



Public Building Commission of Chicago  
Professional Services

Requisition for PBC Approval

Project Name: **Edgewater Replacement Library**  
 Project Location: **1210 W. Elmdale and 6014-30 N. Broadway**  
 Owner Agency: **Chicago Public Library**  
 Project Services: **ALTA/ACSM Survey**

Date: **June 16, 2009**  
 Project Number: **8050**  
 PS Number: **PS1408-A1**  
 Project Manager: **Sarah Fleming**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> New Contract  | <input checked="" type="checkbox"/> Request for Services <sup>(1)</sup>                  | <input type="checkbox"/> Bid Proposal Request For:                |
| <input checked="" type="checkbox"/> Existing Contract  | <input type="checkbox"/> Suborder under Term Agreement                                   | <input type="checkbox"/> Phase I Environmental (Under \$25,000)   |
| <input type="checkbox"/> Continuation of Previous Service/Work<br>(provide description of previous work completed) | <input type="checkbox"/> Subconsultant Approval  | <input type="checkbox"/> Phase II Environmental (Under \$250,000) |
|  | <input type="checkbox"/> Request for Services; Utilities/ City Departments               | <input type="checkbox"/> Environmental Design (Under \$50,000)    |
|  | <input type="checkbox"/> Request for Services over \$25,000<br>(Requires Board Approval) | <input checked="" type="checkbox"/> Surveying (Under \$50,000)    |
|  |  | <input type="checkbox"/> Commissioning (Under \$125,000)          |
|  |  | <input type="checkbox"/> Materials Testing (Under \$150,000)      |

(1) Note: This Request for Service is governed by the terms and conditions set forth in the "Standard Terms and Conditions for Professional Services for Projects of \$25,000.00 or less", dated February 26, 2001, as amended and incorporated as if fully set forth here by this reference and by any Exhibits or Attachments to this Request for Service. Such Standard Terms and Conditions for Professional Services for Projects of \$25,000.00 or less are available from the PBC's website at: [www.pbccicago.com/subhtml/standard.asp](http://www.pbccicago.com/subhtml/standard.asp).

Vendor Name: <b>Alfred Benesch &amp; Company</b>		Phone Number: <b>312.565.0450</b>	
Vendor Address: <b>205 N. Michigan Ave., Ste 2400 Chgo. IL</b>		Contact Name: <b>John L. Carrato, S.E., P.E.</b>	
Subconsultant Name:		<input type="checkbox"/> Please Mail Payment	
Subconsultant Services:			

Scope of Services:	ALTA/ACSM Survey. A Contract Amendment is required to due a revision to the original scope to extend the site boundary.
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Budget Code: **07-57-21-513163 (01.07)**

**Total: \$ 4,880.00**

Project Manager/Requester: <i>John Carrato</i>	Date: <i>6/26/09</i>	Executive Director: <i>[Signature]</i>	Date: <i>6/29/09</i>
Director of Planning: <i>[Signature]</i>	Date: <i>6/26/09</i>	Director of Procurement: <i>[Signature]</i>	Date: <i>6/26/09</i>

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alfred benesch & company

Engineers • Surveyors • Planners

205 North Michigan Avenue • Suite 2400 • Chicago, IL 60601-5923  
312-565-0450 • Fax: 312-565-2497 • www.benesch.com

June 10, 2009

Ms. Kimberly R. Smith  
Public Building Commission of Chicago  
50 West Washington Street, Room 200  
Chicago, IL 60602

**Subject: Additional survey request on Edgewater Library – ALTA Survey PS 1408 – AI**

Dear Ms. Smith:

The original scope of this request was to provide an ALTA Survey 1210 W. Elmdale and 6014-16 N. Broadway (PINs: 14-05-128-069 and 14-05-128-074). We have increase the scope of this project to include 6018-6030 N. Broadway (PINs: 14-05-128-066, -067, -068) as per your request.

We have estimated that this additional effort will cost \$4880.00 beyond the current fee as set in the original contract. This total fee will become \$12,324.00 under the new scope, \$3,081.00 of which will become the adjusted fee for Dynasty Group, Inc (MBE).

If you have any issues with the above conditions, please call me at my office or on my cell phone 773-858-8230.

Sincerely,

Douglas G. Massey, P.L.S.

