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# STANDARD TERMS AND CONDITIONS PUBLIC BUILDING COMMISSION PROFESSIONAL SERVICES AGREEMENT REVIEW AND ASSESSMENT INTERNAL AUDIT – PS1863

(Contract For Services Less Than \$25,000)

may affect the performance of its Services or the Project. The Consultant further represents that it will assign at all This Contract is made and is dated November 9. times during the performance of the Services the number of 2010 by and between: experienced, appropriately trained employees necessary for the Consultant to perform the Services in the manner PBC: Public Building Commission of Chicago required by the Contract. 50 West Washington Chicago, Illinois 60602 ("PBC") and 2. Failure to Meet Performance Standards. If the Consultant fails to comply with its obligations under the Consultant: Prado & Renteria standards of this Contract, the Consultant must perform again, at its own expense, all Services required to be re-1837 S. Michigan Avenue Chicago, Illinois 60616 performed as a direct or indirect result of that failure. for the Services of: Scope of Services attached hereto 3. Compliance with Laws. In performing under this as Exhibit A. Contract, all applicable federal, state and local governmental laws, regulations, orders, and other rules of at the total not to exceed price of: duly constituted authority will be followed and complied with **\$5,995.00** in all respects by the Consultant. 4. Time Is Of The Essence. Time is of the essence Project: Review and Assessment Internal for this Contract. Audit Report

**5. Invoices.** Once each month, the Consultant will submit an invoice to the PBC for Services performed during the preceding month. Each invoice must include the Contract and be supported with such reasonable details and data as the PBC may require.

6. Compensation of Consultant. The Commission shall pay the Consultant a Not to Exceed Fee and Expenses, which are approved prior to being incurred, as set forth in Exhibit B. PBC will process payments within thirty (30) days of receiving an acceptable invoice from the Consultant. The PBC's payment for the Services shall not constitute acceptance of the Services or a waiver by the PBC of any term or condition of this Contract.

- 7. No Waivers. Any failure by the PBC to enforce any provision of this Contract shall not constitute a waiver of the provision or prejudice the right of the PBC to enforce the provision at any subsequent time.
- 8. Indemnity. The Consultant shall defend, indemnify and hold the PBC and its commissioners, officers, agents, officials, and employees harmless against any and all claims, demands, suits, losses, costs and expenses (including but not limited to attorneys fees) for personal injury and property damage, arising out of or in connection

Public Building Commission of Chicago

1. Performance Standard. The Consultant represents and agrees that the Services performed under this Contract will proceed with efficiency, promptness and diligence and will be executed in a competent and thorough manner, in accordance with reasonable professional standards in the field. Consultant shall promptly provide notice to the PBC if it identifies any problem or issue that

#### Public Building Commission of Chicago Professional Services Agreement – PS1863

with the Services provided by Consultant, or any person employed by Consultant, to the maximum extent permitted by law. The Consultant's obligation to defend, indemnify and hold the PBC harmless shall survive the expiration, termination or cancellation of this Contract and shall include the payment of any and all attorneys' fees and costs incurred by the PBC in defending any such claim.

- 9. Taxes. PBC is exempt from the payment of (1) Retailers' Occupation Tax, (2) the Service Occupation Tax (state and local), (3) Use taxes; and (4) federal excise taxes. The PBC will deduct any such taxes the Consultant includes in this Contract. The PBC's Illinois Department of Revenue tax exemption number is E9978-1506-05.
- 10. Insurance. The Consultant shall procure and maintain at all times, at Consultant's expense, workers compensation, comprehensive general liability, professional liability and automobile liability insurance, in amounts specified by the PBC, as set forth in Exhibit C, and which name the PBC as an additional insured on a primary, noncontributory basis.
- 11. Independent Contractor. In performing the Services under this Contract, Consultant shall at all times be an independent contractor, and does not and must not act or represent itself as an agent or employee of the PBC.
- 12. Changes to the Services. The PBC may from time to time request changes to the Services or the terms of this Contract. Such changes, including any increase or decrease in the amount of compensation and revisions to the duration of the Services, which are mutually agreed upon by and between the PBC and Consultant, shall be incorporated in a written amendment to this Contract. The PBC shall not be liable for any changes absent such written amendment.
- 13. Ownership of Documents. All documents, data, studies and reports prepared by the Consultant or any party engaged by the Consultant, pertaining to the Project and/or the Services shall be the property of the PBC including copyrights.
- 14. Confidentiality. All of the reports, information, or data prepared or assembled by the Consultant under this Contract are confidential, and the Consultant agrees that such reports, information or data shall not be made available to any party without the prior written approval of the PBC. In addition, the Consultant shall not, without the prior written consent of the PBC, prepare or distribute any news releases, articles, brochures, advertisements or other materials concerning this Contract, the Project or the Services.
  - 15. Termination. The PBC reserves the right to

