



ADDENDUM

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

ADDENDUM NO.: 02
PROJECT NAME: Job Order Contracting Services
CONTRACT NO.: PS3012
DATE OF ISSUE: October 11, 2018

NOTICE OF CHANGES, MODIFICATIONS, OR CLARIFICATIONS TO CONTRACT DOCUMENTS

The following changes, modifications, or clarifications are hereby incorporated and made an integral part of the Contract Documents. Unless clearly expressed otherwise by this Addendum, all terms and conditions defined in the original Contract Documents shall continue in full force and effect and shall have the same meaning in this Addendum. Issued Addenda represent responses/clarifications to various inquiries. Contractors shall be responsible for including all associated labor/material costs in its bid. Drawings/specifications corresponding to inquiry responses will be issued with the Issue for Construction Documents, upon issuance of building permit.

ITEM NO. 1: **CHANGE TO KEY DATES**
None.

ITEM NO. 2: **BOOK 1 – PBC INSTRUCTIONS TO BIDDERS**

Change 1 In Section IV – Evaluation Criteria B.5. (Page 15 of 137), **DELETE** ‘, FORM I – AWARD CRITERIA FIGURE’

Change 2 In Section V – Submission Requirements B.8. (Page 18 of 137), **DELETE** ‘and FORM I – AWARD CRITERIA FIGURE’

Change 3 In Section V – Submission Requirements B.15. (Page 19 of 137), **ADD** ‘FORM J – AWARD CRITERIA FIGURE’

PLEASE NOTE: Form J should be submitted ‘as is’ under Tab 14. EEO Commitments are already included.

Change 4 On FORM I – Proposed Adjustment Factors (Page 44 of 137), **REMOVE** ‘FORM J:’ from heading and **REPLACE WITH** ‘FORM I:’

ITEM NO. 3: **BOOK 2 – PBC STANDARD TERMS AND CONDITIONS FOR CONSTRUCTION CONTRACTS**
None.

ITEM NO. 4: **BOOK 3 – CONSTRUCTION TASK CATALOG®**
None.

ITEM NO. 5: **BOOK 4 – TECHNICAL SPECIFICATIONS**
None.

ITEM NO. 6: **REQUESTS FOR INFORMATION**

RFI-1.

Question: Do we need to be a Union Company to bid on this contract?

Response: [No. Firms who would like to submit a response to this solicitation do not have to be a 'Union Company'; however, please refer to Section II.H.\(11\) for information regarding Project Labor Agreements.](#)

RFI-2.

Question: How many awards will be made per tier?

Response: [PBC may elect to award contracts to one \(1\) or more firms for Tiers 1 through 3.](#)

RFI-3.

Question: How will you assign projects to awarded contractors? Will they be rotated, arbitrarily assigned or competed?

Response: PBC intends on utilizing Bid Safe for the majority of Projects. However, PBC reserves the right to award contracts on a rotational basis or any other method outlined in the contract.

RFI-4.

Question: What is the expected annual revenue per contractor/tier?

Response: As noted in Section II.D., the Estimated Annual Value for each awarded contract is \$6,000,000.00. The General Contractor is not guaranteed to receive this volume of Job Orders.

RFI-5.

Question: Page 38, Item 3 requires bidders to list MBE/WBE participation experience specific to Chicago. This is a restrictive evaluation item that would limit bidding to only Chicago-area contractors, discriminating against other contractors, even within Illinois.

a. Is this solicitation limited to Chicago contractors?

b. Will contractors without this specific experience (even if they work with MWBE in other areas) be penalized for not having this Chicago-specific experience? If not, how would we fill out the table, "NA?"

Response: Firms located outside of the Chicago area are not precluded from submitting. Firms not located within the City of Chicago limits and surrounding communities, however, must demonstrate its approach to providing services detailed in the contract and their commitment to achieving MBE/WBE participation goals, EEO and City and Community Hiring Commitments/requirements.

RFI-6.

Question: When do you expect that (addendum) to come out?

Response: Please note: Addendums can be found on PBC's website at:

<http://www.pbcchicago.com/opportunities/rfp-job-order-contracting-services/>

RFI-7.

Question: Page 21, Item I states, "Projects submitted must have been performed within the last three (3) years (i.e. a final completion date on or after January 1, 2015), performed within your licensing capacity, performed locally, and demonstrate your firm's experience with the City of Chicago's permitting and inspection process."

Again, "performed locally" is an exclusionary, discriminatory requirement that precludes other experienced JOC contractors from participating and robs the City of Chicago from the benefit of such experience. We respectfully request that the "performed locally" requirement be removed.

This and the previously mentioned items in effect tell every JOC contractor outside Chicago "don't bother bidding this." Is that your intent?

