



**PUBLIC BUILDING COMMISSION**  
**MINUTES OF THE ADMINISTRATIVE OPERATIONS COMMITTEE MEETING**  
**June 5, 2024**

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

---

The Administrative Operations Committee of the Public Building Commission of Chicago held a meeting on June 5, 2024, at 1:00 p.m., at the Richard J. Daley Center, 2<sup>nd</sup> floor Boardroom. The meeting was live streamed.

The following Committee members were present:

Chairman Jose Maldonado  
Commissioner Arnold Randall

Also present:

Ray Giderof, Acting Executive Director

James Borkman  
Patrice Doyle  
Tanya Foucher-Weekley  
Lisa Giderof  
Gabriela Herrera, Neal and Leroy  
Rudy Manning (remote)  
Patricia Montenegro  
Bryant Payne (remote)  
Mary Pat Witry

The reading of the minutes of the May 8, 2024, Administrative Operations Committee meeting, which was previously distributed, was dispensed with. Upon motion duly made and seconded, the minutes were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented.

The Director of Procurement reported on one task order award for Specialty Consultant Environmental Engineering Services to AECOM Technical Services, Inc. for the Forest Preserve District of Cook County Metal Buildings (Tinley and McGinnis) Project in the amount of \$53,229.00.

The Director of Procurement reported on a Bid Opening, held earlier in the day, for Contract C1608 for the Works Progress Administration (WPA) Street Reconstruction Project for the Chicago Department of Transportation. The locations are on South Central Park Avenue from West 75<sup>th</sup> Place to West 75<sup>th</sup> Street and East 91<sup>st</sup> Street from South Woodlawn Avenue to South Avelon Avenue. The PBC received two bids that are under review for recommendation at the upcoming Board Meeting.

The AO Committee accepted the reports provided by the Director of Procurement.

The Acting Executive Director reported on two Field Orders. The full Field Order Report is listed below.

**Sauganash Elementary School Annex II & Reno** / General Contractor / C1601 Taylor Lane Construction, Inc./ Original Contract Value: \$26,123,953.00 / Approved Change to Date: \$0.00 / Revised Contract Value: \$26,123,953.

071 5/23/2024 \$30,600.90 Provide labor, materials, and equipment to remove installed hydronic system 12-gallon expansion tank and replace with larger 79-gallon tank in Mechanical Room B002.

**Dett Elementary School Annex and Renovations**/ General Contractor / C1604 K.R. Miller Contractors, Inc. / Original Contract Value: \$30,522,000.00 / Approved Change to Date: \$0.00 / Revised Contract Value: \$30,522,000.00.

016 5/30/2024 \$40,824.19 Furnish all labor, material, and equipment associated with plumbing revisions at all gender toilet rooms 116, 121, and 321. Furnish and install new carriers for drinking fountains outside toilet rooms 113, 220, and 320.

The Acting Executive Director provided a recommendation of a Change Order as follows:

A Change Order in the total credit amount of (\$143,527.85) to deduct reconciled schedule of prices from the contract for the WPA Street Reconstruction Project (Medill Avenue).

The Acting Executive Director reported on regular reports, development status and other matters as follows.

Since the last Administrative Operations Committee meeting held on May 8, 2024, the PBC has conducted and attended several community outreach engagements and are planning additional events.

On May 16<sup>th</sup>, the PBC attended the Chicago Department of Aviation's third annual Airport Expo and Job Fair at the UIC Forum. The event connected job seekers, contractors, and small business owners with employment and procurement opportunities.

On May 20<sup>th</sup>, the PBC hosted an in-person community hiring event at Harris Park for the Kenwood High School Link and Mechanical Project. A virtual community hiring event was conducted on May 29, 2024. These events provide the general contractors and their subcontractors with the opportunity to meet, and interview interested residents for potential opportunities on PBC projects.

On May 23<sup>rd</sup>, the PBC was honored to present at the Federation of Women Contractors Membership Meeting at the East Bank Club. It was a great opportunity to provide the group with updates regarding the PBC, our diversity initiatives, upcoming contracting and networking opportunities and access to PBC staff.

On June 20<sup>th</sup>, along CDOT, Chicago Park District, US Army Corps of Engineers and the 4<sup>th</sup> and 5<sup>th</sup> Ward Aldermen, the PBC plans to host a Community Open House for the Morgan Shoal Revetment Reconstruction Project. The open house will be held at Nichols Park located at 1355 East 53<sup>rd</sup> Street from 5:00 – 7:00 p.m. The group is excited to continue to conduct these important engagements with the community.

On June 27<sup>th</sup>, the PBC plans to host the quarterly Assist Agency Conference, as part of PBC's commitment to continue to strengthen partnerships with Assist Agencies and proactively work on strategies to better assist small, minority and/or women-owned businesses to enhance our partnerships and outreach efforts.

The AO Committee accepted the reports from the Acting Executive Director.

The meeting was adjourned.