terminate this Contract at any time by providing written notice to the Consultant.

- 16. Notices. All notices and other communications required under this Contract must be given in writing by either personal delivery, United States mail, or registered mail, addressed to the respective parties at the addresses indicated above.
- 17. Remedies. The remedies reserved in this Contract are cumulative and in addition to any other remedies provided in law or equity.
- **18. Governing Law.** The laws of the State of Illinois shall govern this Contract.
- 19. Choice Of Forum. Any suit regarding this Contract or breach of any of the terms hereof shall be brought only in courts located in Chicago, Illinois; and the parties consent to the jurisdiction of the courts located in Chicago, Illinois.
- 20. Non-assignment. The Consultant shall not delegate or assign any rights or claims under this Contract, or for breach thereof, without prior written consent of the PBC, and any such attempted delegation or assignment shall be void.
- 21. Headings. Headings used in this Contract are for convenience and reference only and shall not affect the interpretation of this Contract.
- **22. Partial Invalidity.** If any provision of this Contract is or becomes void or unenforceable for any reason, the other provisions will remain valid and enforceable.
- 23. Amendments. Oral statements and understandings are not valid or binding, and this Contract may not be changed or amended except by a written amendment signed by both parties.
- 24. Binding Effect. This Contract shall be binding upon the parties hereto and their respective permitted successors and assignees
- 25. Entire Agreement. This Contract, and its accompanying exhibits, constitutes the entire understanding and agreement between the parties hereto and supersedes any and all prior or contemporaneous oral or written representations or communications with respect to the subject matter hereof, all of which communications are merged herein.

# Exhibit A REVIEW AND ASSESSMENT INTERNAL AUDIT DESCRIPTION OF SERVICES

Consultant's scope of work consists of but not limited to;

The Consultant will review and assess the effectiveness and adequacy of payroll processing pertaining to payroll changes submitted by PBC employees. The scope of the review will be limited to evaluating the payroll change process and its associated documentation along with payroll change transactions made during the six month period ended June 30, 2010. Payroll change transactions will be reviewed for proper and required documentation as well as requisite management approvals. The review will also cover the accuracy of payroll recordings as they pertain to both employees and PBC financial records, including the general ledger.

The Consultant will provide a draft report consisting of the methodology used in conducting the review, a description of the payroll process followed by the PBC and findings, observations and associated recommendations as necessary.

The draft report will be submitted to the PBC's Human Resources management for review, discussion and comment two weeks after completing the review. A final report will be issued to PBC upper management for review and discussion one week after reviewing the report with Human Resources management.

#### Public Building Commission of Chicago Professional Services Agreement - PS1863

#### Exhibit B

#### REVIEW AND ASSESSMENT INTERNAL AUDIT - COMPENSATION OF THE CONSULTANT

#### B.1 CONSULTANT'S FEE

- B.1.1 The Commission shall pay the Consultant for the satisfactory performance of the Services a **Not to Exceed Fee**("Fee") of \$5,995.00 for all work included in Exhibit A. The Fee will, in the absence of a change in scope of the Project by the Commission or the issuance of Commission-originated amendment constitutes the Consultant's full fee for Services.
- B.1.2. Consultant's Fee will include profit, overhead, general conditions, materials, equipment, computers, vehicles, office labor, field labor, insurance, deliverables, and any other costs incurred in preparation and submittal of deliverables.
- B.1.3 Direct expenses include, but are not limited to copying jobs, in town transportation expenses, parking expenses, etc. All direct expenses must have prior written approval from the Commission prior to Consultant invoicing for payment.

