

**PUBLIC BUILDING COMMISSION OF CHICAGO  
SECOND AMENDMENT  
CONTRACT NUMBER PS910**

**THIS SECOND AMENDMENT AGREEMENT** is made and entered into as of the 8<sup>th</sup> day of September, 2009, and shall be deemed and taken as forming a part of the Agreement for Insurance Brokerage Services for Property and Casualty Coverages ("Agreement") between by and between the **PUBLIC BUILDING COMMISSION OF CHICAGO**, a municipal corporation of the State of Illinois ("Commission") and **WILLIS OF ILLINOIS, INC.** ("Consultant") dated October 3, 2005 with the like operation and effect as if the same were incorporated therein.

**WITNESSETH:**

**WHEREAS**, the Commission and Consultant have heretofore entered into an Agreement dated the 3<sup>rd</sup> day of October, 2005, ("Agreement"), wherein the Consultant is to provide **Insurance Brokerage Services for Property and Casualty Coverages**; and

**WHEREAS**, the Commission and Consultant now desire to amend the Agreement to include additional Services performed and associated compensation due to Consultant;

**NOW THEREFORE**, in consideration of the provisions and conditions set forth in the Agreement and herein, the parties hereto mutually agree to amend the Agreement as hereinafter set forth.

It is agreed by and between the parties hereto that the sole modification of, changes in, and amendments to the Agreement pursuant to this Amendment are as follows:

**TERMS**

1. **Recitals**  
**THE ABOVE RECITALS ARE EXPRESSLY INCORPORATED IN AND MADE A PART OF THE AMENDMENT AGREEMENT AS THOUGH FULLY SET FORTH HEREIN.**

2. **Schedule A – Project Description and Scope of Services**

**The Commission is hereby exercising the option to extend the term of this Agreement for one (1) year therefore:**

**Completion Date of Services is amended to October 2, 2010**

**3. Schedule C - Compensation of the Consultant**

**Section C.1 Consultant's Fee** is revised to include as follows:

The Consultant shall be paid the annual fixed fee of \$75,000 for the extension of Services in this Amendment 2.

Execution of this Amendment by the Consultant is duly authorized by the Consultant, and the signature(s) of each person signing on behalf of the Consultant have been made with the complete and full authority to commit the Consultant to all terms and conditions of this Amendment.

All capitalized terms not defined herein shall have the meaning ascribed to them in the agreement. Except as and to the extent that the terms of the Agreement are amended and modified herein, all terms of the Agreement shall remain in force and effect.

IN WITNESS WHEREOF, the parties hereto have agreed and executed this Amendment Agreement No. 2.

ATTEST:

PUBLIC BUILDING COMMISSION  
OF CHICAGO

BY: Richard M. Daley Date: \_\_\_\_\_  
Richard M. Daley  
Chairman

BY: Edgwick C. Johnson Date: 10-5-09  
Edgwick C. Johnson  
Secretary

CONSULTANT

WILLIS OF ILLINOIS, INC.

By: Bill D. Hines Date: 9/23/09  
Bill Hines  
Senior Vice President

Subscribed and sworn to me this

23 day of Sept. 2009.

Adrienne C. Stevenson  
Notary Public

My Commission expires: 12-15-11



(Seal of Notary)

Approved as to form and legality

Jacinta Epting 9/15/09  
Neal & Leroy, LLC



Richard J. Daley Center  
100 W. Washington Street  
Room 200  
Chicago, Illinois 60602  
(312) 744-3090  
Fax: (312) 744-8005  
www.pbcchicago.com

Chairman  
RICHARD M. DALEY  
Mayor  
City of Chicago

Executive Director  
ERIN LAVIN CABONARGI

October 5, 2009

Bill Hines,  
Senior Vice President  
Willis of Illinois, Inc.  
233 South Wacker Drive  
Chicago, IL 60606

Re: Amendment No. Two Made Part of Professional Service  
Agreement PS 910 Insurance Brokerage Services for the Public  
Building Commission of Chicago

Dear Mr. Hines:

You are hereby notified that on September 8, 2009 the Board of  
Commissioners approved Amendment No. 2 made part of PS 910.

Enclosed, is the above-mentioned executed Amendment for your files.

Sincerely,

A handwritten signature in black ink, appearing to read "Deborah Burton", with a long horizontal flourish extending to the right.