# Request for Proposal Surveyor

Public Building Commission of Chicago • Richard J. Daley Center • 50 W. Washington, Room 200 • Chicago, Illinois 60602 • Tel: (312) 744-3090 • Fax: (312) 744-8005



Date:	<u>June 16, 2009</u>	PBC Project Manager:	<u>Sarah Fleming</u>
Project Name:	<u>Edgewater Replacement Library</u>	Architect of Record:	<u>TBD</u>
PBC Project No.:	<u>08050</u>	Engineer of Record:	<u>TBD</u>
Project Address:	<u>1210 W. Elmdale and 6014-16 N. Broadway</u> <u>Additional Address: 6018-30 N. Broadway</u> <u>(See Attached Aerial – Area to be included in ALTA survey outlined in yellow)</u>		
PINS:	<u>14-05-128-069 and 14-05-128-074</u> <u>Additional Parcels To Be Added: 14-05-128-066, 067 and 068</u>		

## Basic Services:

1. Provide 2 original copies of the signed proposal within **3 business days** of the request for Survey unless otherwise noted.
2. Provide a lump sum fee. The fee shall include all materials, surveying equipment, computers, vehicles, office labor, field labor, insurance, deliverables, and any other costs incurred in preparation and submittal of deliverables.
3. A Survey will be ordered by the PBC through the PBC's Agent (i.e. Owner's Representative, Architect of Record, Program Manager, and Project Manager).
4. Submit a Certificate of Insurance for general liability naming the PBC and its Agents as Additional Insured's. Names will be provided by the PBC's Agent ordering the survey. PBC Project Manager to outline specific insurance requirements based on project details, such as proximity to railroad tracks, etc.
5. A **Boundary Survey** will be completed and delivered to the PBC's Project Manager within **10 business days** after written authorization to proceed is received. The specified **Full Alta Survey** will be completed and delivered to the PBC's Project Manager within **30 business days** after written authorization to proceed is received. The Surveyor shall provide (1) updated survey free of charge for the building permit submittal not later than one year from the date of the proposal.
- 6 Survey Deliverables Requirements: (2) electronic AutoCAD .dwg files with associated pen sets on CD; (2) electronic PDF files on CD; 8 black line prints signed, sealed, and certified by a licensed Land Surveyor; include other Deliverable's if directed under Adjustments to Basic Services.
7. Provide a Survey that meets the standard detail requirements for ALTA / ACSM LAND TITLE SURVEYS, latest edition, and as specified herein unless otherwise shown on the Adjustments to Basic Requirements Section of this proposal. The requirements specified herein will prevail if in conflict with the minimum standard detail requirements.
8. Survey Area will include the entire subject property at the designated address and extend beyond property lines to include the full right-of-way of surrounding streets, curbs, gutters and hardscapes. Refer to attached aerial photograph with area to be included in survey outlined.
9. Provide and clearly indicate a legal boundary description of the property and the legal building and / or property address as described in the last deed of record for the property.
10. The standard project sheet size is 42 inches x 30 inches unless otherwise noted.

11. Prepare Survey in the latest version of AutoCAD, unless agreed upon otherwise. Include PCP or PC2 (Plotter/Printer Control Parameters) files for AutoCAD, so that pen weights remain consistent. Orient Drawings with North to the top or to the left, unless indicated differently. Scale of the reproducible drawings will be 1:20 and clearly state scale on the survey graphically and alphanumerically. Surveyor to notify the PBC project Manager if the sheet size requires a smaller scale to fit.

12. All work will be performed by qualified personnel under the supervision of an Illinois Professional Land Surveyor.

13. On each drawing, indicate the Surveyor's name, address, phone number, job number, date or revision date, type of survey.

14. It is understood that the PBC and its consultants may reproduce the drawings without modification and distribute the copies without incurring obligation for additional compensation to the Surveyor.

### **Basic Requirements:**

1. Survey property lines within the survey area and reference all corners by coordinates. Locate existing corner markers or place new if none are found beyond Scope requirements. Provide at least two corners referenced to the IL State Plans Coordinate System, East Zone, NAD83.
2. Note the dimensions from the property line of the closest intersecting street to any driveway or curb cuts along the property line. Note the width of all driveways at the property line and the apron curb-cut.
3. Obtain from record documents and show the location, including width, angles, and property line ties, of all easements of record passing through or adjacent to the survey area; including street and alley rights-of-way, drainage rights-of-way, rights of access, utility structures and lines right of access, etc. Note on the plat/map of survey the owner of each easement and identify the recorded resource information (book and page number or document number of instrument creating the easement), or state there are no easements other than streets and alleys shown.
4. Note identity, jurisdiction and width of adjoining streets and highways, width and type of pavement, including walks. Identify landmarks. Indicate the directions of traffic flow.
5. Indicate exterior dimensions of all buildings at ground level along with the footprint square footage. Show dimensions from the 4 primary faces to the property line.
6. Show boundary lines, giving length and bearing (including reference or basis) on each straight line; interior angles; radius; point of tangency and length of curved lines.
7. Show building line and setback requirements obtained from record documentation or measured.
8. Locate graphically to scale within the survey area surface features such as walls, fences, pavements, curbs, walks, buildings, above-grade structures, manholes, traffic lights, street lights, utility poles, utility structures, parking meters, fire hydrants, valve boxes, poles, signs, transit shelters, and other visible improvements. Show dimensions of green area setbacks from property line or right-of-way. Describe fences by their material.
9. Locate within the survey landscape planting beds, screenings, landscape islands or planters, and individual trees. Indicate the caliper and type of tree, deciduous or coniferous. In City Parkways adjacent to the subject property lines all trees shall be identified by diameter and type. Where trees are closely grouped, indicate the outline of the tree grove and note type contained therein.
10. Include dimensioned parking areas, the type (e.g. handicapped, motorcycle, regular, etc.) and number of parking spaces and interior landscape plantings. Show directional traffic flow.
11. Record at least two permanent benchmarks, broadly separated. All elevations will be referenced to Chicago City Datum. An equation relating such local datum to established National Datum will be indicated on the plat/map of survey. All new benchmarks will be tied to found benchmarks.

