



PUBLIC BUILDING COMMISSION
MINUTES OF THE ADMINISTRATIVE OPERATIONS COMMITTEE MEETING
SEPTEMBER 6, 2023

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The Administrative Operations Committee of the Public Building Commission of Chicago held a meeting on September 6, 2023, at 1:00 p.m. at the Richard J. Daley Center, 2nd floor Boardroom. The meeting was live streamed.

The following Committee members were present:

Chairman Jose Maldonado
Commissioner Arnold Randall

Also present:

Carina E. Sánchez
Ray Giderof
Patrice Doyle
Patricia Montenegro
Mary Pat Witry
Tanya Foucher-Weekley
Lisa Giderof
Bryant Payne
Rudy Manning
Gabriela Herrera, Neal and Leroy

The reading of the minutes of the August 1, 2023, Administrative Operations Committee meeting, which was previously distributed, was dispensed with. Upon motion duly made and seconded, the minutes were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented.

The Deputy Director of Procurement reported on one task order award for Surveyor Specialty Consultant Services to DB Sterlin Consultants, Inc., MBE firm, in the amount of \$1,500.00 for the Engine Company 93 Renovations Project.

The Deputy Director of Procurement reported on the recommendation to appoint an Architect of Record for the West Side Learning Center Annex and Renovations Project on behalf of City Colleges of Chicago.

In collaboration with the team at City Colleges of Chicago, staff recommend the appointment of Bailey Edward Design, Inc. as the Architect of Record for the project.

Bailey Edward Design, Inc. is a certified WBE firm and is committed to project diversity.

Bailey Edward Design, Inc. will perform the work under their existing Task Order based Master Agreement with the PBC.

The AO Committee accepted the reports provided by the Deputy Director of Procurement.

The Chief Development Officer reported that no items exceed the reporting threshold for the Field Order Activity Report. The full report is listed below.

Sauganash Elementary School Annex II / General Contractor / C1601 Taylor Lane Construction, Inc./ Original Contract Value: \$26,123,953.00 / Approved Change to Date: \$0.00 / Revised Contract Value: \$26,123,953.

041 8/3/2023 (\$6,805.00) Provide credit for labor, materials, and equipment to delete (19) redundant Emergency Back-Up Lights in Stair #1 and Stair #2.

The Chief Development Officer provided a recommendation for the following Change Orders.

A Change Order in the amount of \$13,834.79 to provide PROW and parking lot signage at the Belmont Cragin Elementary School.

A Change Order in the credit amount of (\$150,000) to deduct unused commission contingency and unused site work allowance for the WPA Street Reconstruction Project at Medill Avenue.

The AO Committee accepted the reports from the Chief Development Officer.

The meeting was adjourned.