Deborah Burton  
Director of Procurement

DB/dz



# Willis

September 24, 2009



Telephone: 312 288-7700  
Fax: 312 621-6850  
Website: www.willis.com

Direct Line: (312)288-7168  
Direct Fax: (312)621-6875  
E-mail: linda.c.simmons@willis.com

Deborah Burton  
Public Building Commission of Chicago  
Richard J. Daley Center  
50 W. Washington St.  
Room 200  
Chicago, IL 60602

Re: Amendment No. Two  
Professional Service Agreement PS 910  
Insurance Brokerage Services for the Public Building Commission of Chicago

Dear Deborah,

The signed and notarized copies of Amendment Two for Professional Agreement PS910 are attached. Upon acceptance of the amendment by the Public Building Commission of Chicago, please return a fully executed copy to us.

A handwritten signature in cursive script that reads "Linda C. Simmons".

Linda C. Simmons  
Client Manager  
Construction Team

CC: Carrie Cogtella  
Bill Hines

Willis of Illinois  
Willis Tower  
Suite 2000  
233 South Wacker Drive  
Chicago, Illinois 60606

Public Building Commission of Chicago

Scanned <input type="checkbox"/>	File Original <input type="checkbox"/>	Copy To:
01 PMC:		
02 PMO:		
03 UAP:		
04 PROJECT No:		
REC'D SEP 24 2009		
Authority 01.		
Controls 02.		
Process 03.		
Plan/Design 04.		
Construct 05.		
EPE 06.		
Personnel 07.		



Richard J. Daley Center  
50 W. Washington Street  
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Chicago, Illinois 60602  
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## BOARD OF COMMISSIONERS

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City of Chicago

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Certified Public Accountants

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Assistant Secretary  
PATRICK J. HARNEY

September 8, 2009

**MEMBERS OF THE PUBLIC BUILDING COMMISSION OF CHICAGO  
BOARD OF COMMISSIONERS**

Re: Insurance Brokerage Services – Contract Extension  
Property and Casualty Insurance Coverages  
Willis of Illinois, Inc.

## Commissioners:

At the October 2005 meeting of the Public Building Commission of Chicago Board of Commissioners a contract was approved with Willis of Illinois, Inc. to provide insurance brokerage services covering property and casualty insurance:

- Property, including terrorism for the Daley Center
- Liability coverage for the Daley Center and development exposures
- Crime insurance insures for fidelity risks (stealing, computer fraud, etc.)
- Workers' Compensation
- Public Officials Bond to insure the Executive Director, Treasurer and Assistant Treasurer

The contract was for an initial term of three years and the option to extend for two additional one year terms. The Board approved the first amendment in October 2008 for a one year extension.

Willis benchmarks the marketplace, evaluates available insurance coverages, recommends options, negotiates agreements and manages the relationship with the contracted insurance companies.

Willis has provided all the services required and met the performance requirements of the contracts. Willis has agreed to maintain the annual fee of \$75,000.00. It is the recommendation that this agreement be extended for one year as allowed by the contract.

Sincerely,

  
Deborah L. Burton  
Director of Procurement



# Willis

August 24, 2009

Main Office: (312) 288 7700  
Website: [www.willis.com](http://www.willis.com)  
Direct Line: (312) 288-7156  
Direct Fax: (312) 621-8876  
E-mail: [bill.hines@willis.com](mailto:bill.hines@willis.com)

Ms. Caroline Cogtella  
**Public Building Commission of Chicago**  
Richard J. Daley Center, Room 200  
50 West Washington Street  
Chicago, IL 60602

**RE: Professional Service Agreement PS 910**

Dear Carrie,

As requested, we are agreeable to extending our above-captioned contract for one (1) year for the annual fee of \$75,000 for brokerage services.

Sincerely,

**Willis of Illinois, Inc.**



Bill D. Hines  
Senior Vice President  
Construction Practice

**Willis of Illinois, Inc.**  
Willis Tower  
233 South Wacker Drive  
Suite 2000  
Chicago, IL 60606



Richard J. Daley Center  
50 W. Washington Street  
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Chairman  
RICHARD M. DALEY  
Mayor  
City of Chicago

Executive Director  
ERIN LAVIN CABONARGI

September 23, 2009

Bill Hines  
Senior Vice President  
Willis of Illinois, Inc.  
Willis Tower  
233 South Wacker Drive, Suite 2000  
Chicago, IL 60606

**Re: Amendment No. Two  
Professional Service Agreement PS 910  
Insurance Brokerage Services for the Public Building Commission  
of Chicago**

Dear Mr. Hines:

Enclosed is Amendment No.2 to the above referenced agreement. Please return all copies of the signed and notarized amendment to my attention within five (5) days from the date of this letter.

An incomplete execution page may delay final execution of the Amendment and processing of invoices. Upon acceptance of the amendment by the Public Building Commission, a fully executed copy will be returned to you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Deborah Burton', written over a horizontal line.

Deborah Burton  
Director of Procurement

DB/dz