Response: PBC is seeking information from firms who have experience with City of Chicago permitting and inspection processes. Firms located outside of the Chicago area are not precluded from submitting. Firms not located within the City of Chicago limits and surrounding communities, however, must demonstrate their approach to providing services under this contract with the terms and conditions outlined in Book 1 and Book 2.

RFI-8.

Question: With regard to p. 10 of 137 of RFP for JOB ORDER CONTRACTING SERVICES (attached).

5) PAYMENT AND PERFORMANCE BOND: A payment and performance bond will be required for each Job Order. The Contractor will be reimbursed for the cost of the Payment and Performance Bond(s) according to the reimbursable work task in the Construction Task Catalog®.

For purposes of this RFP, all Respondents must submit a letter from Respondent's Surety identifying the Respondent's current Bonding Capacity. The letter must include: 1) Your Bonding Capacity (single and aggregate amounts), 2) The current amount of bonding outstanding; and 3) how long the bonding company has been providing bonds.

Q: With regard to highlighted above, are you looking for what bid bonds we have that are outstanding and pending to be awarded? Please advise as soon as possible.

Response: Yes. For purposes of this RFP, all Respondents must submit a letter from Respondent's Surety identifying the Respondent's current Bonding Capacity. The letter must include: 1) Your Bonding Capacity (single and aggregate amounts), 2) The current amount of bonding outstanding; and 3) how long the bonding company has been providing bonds.

RFI-9.

Question: How can I get the Gordian current price books in order to review for this RFP?

Response: Book 3 - Construction Task Catalog® and Book 4 - Technical Specifications in Addendum No. 1 found on our website at: <http://www.pbcchicago.com/opportunities/rfp-job-order-contracting-services/>.

RFI-10.

Question: With regard to (p.17 of 137):

A. SUBMISSION REQUIREMENTS

These instructions describe the format and content of the submission. These directions are designed to facilitate a fair and uniform review process. Failure to adhere to this format will affect evaluation and may result in disqualification of your submission. The PBC expressly reserves the right to reject or accept submissions at the discretion of the Commission.

1) Number of Submissions

- Submit 1 signed, bound original copy; and,
- Submit 2 signed, unbound copies; and,
- Submit 5 electronic copies in PDF form on USB Flash Drive (preferred); or submit 5 signed, bound copies NOTE: The front page of each submission must be marked 'ORIGINAL', if original; and 'COPY', if copy.

Q: Above needed for EACH TIER? Or if a respondent is submitting for all Tiers, can ALL TIERS be included in 1 submission package?

Response: Firms are to submit one (1) package.

RFI-11.

Question: We are trying to determine if our group should send in an RFP for the Job Order Contracting Service. We are a low voltage electrical contractor, not an MBE/WBE, and we are based out of Schaumburg. In your opinion, would it be worth our time to send in a response to this opportunity?

Response: Firms located outside of the Chicago area are not precluded from submitting. Firms not located within the City of Chicago limits and surrounding communities, however, must demonstrate its approach to providing services detailed in the contract and their commitment to achieving MBE/WBE participation goals, EEO and City and Community Hiring Commitments/requirements.

RFI-12.

Question: I am not a Union Contractor. I want to apply for contract. If I Joint Venture with a Prime, what will they be looking for from me?

Response: If submitting as a Joint Venture (JV), all Respondents must include with their submission, a copy of the entity's joint venture agreement. Each Joint Venture partner will also be required to submit all applicable forms requested in this RFP. If JV partner is an MBE/WBE, please include copy of MBE/WBE certification letter from the City of Chicago or Cook County.

RFI-13.

Question: Will a bid bond be accepted for the JOC Deposit?

Response: PBC will accept Bid Bonds in lieu of cashier's or certified checks for the JOC Deposit.

RFI-14.

Question: How can PBC Guarantee that a MBE or WBE can get on a Project, if the JOC Contractor performs the same scope of work?

Response: The PBC is committed to providing maximum contracting opportunities for all MBE/WBE firms on all PBC projects. Program-Wide aggregate MBE/WBE Participation Goals for this contract are as follows:

Tier 1 – 8% MBE/WBE

Tier 2 – 16% MBE/WBE

Tier 3 – 32% MBE/WBE

Please refer to Book 2 - Article 23 for additional MBE/WBE information.

RFI-15.

Question: 1. We are planning to apply for all 3 tiers, in this case will you need:
a) 3 bid bonds; one of \$10,000.00 one of \$20,000.00 and one of \$30,000.00
b) Or (1) bid bond of 60,000.00?

2. When applying for all 3 tiers will you be looking for 3 separate submissions, one for each tier? Or just by providing 15 projects at Past Performance (5 per tier) and the 3 deposits (bid bonds) will automatically qualify us for the 3 tiers submission?

Response: 1) PBC will accept Bid Bonds per Tier Value or for the total amount of the Tier Values submitted.
2) Firms are to submit one (1) package.

RFI-16.

Question: Will the price be evaluated based on the lowest factors or the most responsible factors?