12. As required to establish profiles (including all changes or breaks in grade) and cross-sections of walks, curbs, gutters, pavement edges and centerlines, walls, ditches, streams (include depth), etc., including the full cross section of all roadways.
13. Indicate visible building footprints of former structures at the time of the survey as evidenced in record documentation and ascertainable by visible survey.
14. Establish all rim and invert elevations, pipe sizes, depth subterranean structure, direction of flow, etc., at all points of access to below-grade utilities.
15. Locate all visible features of the various systems in right-of-way such as utility poles, manholes, hydrants, etc. and as provided from recorded documents of City, County, State Departments or Utility companies, including CDOT Office of Underground Coordination. Identify ownership of each utility.
16. Aboveground and underground utilities including but not limited to water mains, gas mains, telephone mains, electrical mains, street lights, television cable, drainage structures rim and invert and use (i.e. sanitary, combined or storm) are a part of this survey. Indicate the location of each utility with reference to the property line. The utility survey will be completed to "Attribute Quality Level C" as specified in the "Standard Guideline for Collection and Depiction of Existing Utility Data" (American Society of Civil Engineers, C/ASCE 38-02).
17. State whether or not the plot or parcel appears on any flood plan or Flood Insurance Boundary Map and give reference if it does.
18. Provide spot elevations using a 25 foot grid for exterior property lot and grounds, or for specific exterior boundaries as defined here: XXXXXXXXXXXXXXXX Show spot elevations to the nearest 1/8" on pavements, building floors, and utility structures. Show spot elevations in unpaved areas to the nearest inch .Indicate 1'-0" contour profiles when a change in gradient exceeds 2 percent.
19. Show the visible number of conduits in a duct bank, location of pole guys, number of overhead wires, service provider, size and type of ducts, depth of cover or height of wires for Telephone, Electrical, Street Lights, Western Union, Television Cable, etc.
20. Show other utilities such as lawn sprinkler piping or site lighting conduit, etc.
21. Indicate the location of each main, pipe, duct bank, conduit line, and all structures with reference to the property line.
22. Establish points of access, depth, pipe sizes, direction of flow, and slope of any of subterranean structures extending beyond the survey area.
23. Include metes and bounds of subject property on survey.

**Adjustments to Basic Requirements if Checked:**

1.  Only update an existing survey already in Basic format
2.  Include the following project specific scope: \_\_\_\_\_  
\_\_\_\_\_
3.  Include the following project specific Deliverable not in Basic Services (i.e. Basic Services includes 2 CD; 35 black line prints): \_\_\_\_\_
4.  Include off-site vehicle parking lot(s) and show on the same sheet. Off-site parking lot is directionally located as follows (N, S, E, W) of main building: \_\_\_\_\_

5. \_\_\_ Locate entries, columns, arcades and prominent features projecting outward or upward or immediately noticeable of all buildings upon the plot or parcel. Indicate location and extent of overhangs and other projections above ground floor level. Specifically show all cantilevered or protruding elements which project beyond the property line. State character of building, street address, and number of stories.

