explanation and description of the work to be sublet must be provided.

The Undersigned (Contractor) will enter into a formal agreement for the above work with the Bidder, conditioned upon its execution of a contract with the Public Building Commission of Chicago, and will do so within five (5) working days of receipt of a notice of Contract award from the Commission.

Additionally, the Undersigned certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated any City or Sister Agency policy, codes, state, federal or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the Contractor becomes aware of such information, it must immediately disclose it to the Commission.

Y:	
Name of MBE/WBE Firm (Print)	Signature
Date	Name (Print)
Phone	
IF APPLICABLE: BY:	
Joint Venture Partner (Print)	Signature
Date	Name (Print) MBE WBE Non-MBE/WBE
Phone	MDE WOE NOII-MBE/WBE

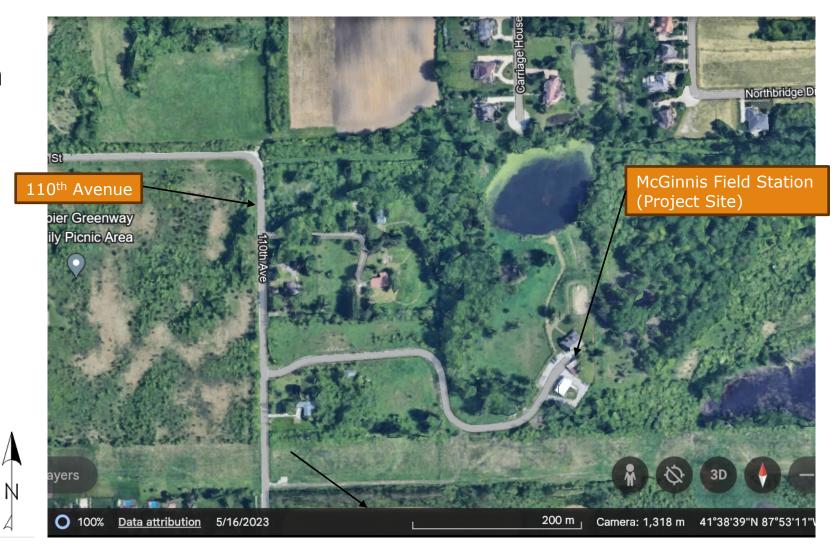
# PBC CONTACT





# **Project Location**

McGinnis Field Station 13700 S. 110<sup>th</sup> Ave. Orland Park, Illinois





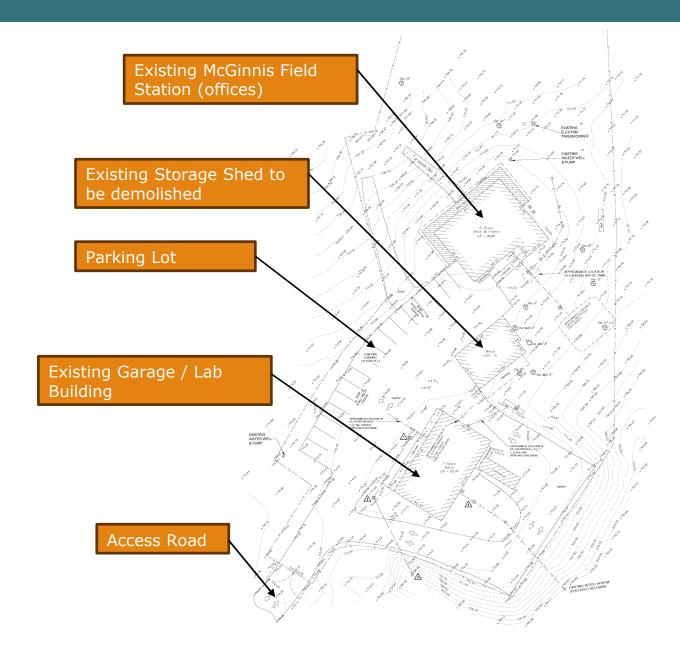
## **Site Overview**

#### Existing Conditions

- Existing Cook County Forest Preserve Facility
- Project site is secured by fence
- Existing electrical service to be upgraded
- Existing water service is well
- Existing sanitary service is septic field







#### Existing Conditions

- Existing Cook County Forest Preserve Facility
- Project site is secured by fence
- Existing 2-story McGinnis Field Station Office Building Scope –
   Selective Renovation to upgrade HVAC, lighting, & add new fire alarm system
- Existing Garage Building Scope Selective Renovation to upgrade HVAC, lighting, & add new fire alarm system
- Existing Storage Shed to be demolished to make way for new metal storage building