#### Public Building Commission of Chicago Professional Services Agreement – PS1863

#### Exhibit C

#### REVIEW AND ASSESSMENT INTERNAL AUDIT - INSURANCE REQUIREMENTS

The Consultant must provide and maintain at Consultant's own expense, until expiration or termination of the Agreement and during the time period following expiration if Consultant is required to return and perform any additional work, the minimum insurance coverage and requirements specified below, insuring all operations related to the Agreement.

#### D.1. INSURANCE TO BE PROVIDED

#### D.1.1. Workers' Compensation and Employers Liability

Workers' Compensation Insurance, as prescribed by applicable law covering all employees who are to provide a service under the Agreement and Employers Liability coverage with limits of not less than \$500,000 each accident, Illness or disease

#### D.1.2. Commercial General Liability (Primary and Umbrella)

Commercial General Liability Insurance or equivalent with limits of not less than \$1,000,000 per occurrence for bodily injury, personal injury, and property damage liability. Coverage must include the following: All premises and operations, products/completed operations, separation of insureds, defense, and contractual liability. The Public Building Commission of Chicago must be named as additional insured on a primary, non-contributory basis for any liability arising directly or indirectly from the work.

#### D.1.3. Automobile Liability (Primary and Umbrella)

When any motor vehicles (owned, non-owned and hired) are used in connection with work to be performed, the Consultant must provide Automobile Liability Insurance, with limits of not less than \$1,000,000 per occurrence for bodily injury and property damage. The Public Building Commission of Chicago must be named as additional insured on a primary, non-contributory basis.

#### D.1.4. Professional Liability

When any architects, engineers, construction managers or other professional consultants perform work in connection with this Contract, Professional Liability Insurance covering acts, errors, or omissions must be maintained with limits of not less than \$1,000,000. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede, start of work on the Contract. Coverage must be maintained for two years after Substantial Completion. A claims-made policy, which is not renewed or replaced, must have an extended reporting period of two (2) years.

#### D.1.5 Property

The Consultant is responsible for all loss or damage to Commission property at full replacement or repair cost. The Consultant is responsible for all loss or damage to personal property (including but not limited to materials, equipment, tools, and supplies) owned, rented, or used by Consultant.

#### D.1.6 Valuable Papers

When any plans, designs, drawings, specifications, data, media, and documents are produced or used under this Agreement, Valuable Papers Insurance shall be maintained in an amount to insure against any loss whatsoever, and shall have limits sufficient to pay for the re-creation and reconstruction of such records.

#### D.2. ADDITIONAL REQUIREMENTS

The Consultant must furnish the Public Building Commission Procurement Department, Richard J. Daley Center, Room 200, Chicago, IL 60602, original Certificates of Insurance, or such similar evidence, to be in force on the date of this Agreement, and Renewal Certificates of Insurance, or such similar evidence, if any insurance coverage has an expiration or renewal date occurring during the term of this Agreement. The Consultant must submit evidence of insurance to the Commission before award of Agreement. The receipt of any certificate does not constitute agreement by the Commission that the insurance requirements in the Agreement have been fully met or that the insurance policies indicated on the certificate are in compliance with all Agreement requirements. The failure of the Commission to obtain certificates or other insurance evidence from Consultant is not a waiver by the Commission of any requirements for the Consultant to obtain and maintain the specified coverage. The Consultant will advise all insurers of the Agreement provisions regarding insurance. Non-conforming insurance does not relieve Consultant of the obligation to provide insurance as specified in this Agreement. Non-fulfillment of the insurance conditions may constitute a breach of the Agreement, and the Public Building Commission of Chicago retains the right to stop work until proper evidence of insurance is provided, or the Agreement may be terminated.

#### Public Building Commission of Chicago Professional Services Agreement - PS1863

The Public Building Commission of Chicago reserves the right to obtain copies of insurance policies and records from the Consultant and/or its subcontractors at any time upon written request.