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6. \_\_\_ Identify party walls and locate them with respect to property lines.
7. \_\_\_ Provide spot elevations using a 25 foot grid for interior floor elevations including basement, first floor, raised floors, entries of buildings, and subterranean structures at points of access within the Survey Area, or for specific interior boundaries as defined here: XXXXXXXX Show spot elevations to the nearest 1/8" on building floors and utility structures. Indicate 1'-0" contour profiles when a change in gradient exceeds 2 percent.
8. \_\_\_ Provide vertical centerline for curtain wall mullions.
9. \_\_\_ Include horizontal and vertical dimensions and visible features pertaining to any building protrusion or building signage outward or upward into the air rights in public way as may be visible, and/or described in the last documents of record, and/or documents as provided by the owner.
10. \_\_\_ Show location of visible valves, drips, regulators, etc. and average pressure in main for Gas Mains.
11. \_\_\_ Show the visible location of anchor points, expansion joints or loops, size, type, depth of pipes, insulating carrier, centerline elevations of supply and return piping for Steam Mains.
12. \_\_\_ Solicit and provide the current name, address and telephone number of utility person to be contacted for additional information for the specific utility.
13. \_\_\_ Measure and record the Building Height as defined by the Chicago Zoning Ordinance of any existing structures in the survey area. Measure, describe and record the elevation of the highest building element of any existing structures in the survey area.
14. \_\_\_ Measure and record the Floor Area Ratio as defined by the Chicago Zoning Ordinance

**COMPENSATION:**

[Surveyor Firm Name] Alfred Benesch & Company agrees to provide the survey services above for the Stipulated Sum of (\$ 12,324.00 ) Date: 6-16-09

**UPDATES:**

As stated in item 5 of Basic Services listed above, the Surveyor shall provide (1) updated survey free of charge for the building permit submittal not later than one year from the date of the proposal. Subsequent updates, such as post-demolition and post-site preparation, etc. will result in an additional cost of (\$ 1996.00 ) for each update, for up to four updates.

Date: 6-16-09

  
(Signature)

RONALD SODERQVIST, VICE PRESIDENT  
(Printed Name and Title)



# Public Building Commission of Chicago Professional Services

## Requisition for PBC Approval

Project Name: **Edgewater Replacement Library**  
 Project Location: **1210 W. Elmdale and 6014-16 N. Broadway**  
 Owner Agency: **Chicago Public Library**  
 Project Services: **ALTA/ACSM Survey**

Date: **September 16, 2008**  
 Project Number: **8050**  
 PS Number: **PS1408**  
 Project Manager: **Kimberly Smith**

### Contract Type:

- New Contract
- Existing Contract
- Continuation of Previous Service/Work  
(provide description of previous work completed)

### Request Type:

- Request for Services <sup>(1)</sup>
- Suborder under Term Agreement
- Subconsultant Approval
- Request for Services; Utilities/ City Departments
- Request for Services over \$25,000  
(Requires Board Approval)

### Pre-Qualified Specialty Services

- Bid Proposal Request For:
  - Phase I Environmental (Under \$25,000)
  - Phase II Environmental (Under \$250,000)
  - Environmental Design (Under \$50,000)
  - Surveying (Under \$50,000)
  - Commissioning (Under \$125,000)
  - Materials Testing (Under \$150,000)

(1) Note: This Request for Service is governed by the terms and conditions set forth in the "Standard Terms and Conditions for Professional Services for Projects of \$25,000.00 or less", dated February 26, 2001, as amended and incorporated as if fully set forth here by this reference and by any Exhibits or Attachments to this Request for Service. Such Standard Terms and Conditions for Professional Services for Projects of \$25,000.00 or less are available from the PBC's website at: [www.pbccicago.com/subhtml/standard.asp](http://www.pbccicago.com/subhtml/standard.asp).

<b>Vendor Information:</b>	
Vendor Name: Alfred Benesch & Company	Phone Number: 312.565.0450
Vendor Address: 205 N. Michigan Ave., Ste 2400 Chgo. IL	Contact Name: John L. Carrato, S.E., P.E.
Subconsultant Name:	<input type="checkbox"/> Please Mail Payment
Subconsultant Services:	

<b>Scope of Services:</b>	ALTA/ACSM Survey.
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Budget Code: 07-57-21-513163 (01.07)

Total: \$ 7,444.00

TR

<b>APPROVALS:</b>			
Project Manager: <i>Kimberly Smith</i>	Date: 9.16.08	Executive Director: <i>[Signature]</i>	Date: 9/16/08
Director of Development: <i>KC [Signature]</i>	Date: 9/16/08	Director of Procurement: <i>[Signature]</i>	Date: 9/17/08
Internal Use Only:	Received By:	Date Received:	

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## alfred benesch & company

Engineers • Surveyors • Planners

205 North Michigan Avenue • Suite 2400 • Chicago, IL 60601-5927  
312-565-0450 • Fax: 312-565-2497 • www.benesch.com

September 11, 2008

Mr. Gary S. Bell  
Public Building Commission of Chicago  
50 West Washington Street, Room 200  
Chicago, Illinois 60602