Response: Contracts will be awarded to those firms offering the best value to the PBC in terms of technical qualifications and price. The PBC reserves the right to award to other than the lowest price submittals and other weighted factors in the best interest of the PBC.

RFI-17.

Question: Please confirm which forms should be included under Tab 7.

Re: RFP pg. 18., reads:

8) MBE/WBE Participation (TAB 7) Complete FORM E – MBE/WBE, EEO, AND COMMUNITY HIRING PARTICIPATION and FORM I – AWARD CRITERIA FIGURE.

RFP pg. 20., reads:

TAB 7 MBE/WBE, EEO, Community Participation - Form E

Response: Tab 7 is to include FORM E - MBE/WBE, EEO, AND COMMUNITY HIRING PARTICIPATION, as well as any Narrative Statement expressing Firm's commitment to achieving MBE/WBE participation.

RFI-18.

Question: Please confirm that Form I is the Proposed Adjustment Factors form and not the Award Criteria Figure form.

Re: RFP pg. 47., reads:

Form J- Award Criteria Figure

Response: Form I is the Proposed Adjustment Factors. Form J is the Award Criteria Figure. Form I is to be completed and submitted. Form J is to be submitted as is. The EEO Commitments are already included.

RFI-19.

Question: p. 10 of 137

For purposes of this RFP, all Respondents shall complete FORM E – MBE/WBE, EEO, AND COMMUNITY HIRING Section IV. LOCAL BUSINESS SUBCONTRACTING PARTICIPATION, CITY RESIDENCY AND COMMUNITY HIRING REQUIREMENTS of which demonstrates commitment to meeting PBC's Subcontracting, City Residency, and Community Hiring requirements.

Q: If responding as a JV, do you need a FORM E (and corresponding information) for each JV Partner?

Response: Yes. Please refer to Section II.H. Anticipated Contractual Obligations, (2) Joint Venture Participation which states, "For purposes of this RFP, all Respondents must include with their submission, a copy of the entity's joint venture agreement as described above. Each Joint Venture partner will also be required to submit all applicable forms requested in this RFP". If JV partner is an MBE/WBE, please include copy of MBE/WBE certification letter from the City of Chicago or Cook County.

RFI-20.

Question: We have a question for you in regards to the contract documents. In book 1, 'Form J - Award Criteria Figure,' line 1 states: "Total Base proposal (Refer to Line 9 of Form I - Proposed Adjustment Factors), in figures." On Form I, there is no line 9 present. Further down Form J, underneath Award Criteria Figure, it states: (insert line 15 of award criteria formula to line 10 on form I - Proposed adjustment factors). We don't have this line either. Is there information missing from Form I? Or do we have the incorrect form? I've marked up copies for you to refer to.

Response: Form I is the Proposed Adjustment Factors. Form J is the Award Criteria Figure. Form I is to be completed and submitted. Form J is to be submitted as is. The EEO Commitments are already included.

RFI-21.

Question: Could you please clarify if the following Exhibits are to be filled by the RFP submission date or when the job/contract is awarded?

- EXHIBIT B–SCHEDULE C LETTER OF INTENT TO M/WBE SUBCONTRACTOR – it would be hard to define whether we can perform as Subcontractor, Subconsultant, and/or Material Supplier until a contract is awarded.

- EXHIBIT C–SCHEDULE D AFFIDAVIT OF GENERAL CONTRACTOR REGARDING MBE/WBE PARTICIPATION – it would be difficult to determine which MBE / WBE general contractors, we could have partnerships with until the contract is awarded.

- EXHIBIT D–REQUEST FOR WAIVER FROM MBE/WBE PARTICIPATION – without knowing the requirements of MBE/ WBE participation in the perspective Job Orders/Contracts it is difficult to decide whether we meet the requirements or should we request a waiver from MBE/WBE participation.

Response: Exhibits included in this RFP are representative samples of forms that will be required under a resultant contract.

RFI-22.

Question: Are the electronic copies required to be signed/notarized where applicable?

Response: Yes.

RFI-23.

Question: Are the 2 unbound copies required to have original signatures?

Response: Yes.

RFI-24.

Question: For Joint Ventures, in addition to Form M, my understanding is that Form C must also be completed by each member of the Joint Venture as well as the submittal of a hard copy of each firms financials. Are any of the other forms required to be completed by each member of the joint venture?

Response: Yes, each firm must submit their financials. Please refer to Section II.H. Anticipated Contractual Obligations, (2) Joint Venture Participation which states, "For purposes of this RFP, all Respondents must include with their submission, a copy of the entity's joint venture agreement as described above. Each Joint Venture partner will also be required to submit all applicable forms requested in this RFP." If JV partner is an MBE/WBE, please include copy of MBE/WBE certification letter from the City of Chicago or Cook County.

This Addendum includes the following Documents:

1. None

END OF ADDENDUM NO. 02