The insurance must provide for 60 days prior written notice to be given to the Commission if any policies are canceled, substantially changed, or non-renewed.

Any deductibles or self-insured retentions on referenced insurance must be borne by Consultant.

The Consultant hereby waives and agrees to require their insurers to waive their rights of subrogation against the Public Building Commission of Chicago, its' their respective Board members, employees, elected and appointed officials, and representatives.

The insurance coverage and limits furnished by Consultant in no way limit the Consultant's liabilities and responsibilities specified within the Agreement or by law.

Any insurance or self-insurance programs maintained by the Public Building Commission of Chicago do not contribute with insurance profided by the Consultant under the Agreement.

The required insurance to be carried is not limited by any limitations expressed in the indemnification language in this Agreement or any limitation placed on the indemnity in the Agreement given as a matter of law.

If Consultant is a joint venture or limited liability company, the insurance policies must name the joint venture or limited liability company as a named insured

The Consultant must require all its subcontractors to provide the insurance required in this Agreement, or Consultant may provide the coverage for its subcontractors. All subcontractors are subject to the same insurance requirements of Consultant unless otherwise specified in this Agreement.

If Consultant or its subcontractors desire additional coverage, the party desiring the additional coverage is responsible for the acquisition and cost.

The Commission's Risk Management Department maintains the rights to modify, delete, alter or change these requirements.

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#### Public Building Commission of Chicago Professional Services Agreement – PS1863

#### **Exhibit D**

#### REVIEW AND ASSESSMENT INTERNAL AUDIT - DISCLOSURE OF RETAINED PARTIES

#### A. <u>Definitions and Disclosure Requirements</u>

- As used herein, "Contractor" means a person or entity who has any contract or lease with the Public Building Commission of Chicago ("Commission").
- 2. Commission bids, leases, contracts, and/or qualification submittals must be accompanied by a disclosure statement providing certain information about lobbyists whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the name of the relationship, and the amount of fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
- 3. "Lobbyists" means any person (a) who for compensation or on behalf of any person other than himself undertake to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

1. This Disclosure relates to the following transaction: Review and Assessment Internal Audit

#### B. <u>Certification</u>

Contractor hereby certifies as follows:

etained Parties:	金ヶ着い	ting the state of		
Name		Business Address	Relationship (Attorney, Lobbyist, etc.)	Fees (indicate whether paid or estimated)
None				

2. Name of Contractor: Prado & Renteria CPAs. Prof. Corp.

#### Public Building Commission of Chicago Professional Services Agreement - PS1863

- The Contractor understands and agrees as follows:
  - a. The information provided herein is a material inducement to the Commission execution of the contract or other action with respect to which this Disclosure of Retained Parties form is being executed, and the Commission may rely on the information provided herein. Furthermore, if the Commission determines that any information provided herein is false, incomplete, or inaccurate, the Commission may terminate the contract or other transaction, terminate the Contractor's participation in the contract or other transactions with the Commission.
  - b. If the Contractor is uncertain whether a disclosure is required, the Contractor must either ask the Commission's Representative or his or her manager whether disclosure is required or make the disclosure.
  - c. This Disclosure of Retained Parties form, some or all of the information provided herein, and any attachments may be made available to the public on the Internet, in response to a Freedom of Information Act request, or otherwise. The Contractor waives and releases any possible rights or claims it may have against the Commission in connection with the public release of information contained in the completed Disclosure of Retained Parties form and any attachments.

Under penalty of perjury. I certify that I am authorized to execute this Disclosure of Retained Parties on behalf of the Contractor and that the information disclosed herein is true and complete.

mad let	11/18/10
Signature	Date
Maria de J. Prado	President
Name (Type or Print)	Title

Subscribed and sworn to before me

this 18 day of NODE 20 10

OFFICIAL SEAL
HILDA S. RENTERIA
Notary Public - State of Illinois
My Commission Expires Feb 02, 2014