**Subject: Professional Services to provide an Alta Survey for Edgewater Replacement Library**

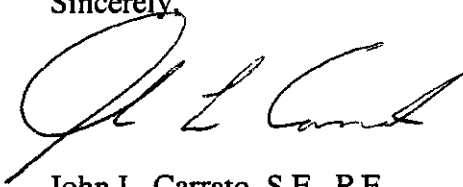
Dear Mr. Bell:

Alfred Benesch & Company is pleased to submit this cost proposal to provide Alta Surveying services for the subject area. Benesch has provided several Alta Surveys on a variety of different projects in its 60 year history. Further, Mr. Ron Soderquist, PLS who leads our survey effort with over 30 years experience, is a recognized authority on unique parcels, land surveying regulations and the necessary documentation needed to prepare recordable documents. Benesch is committed to providing our clients with survey services that are not only accurate but utilize advancements in technology to stand apart from our competition.

We are proud to have Dynasty Group, Inc. (MBE) join our team for this project. Dynasty Group is a professional engineering and land surveying firm that specializes in civil design and analysis, surveying, construction engineering services, and 3-D laser scanning, among other disciplines. Dynasty's professional engineering staff has experience in providing services for a variety of projects including highways, railways, airports, hospitals, industrial sites and parks.

We wish to thank the Public Building Commission for allowing us to submit this proposal, and look forward to working with you on this project. If you have any questions or require additional information, please contact me.

Sincerely,



John L. Carrato, S.E., P.E.  
Senior Vice President

JLC/RWS: hmr  
Enclosure



**SCHEDULE C - Letter of Intent from MBE/WBE  
To Perform As  
Subcontractor, Subconsultant, and/or Material Supplier (1 of 2)**

**SCHEDULE C AND SUPPORTING DOCUMENTS MUST BE SUBMITTED WITH PROPOSAL**

Name of Project: Edgewater Replacement Library

Project Number: 05080

FROM:

Dynasty Group, Inc. MBE       WBE     
(Name of MBE or WBE)

TO:

Alfred Benesch & Company and Public Building Commission of Chicago  
(Name of Professional Service Provider)

The undersigned intends to perform work in connection with the above-referenced project as (check one):

                   a Sole Proprietor                        x   a Corporation  
                   a Partnership                                                 a Joint Venture

The MBE/WBE status of the undersigned is confirmed by the attached Letter of Certification, dated July 30, 2008. In addition, in the case where the undersigned is a Joint Venture with a non-MBE/WBE firm, a Schedule B, Joint Venture Affidavit, is provided.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above-named project.

Dynasty Group, Inc. is prepared to provide drafting services for the Edgewater Replacement Library located at 1210 West Elmdale and 6014-16 North Broadway in Chicago, Illinois.

The above-described services or goods are offered for the following price, with terms of payment as stipulated in the Contract Documents.

25% of final contract amount

**SCHEDULE C - Letter of Intent from MBE/WBE  
To Perform As  
Subcontractor, Subconsultant, and/or Material Supplier (2 of 2)**

**PARTIAL PAY ITEMS**

For any of the above items that are partial pay items, specifically describe the work and subcontract dollar amount:  
Dynasty Group, Inc. will be responsible for the items listed, which will account for 25% of the contract total.

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If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheet(s).

**SUB-SUBCONTRACTING LEVELS**

0 % of the dollar value of the MBE/WBE subcontract will be sublet to non-MBE/WBE contractors.

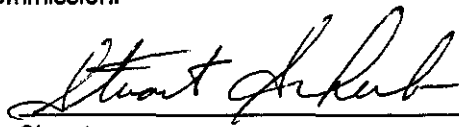
0 % of the dollar value of the MBE/WBE subcontract will be sublet to MBE/WBE contractors.

If MBE/WBE subcontractor will not be sub-subcontracting any of the work described in this Schedule, a zero (0) must be filled in each blank above. If more than 10% percent of the value of the MBE/WBE subcontractor's scope of work will be sublet, a brief explanation and description of the work to be sublet must be provided.

The undersigned will enter into a formal agreement for the above work with the General Bidder, conditioned upon its execution of a contract with the Public Building Commission of Chicago, and will do so within five (5) working days of receipt of a notice of Contract award from the Commission.

