



PUBLIC BUILDING COMMISSION
MINUTES OF THE ADMINISTRATIVE OPERATIONS COMMITTEE MEETING
SEPTEMBER 4, 2024

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The Administrative Operations Committee of the Public Building Commission of Chicago held a meeting on September 4, 2024, at 1:00 p.m., at the Richard J. Daley Center, 2nd floor Boardroom. The meeting was live streamed.

The following Committee members were present:

Chairman Jose Maldonado
Commissioner Arnold Randall

Also present:

Ray Giderof, Acting Executive Director

Patrice Doyle
Tanya Foucher-Weekley
Lisa Giderof
Gabriela Herrera, Neal and Leroy
Rudy Manning (remote)
Patricia Montenegro
Bryant Payne (remote)
Mary Pat Witry

The reading of the minutes of the August 12, 2024, Administrative Operations Committee meeting, which was previously distributed, was dispensed with. Upon motion duly made and seconded, the minutes were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented.

The Deputy Director of Procurement reported on a task order award for Specialty Consultant Environmental Renovation/Demolition Services to Carnow, Conibear & Associates (MBE/WBE) for the Pershing Road West Building Upgrade Project in the amount of \$59,311.80.

The Deputy Director of Procurement reported on a Bid Opening for Contract C1612 for the Chicago Department of Transportation Lincoln Square Brown Line Area Improvements. The PBC advertised for bids on July 18, 2024, with a bid opening on August 22, 2024. The PBC received two bids and intends to provide a recommendation of award at the upcoming Board Meeting. The bid tab is in the committee packet.

Commissioner Randall asked the general scope of work for the Lincoln Square Brown Line Project.

Acting Executive Director Giderof responded that the project includes improvements at the entire location, including new infrastructure, electrical scope, parking lot, and other improvements within the public right of way.

The Deputy Director of Procurement reported on a recommendation to approve amendments for Insurance Brokerage Services for Property/Casualty and Health Benefits to Mesirow Insurance Services, Inc. in the amount of \$116,000.00 and to CS Insurance Strategies, Inc., dba Cynasure, a Minority Business Enterprise firm, for Crime, Bonds and Directors and Officers Liability Insurance in the amount of \$6,000.00.

The AO Committee accepted the reports provided by the Deputy Director of Procurement.

The Acting Executive Director reported on regular reports, development status and other matters as follows.

Since the August 12, 2024 AO Committee meeting, the PBC participated in or hosted several outreach events.

On August 30th, the PBC along with partners at the Chicago Department of Transportation, the Chicago Department of Planning, and the 35th Ward Aldermanic Office hosted an initial Community Advisory Group stakeholder meeting for the Logan Square Plaza Project, a project to provide multi-use open space for the community.

This week PBC staff will be attending two events at Malcolm X College. On September 5th, staff will be at the City of Chicago Procurement Symposium and on September 6th, staff will be supporting the Metropolitan Water Reclamation District's 2024 Diverse Business Summit.

The PBC team is planning and participating in several outreach events in the coming months and are scheduling community hiring events for the newly awarded projects. The dates and locations will be announced soon. Finally, the Acting Executive Director stated that staff is preparing for the PBC's Annual Board Meeting and plan to present the budget at the next Committee meeting on September 25, 2024.

The AO Committee accepted the report from the Acting Executive Director.

The meeting was adjourned.