## Form (Rev. October 2007) Department of the Treasury

## Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

-	Name (as shown on your income tax return)						
ci Si	Prado & Renteria CPAs Prof. Corp						
n page	Business name, if different from above						
Print or type See Specific Instructions on page	Check appropriate box: ☐ Individual/Sole proprietor ☑ Corporation ☐ Partnership ☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=part ☐ Other (see instructions) ►		Exempt payee				
Print o	Address (number, street, and apt. or suite no.)	s name and a	ddress (optional)				
	1837 S. Michigan Ave.						
<u>i</u>	City, state, and ZIP code						
Spe	Chicago, IL 60616	Chicago, IL 60616					
See	List account number(s) here (optional)						
Par	t I Taxpayer Identification Number (TIN)						
backı	Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is						
your	employer identification number (EIN). If you do not have a number, see How to get a TIN or	page 3.		or			
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.  Employer identification and the chart of page 4 for guidelines on whose see the chart of page 4 for guidelines on whose number to enter.							
Par	t II Certification						
Unde	er penalties of perjury, 1 certify that:						
1. T	he number shown on this form is my correct taxpayer identification number (or I am waiting	for a num	ber to be is	ssued to me), and			
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and							
3. I	am a U.S. citizen or other U.S. person (defined below).						
withh For n	fication instructions. You must cross out item 2 above if you have been notified by the IR holding because you have failed to report all interest and dividends on your tax return. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debayement (IRA), and generally, payments other than interest and dividends, you are not required your correct TIN. See, the instructions on page 4.	eal estate et, contribu	transactions tions to an i	s, item 2 does not apply. individual retirement			
Sign	Signature of U.S. person U.S.	Date ▶	2-24-	2010			

#### **General Instructions**

Section references are to the internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
  - 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States
- · An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301,7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

The U.S. owner of a disregarded entity and not the entity,

### CERTIFICATE OF LIABILITY INSURANCE American Family Insurance Company

American Family Insurance Company 
American Family Mutual Insurance Company if selection box is not checked.

6000 American Pky Madison, Wisconsin 53783-0001

Insured's Name and Address Prado & Renteria CPAs Prof Corp 1837 S Michigan Ave Chicago, IL 60616-1601 Agent's Name, Address and Phone Number (Agt./Dist.) Sara Ayala's Agency (773) 395-6800 2207 N. Western Ave. Chicago, IL 60647-3122 (090/842)

This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder.

This certificate does not amend, extend or after the coverage afforded by the policies listed below.