Existing McGinnis Field Station Office



**Existing Storage Shed Structure** 



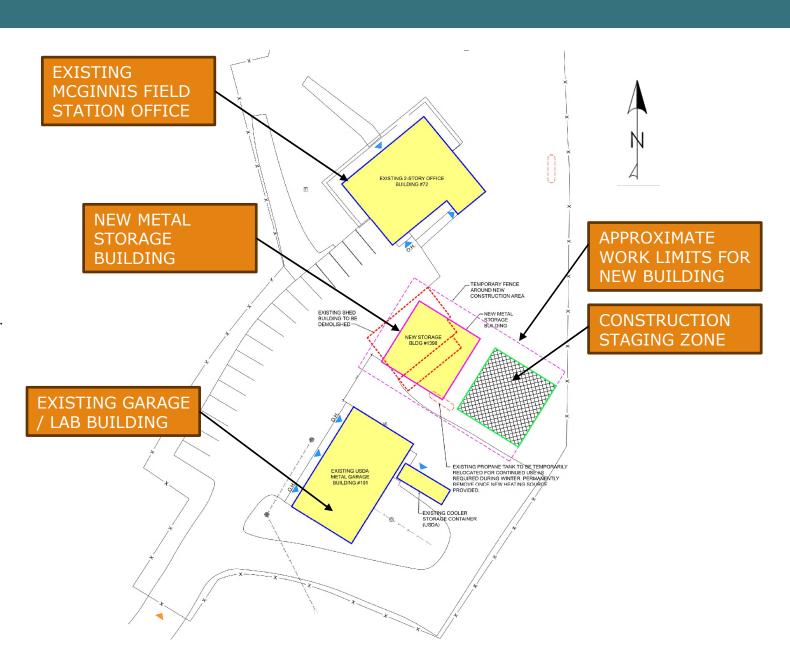
**Existing Garage Building** 

#### Site Logistics

- Site Restriction / Requirements:
  - a. Existing office building to remain operational during construction
  - b. Existing garage / lab building to remain operational during construction
  - c. Access to and around the garage / lab building shall be maintained and clear for access by FPDCC / USDA staff thru March 2025.







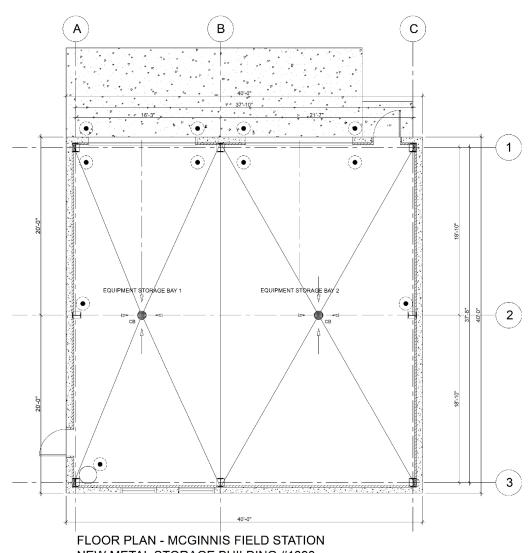
#### **Proposed Improvements:**

#### **New Metal Building**

- New 1,600 square foot metal building structure
- SOG, concrete footings & stem wall
- Electrical, plumbing and mechanical utilities







NEW METAL STORAGE BUILDING #1398

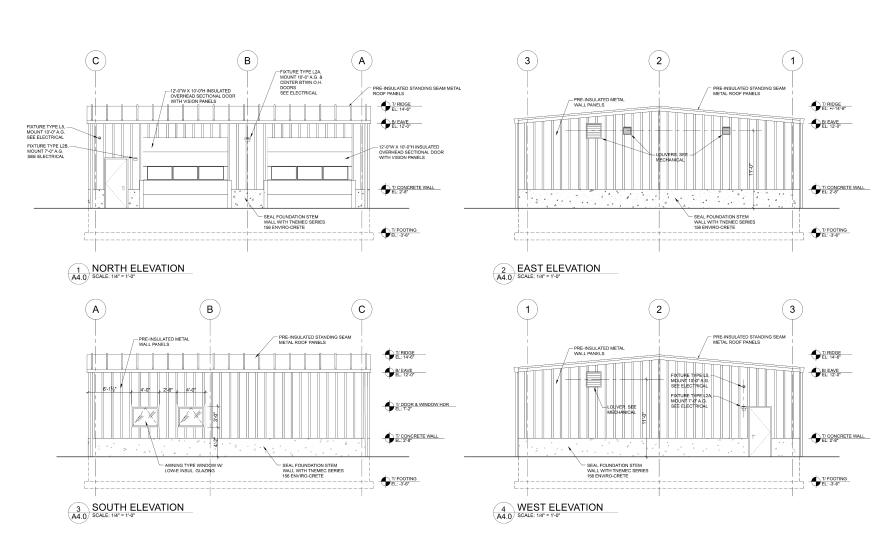
#### Proposed Improvements:

