

# November 13, 2018

PUBLIC BUILDING COMMISSION

BOARD MEETING





http://www.pbcchicago.com/doing-business/architects-of-record/



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#### **Architects**

The PBC employs various methods to procure Professional Design Services. Depending on the specifics of the project or program, the PBC may issue a Request for Qualifications (RFQ) or a Request for Design-Build Proposals (RFP), or the PBC may appoint an Architect of Record, Design Architect or Program Architect from our AOR LIQ Database.

#### Letters of Interest and Qualifications

The Letters of Interest and Qualifications (LIQ) database allows the PBC to have a uniform, accessible, current snapshot of firms interested in providing architectural services. The PBC is now accepting LIQs on a rolling basis from all architects and

Questions? View our Frequently Asked Questions or contact us at liq@pbcchicago.com.









#### Submit Your Firm's Information for the first time

If your firm has not previously submitted your information to the Public Building Commission's LIQ database, or if you would like to replace your firm's entire LIQ in our database, you will need to refer to this document.

New/Replacement Submission (full packet)

Fillable Project Matrix (Excel File)

### **Update Your Firm's Information**

If you have previously submitted to the PBC's LIQ database but would like to update your information, you will need to refer to this document. The subsections of that document are available as fillable forms at the links below.

Update Submission (full packet)

Fillable MBE/WBE Participation Form Fillable References Form

Fillable Contact **Details Update** 

Fillable Project Matrix (Excel File)

#### **LIQ Information Session**

### Sign up for PBC Alerts!

PBC Alerts is a free email service that notifies you each time contracts are offered for bid or professional qualifications are sought.

#### Joint Venture Partnership / Mentorship Information



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