By:

Dynasty Group, Inc.  
Name of MBE/WBE Firm (Print)  
9/3/2008  
Date  
(312) 704-1970  
Phone

  
Signature  
Stuart Schultz  
Name (Print)

IF APPLICABLE:

By:

\_\_\_\_\_  
Joint Venture Partner (Print)  
\_\_\_\_\_  
Date  
\_\_\_\_\_  
Phone

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Name (Print)  
MBE \_\_\_\_ WBE \_\_\_\_ Non-MBE/WBE \_\_\_\_

**Insurance Program**

INSURANCE COVERAGE IN FORCE

Insurer A: Transportation Insurance Company  
(Coverage effective 7/1/2008 to 7/1/2009)

Insurer B: Continental Casualty Company  
(Coverage effective 7/1/2008 to 7/1/2009)

Insurer C: Discover Property & Casualty Ins. Co.  
(Coverage effective 1/1/2008 to 1/1/2009)

Insurer D: Lexington Insurance Company  
(Coverage effective 7/1/2008 to 7/1/2009)

**Workmen's Compensation and Employer's Liability Insurance**  
(Insurer A. Policy Number WC2082850350)

E.L. Each Accident	\$1,000,000
E.L. Disease - Each Employee	1,000,000
E.L. Disease - Policy Limit	1,000,000
Workmen's Compensation	Statutory

**Commercial General Liability Insurance**  
(Insurer A. Policy Number C2082850333)

General Aggregate	\$2,000,000
Products/Completed Operation	2,000,000
Personal and Adver. Injury	1,000,000
Each Occurrence	1,000,000

**Excess Liability**  
(Insurer B. Policy Number C2082850364)

Each Occurrence	\$8,000,000
Aggregate	8,000,000

**Automobile Liability Insurance**  
Insurer C. Policy Number D187A00010-128650A

Combined Single Limit - Scheduled Autos	\$1,000,000
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Insurer A. Policy Number C2082850347	
Combined Single Limit - Hired/Non-Owned Autos	1,000,000

**Professional Liability Insurance**  
(Insurer D. Policy Number 3213554)

Limit of Amount of Coverage:	\$5,000,000
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**Loss of Valuable Papers and Records Insurance**  
(Insurer A: Policy Number C2082850333)

Limit of Insurance:	\$100,000
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**AFFIDAVIT**

I, Michael N. Goodkind, certify that I am President of consultant herein, and the insurance coverage above so stated is currently in force under the authority of the governing Board of Directors of Alfred Benesch & Company.

Signed: 

John L. Carrato  
Senior Vice President

Date: September 10, 2008



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Montel M. Gayles  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

July 30, 2008

Zhong Chen, President  
**Dynasty Group, Inc.**  
205 West Wacker Drive, Suite 1450  
Chicago, Illinois 60606

Dear Mr. Chen:

The City of Chicago Department of Procurement Services ("Department") has undertaken an evaluation of procurement policies and procedures including those utilized within the M/WBE and DBE certification unit. In light of this evaluation and in anticipation of streamlining our procedures, the Department extends your MBE certification **until October 1, 2008**.

The Department may request additional information from you prior to the expiration of the courtesy period. This information will assist us in making a determination on the recertification of your company. You will receive additional information from the Department in the coming days.

As you know, your firm's participation on contracts will be credited only toward MBE goals in the following specialty area(s):

**Professional Design Firm; Engineering Services and Consulting; Land Surveying; Building Inspection**

If you have any questions, please contact our office at 312-742-0766.

Sincerely,



Lori Lippson  
Deputy Procurement Officer

rg



Received Time Jul.30. 9:50AM



**ATTACHMENT B**

**SCHEDULE OF COST  
ALTA SURVEY  
EDGEWATER REPLACEMENT LIBRARY - PS1408**

Provide a Not to Exceed cost unless otherwise directed to work hourly. The fee shall include all materials, surveying equipment, computers, vehicles, office labor, field labor, insurance, deliverables, and any other costs incurred in preparation and submittal of deliverables.

**Not to Exceed Cost**   \$ 7,444

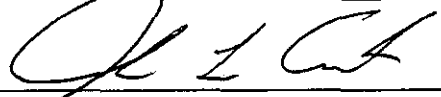
**Hourly Rate**   \$ 160 per hour

**UPDATES:**

As stated in Attachment A, Deliverables, Item 2, 'The Surveyor shall provide one (1) updated survey free of charge for the building permit submittal not later than one year from the date of the proposal.' Subsequent updates, such as post-demolition and post-site preparation, etc. will result in an additional cost of \$ 1,996.00 for each update, for up to four updates.

