



**PUBLIC BUILDING COMMISSION  
MINUTES OF THE VIRTUAL ADMINISTRATIVE OPERATIONS COMMITTEE MEETING  
HELD AUGUST 4, 2021**

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

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The virtual meeting of the Administrative Operations Committee of the Public Building Commission of Chicago was held via Zoom on August 4, 2021, at 1:00 p.m. The meeting was livestreamed on the PBC's YouTube and Facebook accounts.

The following Committee members were present:

Chairman Jose Maldonado

Commissioner Olga Camargo

Also present were:

Carina E. Sánchez

Lori Lypson

Ray Giderof

Tanya Foucher-Weekley

Mary Pat Witry

Bryant Payne

Rudy Manning

Langdon Neal, Neal and Leroy

Nicole Castillo, Neal and Leroy

Anne Fredd, Neal and Leroy

The reading of the minutes of the June 9, 2021, Administrative Operations Committee meeting, which was previously distributed, was dispensed with. Upon motion duly made and seconded the minutes were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented by any persons.

The Chief of Staff reported on the following recommendations.

Task order awards for Specialty Consultants for Surveyor Services in the amount of \$18,864.00 American Surveying and Engineers, PC for the Joint Public Safety Training Campus (JPSTC) Phase 1A – Outlot Area; Task order awards for Architect of Record Services in the amount of \$7,600.00 to RADA Architects, Ltd, (WBE) for the Locke Elementary School Renovation Project and in the amount of \$10,000.00 to Latent Design Corporation (MBE/WBE) for the Joint Public Safety Training Campus (JPSTC) Phase 1A – Outlot Area Project.

The Chief of Staff also provided recommendations for Architect of Record and Engineer of Record appointments for various projects with the Department of Assets, Information and Services (AIS). The firms that are being recommended today are either Minority or Women Business Enterprise firms. The recommendations are as follows;

Recommendation to appoint The HOH Group, Inc. (MBE) to provide Architect of Record Services for the projects at the Lakeview Health Center and the Juvenile Intervention and Support Facility. The PBC will enter into a Task Order based Master Agreement for an amount of \$5,000,000.00

Recommendation to appoint KOO, LLC (MBE/WBE) to provide Architect of Record Services for the projects at the Roseland Neighborhood Health Center and the North Park Village Gymnastics Center Building B, Administration Building C, and Chapel Building F. KOO, LLC has an existing Task Order based Master Agreement with the PBC.

Recommendation to appoint Milhouse Engineering and Construction, LLC (MBE) to provide Architect of Record Services for the Sachs Clinic Project. Milhouse Engineering and Construction, LLC has an existing Task Order based Master Agreement with the PBC.

The AO Committee accepted the reports from the Chief of Staff.

The Chief Development Officer reported that no field orders exceeded the reporting threshold. One field order was included as follows;

**Washington High School Renovation** / Construction Manager PS3025H / Ujamaa Construction, Inc./  
Current GMP \$10,168,685.00

018 7/1/2021 (\$4,702.72) Provide credit for labor and material associated with scope change to not paint ceiling of various classroom due to pre-existing conditions.

The Chief Development Officer provided a recommendation to ratify Change Orders that were processed since the last board meeting as follows;

- A Change Order for Unused Site Work Allowance and Commission Contingency in the total credit amount of (\$354,107.10) at the Zapata Elementary School Annex Project.
- A Change Order for Unused Commission Contingency and electrical work in the total amount of \$3,876.97 at the Esmond Elementary School Annex Project.
- A Change Order for concrete work in the amount of \$50,043.46 and work associated with water service revisions in the amount of \$206,583.21 in a total amount of \$256,626.67 at the Prussing Elementary School Annex Project.

The AO Committee accepted the reports from the Chief Development Officer.

Next was an approval to convene an Executive Session under 2(c)11 of the Open Meeting Act to discuss a proposed settlement.

During Executive Session, the AO Committee was advised by Legal Counsel regarding a proposed settlement pursuant to Contract No. 1578.

At the conclusion of Executive Session, the meeting was reconvened, and the report was accepted.

The meeting was adjourned.