



# Public Building Commission of Chicago Professional Services

## Requisition for PBC Approval

**Project Name:** Brighton Park II Area Elementary School **Date:** 04.13.09  
**Project Location:** 48th and Rockwell **Project Number:** 05100  
**Owner Agency:** Chicago Public Schools **PS Number:** PS 1305 - Amendment 03  
**Project Services:** ALTA Survey- Additional legal descriptions, exhibits **Project Manager:** David Kelley  
**Property Ownership:** Lexington Homes (currently).

| Contract Type:  | Request Type:  | Pre-Qualified Specialty Services:  |
|---|--|--|
| <input type="checkbox"/> New Contract<br><input checked="" type="checkbox"/> Existing Contract<br><input type="checkbox"/> Continuation of Previous Service/Work (provide description of previous work completed) | <input checked="" type="checkbox"/> Request for Services (1)<br><input type="checkbox"/> Suborder under Term Agreement<br><input type="checkbox"/> Subconsultant Approval<br><input type="checkbox"/> Request for Services; Utilities/ City Departments<br><input type="checkbox"/> Request for Services over \$25,000 Requires Board Approval | <input type="checkbox"/> Bid Proposal Request for:<br><input type="checkbox"/> Phase I Environmental (Under \$50,000)<br><input type="checkbox"/> Phase II Environmental (Under \$250,000)<br><input type="checkbox"/> Environmental Design (Under \$50,000)<br><input checked="" type="checkbox"/> Surveying (Under \$50,000)<br><input type="checkbox"/> Commissioning (Under \$125,000)<br><input type="checkbox"/> Materials Testing (Under \$150,000) |

(1) Note: This Request for Service is governed by the terms and conditions set forth in the "Standard Terms and Conditions for Professional Services for Projects of \$25,000.00 or less", dated February 26, 2001, as amended and incorporated as if fully set forth here by this reference and by any Exhibits or Attachments to this Request for Service. Such Standard Terms and Conditions for Professional Services for Projects of \$25,000.00 or less are available from the PBC's website at: [www.pbcchicago.com/subhtml/standard.asp](http://www.pbcchicago.com/subhtml/standard.asp).

| Vendor Information:  |  |
|--|--|
| <b>Vendor Name:</b> C.M. Lavoie & Associates, Inc.               | <b>Phone Number:</b> 815.254.0505            |
| <b>Vendor Address:</b> 1050 State Route 126 Plainfield, IL 60544 | <b>Contact Name:</b> Keith Bollinger         |
| <b>Subconsultant Name (if applicable):</b>                       | <input type="checkbox"/> Please Mail Payment |
| <b>Subconsultant Services (if applicable):</b>                   |  |

|                           |  |
|---------------------------|--|
| <b>Scope of Services:</b> | <p>To provide a plat of survey /topographical map for the subject parcel to verify legal description, closure, and location of any physical characteristics related to site boundary. The survey will show improvements to the property, boundary lines, dimensions and the total acres contained within the parcel.</p> <p>C.M. Lavoie completed the original survey for this site for the developer, Lexington Homes, prior to PBC involvement. Once on board, the PBC utilized C.M. Lavoie because they were already familiar with this site. It will benefit both the project schedule and budget to retain C.M. Lavoie to complete this additional work since they are already well-versed with this site and the complex land deal. We believe that it will be a significant cost savings to retain C.M. Lavoie for this final task.</p> |
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|----------------------------------|--------------------------------------|
| <b>Budget Code:</b> 01.07.513163 | <b>TOTAL:</b> \$ 3,160 <sup>00</sup> |
|----------------------------------|--------------------------------------|

| Approvals:   |                      |  |                      |
|--|----------------------|--|----------------------|
| <b>Project Manager:</b> <u>David C. Kelly</u>      | <b>Date:</b> 4.17.09 | <b>Executive Director:</b> <u>[Signature]</u>      | <b>Date:</b> 4/28/09 |
| <b>Director of Development:</b> <u>[Signature]</u> | <b>Date:</b> 4/24/09 | <b>Director of Procurement:</b> <u>[Signature]</u> | <b>Date:</b> 4/28/09 |

For Internal Use Only: Received by: D. Zambaryan Date Received: 4-28-09 Steve Bd.



**C. M. Lavoie & Associates, Inc.**  
**Consulting Civil Engineering**  
**Land Planning & Surveying**

April 8, 2009

Mr. David Kelley  
 Chicago Public Building Commission  
 50 W. Washington, Suite 200  
 Chicago, IL 60602

RE: CPS Brighton Park II School Site  
 48th and Western  
 Chicago, IL  
 Additional Topographic Mapping

**EXTRA WORK AUTHORIZATION**

The following lists a description of additional services outside of our original contract dated January 12, 2009 per an email sent to our office from Danielle Kowalewski dated 2/24/09.

**Task 1 Plat of Survey/Topographic Map**

Pursuant to the email dated February 24, 2009 CML will provide a Plat of Survey/Topographic Map for the subject parcel to verify the legal description, closure, and location of any physical characteristics related to the site boundary. The survey will show improvements to the property, boundary lines, dimensions and the total acres contained within the parcel **(item 6)**.

CML field crews will recover and verify 2 published City of Chicago benchmarks (this will be referenced on the plat) **(item 10)**. This elevation will be transferred to the project and two permanent benchmarks will be set for future reference (this will also be referenced on the Plat). CML field crews will then conduct field survey work to obtain relevant topographic (as well as the items to be address from the aforementioned email) **(items 3-5, 7 and 8)** and planimetric survey information of the subject area and the surrounding streets and intersection to meet C.D.O.T. requirements. Shots will be observed every 25 feet with a 50 foot overlap onto adjacent property and also all trees 50 feet south of the site **(items 2, 9 and 9(a))**.

Aboveground and underground utilities, including, but not limited to, water mains, gas mains, telephone mains, electrical mains, street lights, television cable, drainage structures rim and invert and use (i.e. sanitary, combined or storm) are a part of this survey. Indicate the location of each utility with reference to the property line. The utility survey will be completed to "Attribute Quality Level C" as specified in the "Standard Guideline for Collection and Depiction of Existing Utility Data" (American Society of Civil Engineers, CI/ASCE 38-02). Underground utilities will be shown by visible evidence along with information provided by the Board of Underground. C. M. Lavoie will indicate how many overhead lines are on a given pole and direction on the lines, but will not indicate the operation or provider other than indicted by the Board of Underground **(item 1)**. Information obtained from the OUC atlases will be copied to the engineer as well as the PBC **(item 11)**.

**ADDITIONAL FEE**

|            |                   |
|------------|-------------------|
| • Lump Sum | <b>\$3,160.00</b> |
|------------|-------------------|

In addition to the hourly rates for professional services, expenses for any outside costs such as reproducibles, prints, and delivery charges will be billed to you at cost plus a 10% handling fee. All expenses for reproducibles or prints performed by CML staff will be billed to you at cost of \$0.25 per square foot. If the above information is satisfactory to you, please sign and return one copy to our office at your earliest convenience. If the above information is satisfactory to you, please sign and return one copy to our office at your earliest convenience.