[Surveyor Firm Name] Alfred Benesch & Company agrees to provide the survey services above for the amount

indicated above,                 Date: 9/11/08

  
\_\_\_\_\_  
(Signature)

John L. Carrato, Senior Vice President  
(Printed Name and Title)

# benesch

## alfred benesch & company

Engineers • Surveyors • Planners

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312-565-0450 • Fax: 312-565-2497 • www.benesch.com

September 11, 2008

Mr. Gary S. Bell  
Public Building Commission of Chicago  
50 West Washington Street, Room 200  
Chicago, Illinois 60602

**Subject: Professional Services to provide an Alta Survey for Edgewater Replacement Library**

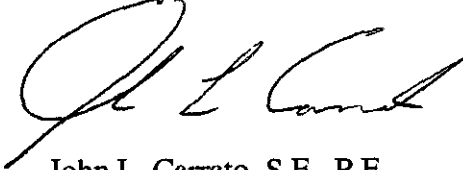
Dear Mr. Bell:

Alfred Benesch & Company is pleased to submit this cost proposal to provide Alta Surveying services for the subject area. Benesch has provided several Alta Surveys on a variety of different projects in its 60 year history. Further, Mr. Ron Soderquist, PLS who leads our survey effort with over 30 years experience, is a recognized authority on unique parcels, land surveying regulations and the necessary documentation needed to prepare recordable documents. Benesch is committed to providing our clients with survey services that are not only accurate but utilize advancements in technology to stand apart from our competition.

We are proud to have Dynasty Group, Inc. (MBE) join our team for this project. Dynasty Group is a professional engineering and land surveying firm that specializes in civil design and analysis, surveying, construction engineering services, and 3-D laser scanning, among other disciplines. Dynasty's professional engineering staff has experience in providing services for a variety of projects including highways, railways, airports, hospitals, industrial sites and parks.

We wish to thank the Public Building Commission for allowing us to submit this proposal, and look forward to working with you on this project. If you have any questions or require additional information, please contact me.

Sincerely,



John L. Carrato, S.E., P.E.  
Senior Vice President

JLC/RWS: hmr  
Enclosure

**SCHEDULE C - Letter of Intent from MBE/WBE  
To Perform As  
Subcontractor, Subconsultant, and/or Material Supplier (1 of 2)**

**SCHEDULE C AND SUPPORTING DOCUMENTS MUST BE SUBMITTED WITH PROPOSAL**

Name of Project: Edgewater Replacement Library

Project Number: 05080

FROM:

Dynasty Group, Inc. MBE  WBE   
(Name of MBE or WBE)

TO:

Alfred Benesch & Company and Public Building Commission of Chicago  
(Name of Professional Service Provider)

The undersigned intends to perform work in connection with the above-referenced project as (check one):

a Sole Proprietor                       a Corporation  
 a Partnership                               a Joint Venture

The MBE/WBE status of the undersigned is confirmed by the attached Letter of Certification, dated July 30, 2008. In addition, in the case where the undersigned is a Joint Venture with a non-MBE/WBE firm, a Schedule B, Joint Venture Affidavit, is provided.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above-named project.

Dynasty Group, Inc. is prepared to provide drafting services for the Edgewater Replacement Library located at 1210 West Elmdale and 6014-16 North Broadway in Chicago, Illinois.

The above-described services or goods are offered for the following price, with terms of payment as stipulated in the Contract Documents.

25% of final contract amount

**SCHEDULE C - Letter of Intent from MBE/WBE  
To Perform As  
Subcontractor, Subconsultant, and/or Material Supplier (2 of 2)**

**PARTIAL PAY ITEMS**

For any of the above items that are partial pay items, specifically describe the work and subcontract dollar amount:  
Dynasty Group, Inc. will be responsible for the items listed, which will account for 25% of the contract total.

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If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheet(s).

**SUB-SUBCONTRACTING LEVELS**

0 % of the dollar value of the MBE/WBE subcontract will be sublet to non-MBE/WBE contractors.

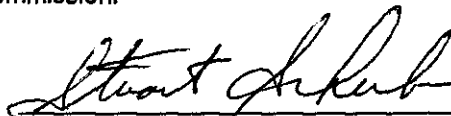
0 % of the dollar value of the MBE/WBE subcontract will be sublet to MBE/WBE contractors.

If MBE/WBE subcontractor will not be sub-subcontracting any of the work described in this Schedule, a zero (0) must be filled in each blank above. If more than 10% percent of the value of the MBE/WBE subcontractor's scope of work will be sublet, a brief explanation and description of the work to be sublet must be provided.

The undersigned will enter into a formal agreement for the above work with the General Bidder, conditioned upon its execution of a contract with the Public Building Commission of Chicago, and will do so within five (5) working days of receipt of a notice of Contract award from the Commission.

