



**PUBLIC BUILDING COMMISSION OF CHICAGO
MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON
FEBRUARY 1, 2018**

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

The Audit Committee Meeting of the Public Building Commission of Chicago was held in the Board Room on the 2nd Floor, Richard J. Daley Center on February 1, 2018 at 1:30 p.m.

The following Committee members attended

Meeting Chair: Commissioner David Todd Whittlely
Commissioner Samuel Wm. Sax
Commissioner Arnold Randall

Also attending:

Carina E. Sánchez
Lori Lypson
Erin O'Keefe
Tanya Foucher-Weekley
James Borkman
Mary Pat Witry
Patrice Doyle
Bryant Payne
Elizabeth Granato
Ray Giderof
Lisa Giderof
Matthew Peterson – Chicago OIG
Jesse Escarpita - Chicago OIG
Sharon Jones, O-H Community Partners
India Peek- Jensen, O-H Community Partners
Sudheer Poluru, O-H Community Partners
Allen Truesdell, Deloitte
Sruthy Babu – Deloitte
Langdon Neal, Neal & Leroy
Anne Fredd, Neal & Leroy
Jeanette Sublett – Neal & Leroy

The meeting was called to order. The reading of the minutes of the June 26, 2017 meeting, which had previously been distributed, was dispensed with and upon motion duly made and seconded the minutes of said meeting were unanimously adopted.

Pursuant to Section 2.06(g) of the Open Meetings Act, a public comment period was held. No comments or statements were presented by any persons.

The PBC's Director of Finance reported that, for the 8th consecutive year, the PBC received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).

The PBC's Director of Finance also provided a recommendation to appoint Deloitte & Touche, LLP (Deloitte) to prepare the Basic Financial Statements as of and for the Year Ended December 31, 2017 and to provide an Independent Auditor's report for this period for not-to exceed \$165,000.

The Audit Committee accepted the reports from the Director of Finance.

Next, Allen Truesdall and Sruthy Babu of the Deloitte team provided a presentation that formally described the audit planning process for 2017 including; introduction of the engagement team which includes M/WBE partner Washington Pittman & McKeever. The Deloitte team described an overview of their audit methodology including innovation tools that allow the engagement team to communicate seamlessly with the client. They outlined the required communications for

audit planning and significant risks that must be considered during the audit. The team reviewed the audit timeline as well as well as independence communications and technical updates. The team reviewed a new section of available resources for 2018. There are available resources and education programs online for the Audit Committee members and the agency finance team. Deloitte reported that they expect a smooth audit process since there were no audit adjustments, recorded or unrecorded. Deloitte further reported that there were no material weaknesses or significant deficiencies in the internal controls over financial reporting. The timely completion of the audit is anticipated, in compliance with the requirements of the Comprehensive Annual Financial Report (CAFR) Program.

The Audit Committee accepted the reports from the Deloitte team.

Jesse Escarpita from the Office of the Inspector General provided an update on the PBC Change Order Audit that is underway with the Office of the Inspector General.

He reported that the OIG is in the reporting phase the PBC Change Order Audit and that the report is being written. For the next steps he stated that a draft report will be issued and PBC staff will meet the OIG team to review. No timeline for completion was provided. PBC will be provided the opportunity to formally respond in writing once the report is issued. He thanked the PBC and Lisa Giderof for the great communication and collaboration with his office during this lengthy process.

The Audit Committee accepted the report from the Office of the Inspector General.

An Executive Session was convened pursuant to 5 ILCS 120/2(29) for the purpose of presentation of Reports by Sharon Jones, Independent Monitor with O-H Community Partners, Ltd. for F.H. Paschen, S.N. Nielsen & Associates.

The Audit Committee reconvened and took no action in Executive Session that required a vote in open session.

The meeting was adjourned.

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