COVERAGES			A CONTRACTOR			7
This is to certify that policies of insurance list	ed below have been issued to the insured n	amed above for the p	olicy period indicated	l, notwithstanding any requirement, term or condi in is subject to all the terms, exclusions, and cond	tion of ar	ny contract or other such policies.
TYPE OF INSURANCE	POLICY NUMBER	POLIC' EFFECTIVE (Mo, Day, Yr)	Y DATE EXPIRATION (Mo, Day, Yr)	LIMITS OF LIABILITY		
Homeowners/		(Mio, Day, 17)	(MO, Day, 11)	Bodily Injury and Property Damage		
Mobilehomeowners Liability		i		Each Occurrence	\$	,000
Boatowners Liability				Bodily Injury and Property Damage Each Occurrence	\$	,000
	The second secon			Bodily Injury and Property Damage		
Personal Umbrella Liability				Each Occurrence	\$	,000
m				Farm Liability & Personal Liability	\$	000
Farm/Ranch Liability				Each Occurrence Farm Employer's Liability	Ψ	,000
				Each Occurrence	\$	,000
W				Statutory		******
Workers Compensation and Employers Liability †			540,004	Each Accident	\$	1,000,000
Employers Clability	12-X90779-91-00	5/18/2010	5/18/2011	Disease - Each Employee	\$	1,000,000
		ļ		Disease - Policy Limit	\$	1,000,000
· · · · · · · · · · · · · · · · · · ·				General Aggregate	\$	,000
General Liability Commercial General				Products - Completed Operations Aggregate	\$	,000
Liability (occurrence)		<u> </u>		Personal and Advertising Injury	\$	.000
				Each Occurrence	\$	.000
<u> </u>				Damage to Premises Rented to You	\$	.000
·	!		İ	Medical Expense (Any One Person)	\$	.000
· ~				Each Occurrence † †	\$	1,000,000
Businessowners Liability	12-X71899-02-00	12/7/2010	12/7/2011	Aggregate††	\$	2,000 ,000
Liquor Liability				Common Cause Limit	\$ \$	,000
				Aggregate Limit		,000
Automobile Liability	1			Bodily Injury - Each Person	\$	,000,
☐ Any Auto ☐ All Owned Autos		ł		Bodily Injury - Each Accident	\$	,000,
Scheduled Autos				Property Damage	\$	,000
☐ Hired Auto						
Nonowned Autos				Bodily Injury and Property Damage Combined	\$	,000
Excess Liability  Commercial Blanket Excess	12-XX3874-03-00	12/7/2010	12/7/2011	Each Occurrence/Aggregate	\$	1.000 .000
Commercial Liability Umbrella	12-3000014 00 00	12,1,2010	(2,7,12071			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Other (Miscellaneous Coverage	es)					
DESCRIPTION OF OPERATIONS / LOCAT The Public Building Commission of the City of Chicago an basis. Weiver of Subtrogelion is added in fevor of the Publ	d it board members, employees, officials, officers or repres	antatives ere included as Ad	dillonal insured on a primary orkers' Compensation policie	y and non-contributory ss.  † The individual or partners shown elected to be covered as employ exceptions and is included.	addiedaje see nuqei	this policy. s is equal to each
CERTIFICATE H	OLDER'S NAME AND ADDRESS	S		CANCELLATION		
• Public Building Co Richard J. Daley of 50 West Washing Chicago , IL 6060	ommission Center ton Street, Room 200 2	My 710	written notice notice shall i company, its number of day    This certif described po	by of the above described policies be e thereof, the company will endeavo to the Certificate Holder named, by impose no obligation or liability of agents or representatives. *10 of ys shown. fies coverage on the date of iss licies are subject to cancellation in the laws of the state of issue.	it failu f any lays u	re to mail such kind upon the unless different nly. The above
		•	DATE ISSUED	AUTHORIZED REPRESENTATI	VE.	
			12/6/20	010 Sara Ayala		
	COI_Prado_1836	SAudit 2	<u>0101206</u>			

NOV-19-2010(FRI) 14:55

PI-ACT-1 (11-97)

#### Philadelphia Insurance Companies

One Bala Plaza, Suite 100, Bala Cynwyd, Pennsylvania 19004

#### ACCOUNTANTS PROFESSIONAL LIABILITY INSURANCE POLICY

M Philadelphia Indomnity Insurance Company

☐ Philadelphia Insurance Company

DECLARATIONS

Policy Number: PHSD504195

NOTICE: EXCEPT TO SUCH EXTENT AS MAY OTHERWISE BE PROVIDED HEREIN, THIS POLICY IS WRITTEN ON A CLAIMS MADE BASIS AND COVERS ONLY THOSE CLAIMS FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS HEREIN. THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGMENTS OR SETTLEMENTS SHALL BE REDUCED BY AMOUNTS INCURRED AS DEFENSE COSTS. PLEASE READ CAREFULLY.

Item 1.

NAMED INSURED and Address:

PRADO & RENTERIA 1837 S Michigan Ave Chicago, IL 60616-1601

ltem 2.

Limits of Liability:

(A) \$ 2,000,000

5

each CLAIM, including CLAIMS EXPENSE

(B) \$ 4,000,000

Annual Aggregate Including CLAIMS EXPENSE

item 3.

Deductible:

25,000

Deductible per CLAIM

Item 4.

POLICY PERIOD:

From: 03/20/2010 To: 03/20/2011

(12:01 A.M. local time at the address shown in Item 1.)

item 5.

Premium:

s 11.421.00

Item 6.

Retroactive Date:

FULL PRIOR ACTS

Endorsements: Per Schedule Attached

In witness whereof, the insurer issuing this Policy has caused this Policy to be signed by its authorized officers, but it shall not be valid unless also signed by the duly authorized representative of the insurer.

**Authorized Representative** 

Countersignature

Countersignature Date