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May 11, 2021

**Re: Informational Session: Morgan Shoal Project**

Dear Interested Architect/Engineer of Record:

The Public Building Commission of Chicago (PBC) is pleased to extend an invitation to your firm to participate in an Informational Session for Architect of Record (AOR) / Engineer of Record (EOR) services for a new Project. This invitation has been extended to all firms that have submitted a Letter of Interest and Qualifications with the PBC. The PBC is seeking a firm to serve as an AOR/EOR for this project.

**INFORMATIONAL SESSION:** The Informational Session will be held on Tuesday, May 18, 2021 at 11:00am. The session will provide details regarding the Morgan Shoal Revetment Replacement Project. PBC will host a ZOOM Meeting to discuss the project, schedule, and other important items.

**NEXT STEPS:** During the virtual meeting, the PBC will advise interested AOR and EOR firms of project details. During the virtual meeting, the PBC will also detail submission requirements for interested firms.

If you are interested in attending the Informational Session, please see details below:

**Meeting Link:** [Morgan Shoal Information Session ZOOM](#)

**Meeting Phone:** 312-626-6799

\*(Please note: If joining only by phone, you will be unable to view the presentation)

**Meeting ID:** 833 8217 5367

**Passcode:** None required

**TIMELINE:** The PBC intends to appoint the AOR/EOR Firm at the July 2021 Board meeting. Following that appointment, the firm will be required to prepare a Proposal to provide the required services and enter into and execute an AOR/EOR Master Agreement.

Thank you for your interest in the PBC and I look forward to your participation.

Sincerely,

A handwritten signature in blue ink, appearing to read "James L. Borkman".

James L. Borkman  
Contract Officer