#### New Metal Building

- New 1,600 SF metal building structure
- SOG, concrete footings & stem wall
- Insulated Metal Panels roof & wall panels







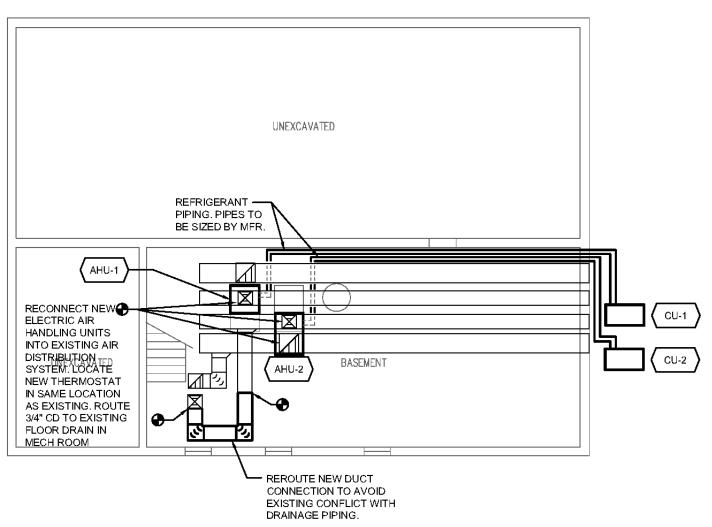
#### Proposed Improvements:

#### McGinnis Field Station Office

- Existing 2-story building + basement
- Selective demolition / renovation
- Remove fossil fuel HVAC equipment
- Install new electrical HVAC equipment
- Upgrade electrical light fixtures to LED
- Install new fire alarm system







BASEMENT FLOOR PLAN – MCGINNIS FIELD STATION EXISTING OFFICE BUILDING #72

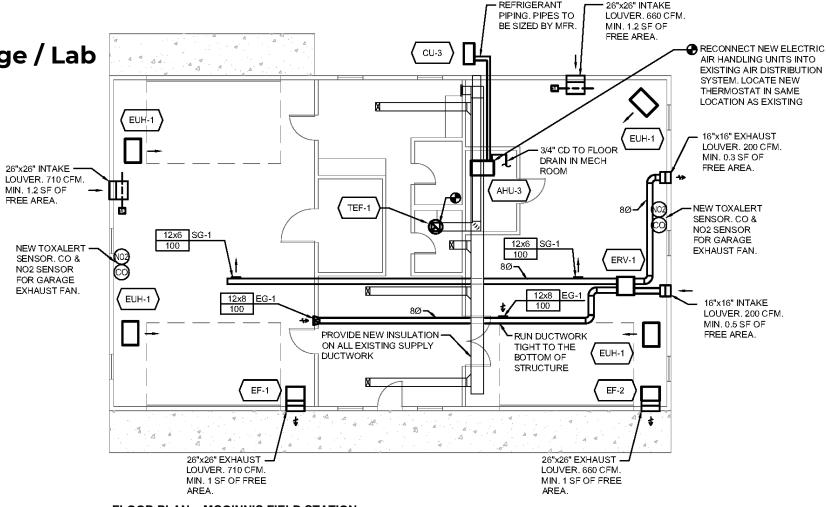
#### Proposed Improvements:

McGinnis Field Station Garage / Lab

- Existing metal garage building
- Selective demolition / renovation
- Remove fossil fuel HVAC equipment
- Install new electrical HVAC equipment
- Upgrade electrical light fixtures to LED
- Install new fire alarm system







FLOOR PLAN – MCGINNIS FIELD STATION EXISTING GARAGE / LAB BUILDING #101

#### Proposed Improvements: Utilities

- New ComEd electrical service



