



# Meeting Agenda

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

<b>Meeting Date:</b>	January 14, 2019	<b>Meeting Subject:</b>	Pre-Submission Conference
<b>Meeting Time:</b>	11:00 AM	<b>Project Name:</b>	Design-Build Services for Hancock Replacement School
<b>Meeting Location:</b>	George W Dunne Cook County Office Bldg 69 West Washington Street 22 <sup>nd</sup> Floor – Conference Room A and B Chicago, IL 60602	<b>Contract Number:</b>	PS3022
<b>Meeting Facilitator:</b>	Patricia Montenegro Contract Officer		

1. **Welcome**
2. **Design-Build Services Overview – Ray Giderof (PBC)**
3. **Procurement Timeline – Patricia Montenegro – PBC**
  - a. Issue RFP .....December 11, 2018
  - b. Addendum 1 issued ..... January 8, 2019
  - c. Addendum 2 issued ..... January 11, 2019
  - d. Pre-Submission Conference ..... ~~January 9, 2019~~ **January 14, 2019** at 10:00AM CT
  - e. Questions Deadline ..... ~~Thursday, January 10, 2019 at 12:00PM CT~~ **Wednesday, January 16, 2019**
  - f. **Submission Due Date/Time (Phase I)** ..... **Thursday, January 17, 2019 at 11:00AM CT**
    - 1) Submit one (1) signed original bound copy, two (2) signed unbound copies; financial statements in a separately sealed envelope, and seven (7) USB Flash Drives of the electronic version (PDF) in a sealed envelope or container.
  - g. PBC RFP Submission Review and Shortlist ..... January 17, 2019 through January 28, 2019
  - h. Submission Due Date (Phase II) (tentative)..... March 1, 2019
  - i. Interview Short-listed Firms (tentative) ..... March 5, 2019 through March 7, 2019
  - j. Recommendation to PBC Board ..... March 2019
4. **RFP Highlights – Lori Ann Lypson – PBC**
5. **Requests for Information:** send to Public Building Commission of Chicago, Patricia Montenegro, Contract Officer by email: [patricia.montenegro@cityofchicago.org](mailto:patricia.montenegro@cityofchicago.org)
6. **Q & A**
7. **Networking Session**