By:

Dynasty Group, Inc.  
Name of MBE/WBE Firm (Print)  
9/3/2008  
Date  
(312) 704-1970  
Phone

  
Signature  
Stuart Schultz  
Name (Print)

IF APPLICABLE:

By:

\_\_\_\_\_  
Joint Venture Partner (Print)  
\_\_\_\_\_  
Date  
\_\_\_\_\_  
Phone

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Name (Print)  
MBE \_\_\_ WBE \_\_\_ Non-MBE/WBE \_\_\_



**Insurance Program**

**INSURANCE COVERAGE IN FORCE**

Insurer A: Transportation Insurance Company  
 (Coverage effective 7/1/2008 to 7/1/2009)  
 Insurer B: Continental Casualty Company  
 (Coverage effective 7/1/2008 to 7/1/2009)  
 Insurer C: Discover Property & Casualty Ins. Co.  
 (Coverage effective 1/1/2008 to 1/1/2009)  
 Insurer D: Lexington Insurance Company  
 (Coverage effective 7/1/2008 to 7/1/2009)

**Workmen's Compensation and Employer's Liability Insurance**

(Insurer A. Policy Number WC2082850350)

E.L. Each Accident	\$1,000,000
E.L. Disease - Each Employee	1,000,000
E.L. Disease - Policy Limit	1,000,000
Workmen's Compensation	Statutory

**Commercial General Liability Insurance**

(Insurer A. Policy Number C2082850333)

General Aggregate	\$2,000,000
Products/Completed Operation	2,000,000
Personal and Adver. Injury	1,000,000
Each Occurrence	1,000,000

**Excess Liability**

(Insurer B. Policy Number C2082850364)

Each Occurrence	\$8,000,000
Aggregate	8,000,000

**Automobile Liability Insurance**

Insurer C. Policy Number D187A00010-128650A

Combined Single Limit - Scheduled Autos	\$1,000,000
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Insurer A. Policy Number C2082850347

Combined Single Limit - Hired/Non-Owned Autos	1,000,000
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**Professional Liability Insurance**

(Insurer D. Policy Number 3213554)

Limit of Amount of Coverage:	\$5,000,000
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**Loss of Valuable Papers and Records Insurance**

(Insurer A: Policy Number C2082850333)

Limit of Insurance:	\$100,000
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**AFFIDAVIT**

I, Michael N. Goodkind, certify that I am President of consultant herein, and the insurance coverage above so stated is currently in force under the authority of the governing Board of Directors of Alfred Benesch & Company.

Signed: 

John L. Carrato  
 Senior Vice President

Date: September 10, 2008



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Montel M. Gayles  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

July 30, 2008

Zhong Chen, President  
Dynasty Group, Inc.  
205 West Wacker Drive, Suite 1450  
Chicago, Illinois 60606

Dear Mr. Chen:

The City of Chicago Department of Procurement Services ("Department") has undertaken an evaluation of procurement policies and procedures including those utilized within the M/WBE and DBE certification unit. In light of this evaluation and in anticipation of streamlining our procedures, the Department extends your MBE certification until **October 1, 2008**.

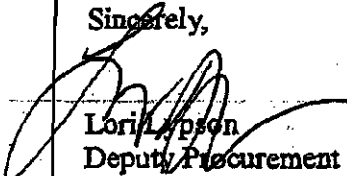
The Department may request additional information from you prior to the expiration of the courtesy period. This information will assist us in making a determination on the recertification of your company. You will receive additional information from the Department in the coming days.

As you know, your firm's participation on contracts will be credited only toward MBE goals in the following specialty area(s):

**Professional Design Firm; Engineering Services and Consulting; Land Surveying; Building Inspection**

If you have any questions, please contact our office at 312-742-0766.

Sincerely,

  
Lori Lypson  
Deputy Procurement Officer

rg



Received Time Jul.30. 9:50AM



**ATTACHMENT B**

**SCHEDULE OF COST  
ALTA SURVEY  
EDGEWATER REPLACEMENT LIBRARY - PS1408**

Provide a Not to Exceed cost unless otherwise directed to work hourly. The fee shall include all materials, surveying equipment, computers, vehicles, office labor, field labor, insurance, deliverables, and any other costs incurred in preparation and submittal of deliverables.

**Not to Exceed Cost** \$ 7,444

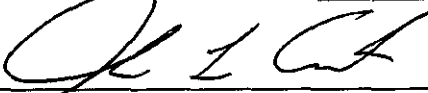
**Hourly Rate** \$ 160 per hour

**UPDATES:**

As stated in Attachment A, Deliverables, Item 2, 'The Surveyor shall provide one (1) updated survey free of charge for the building permit submittal not later than one year from the date of the proposal.' Subsequent updates, such as post-demolition and post-site preparation, etc. will result in an additional cost of \$ 1,996.00 for each update, for up to four updates.

[Surveyor Firm Name] Alfred Benesch & Company agrees to provide the survey services above for the amount

indicated above. Date: 9/11/08

  
\_\_\_\_\_  
(Signature)

John L. Carrato, Senior Vice President  
(Printed Name and Title)