

AGREEMENT

CONTRACT NUMBER PS1832

WITH

W.F. BAIRD & ASSOCIATES LTD.

TO PROVIDE

SPECIALTY CONSULTANT & INSPECTION SERVICES FOR

31ST STREET HARBOR – COASTAL PROJECT VICINITY OF 3155 SOUTH LAKE SHORE DRIVE CHICAGO, ILLINOIS PROJECT NO.: 11120

> Mayor Richard M. Daley Chairman

Erin Lavin Cabonargi
Executive Director

Richard J. Daley Center, Room 200 50 West Washington Street Chicago, Illinois 60602 www.pbcchicago.com

EXECUTION PAGE

SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR - COASTAL PROJECT - PS1832 PROJECT NO.: 11120

THIS AGREEMENT effective as of June 18, 2010, but actually executed on the date witnessed, is entered into by and between the **Public Building Commission of Chicago**, a municipal corporation of the State of Illinois, having its principal office at Room 200, Richard J. Daley Center, 50 West Washington Street, Chicago, Illinois 60602, (the "Commission"), and W.F. Baird & Associates Ltd. with offices at 200 South Wacker Drive, Suite 3100, Chicago, IL 60606 (the "Consultant").

Background Information – Recitals:

Whereas, The Commission on behalf of the Chicago Park District (referred to in this Agreement as the "User Agency"), intends to undertake the construction and/or improvement of the following facility or facilities in Chicago, Illinois described in Schedule A attached to the Agreement (the "Project"):

Whereas, the Commission requires certain professional services described in the Agreement, in connection with the Project and desires to retain the Consultant on the terms and conditions set forth in the Agreement to perform such Services. The Consultant desires to be so retained by the Commission and has represented to the Commission that the Consultant has the knowledge, skill, experience and other resources necessary to perform the Services in the manner provided by the Agreement.

Whereas, the Consultant has consulted with the Commission and the User Agency, made site inspections, and taken such other actions as the Consultant deemed necessary or advisable to make itself fully acquainted with the scope and requirements of the Project and the Services. The Consultant represents that it is qualified and competent by education, training and experience to prepare drawings, specifications and construction documents necessary to complete the Project in accordance with standards of reasonable professional skill and diligence.

Whereas, the Commission has relied upon the Consultant's representations in selecting the Consultant.

NOW THEREFORE, the parties agree on the terms and conditions that follow:

PUBLIC BUILDING COMMISSION OF CHICAGO	
Richard M. Daley Chairman	Date:
ATTEST:	•
Edgrick C. Johnson - Secretary	Date: 8-23-201 b
W.F. BAIRD & ASSOCIATES LTD.	
In In Incipal	Date: July 29, 2010
AFFIX CORPORATE	
SEAL, IF ANY, HERE	
County of: Dane State of: Wisconsin	
Subscribed and sworn to before me by Lars T. Barber	and
on behalf of Consultant this <u>29th</u> day of <u>July</u> , 20 <u>10</u> . Notary Public	NOTARY PUBLIC OF WISCOMMINING
My Commission expires: September 1,2013	OF WISCONS
(SEAL OF NOTARY)	WWWWWWW.
Approved as to form and legality Neal & Leroy, LLC Specially Consultant & Inspection Services Page 3 of 34	

TERMS AND CONDITIONS - MATERIAL TESTING

- 1. Definitions. The following phrases have the same meanings for purposes of this agreement.
- Agreement means this professional services agreement for inspection and testing services, including all exhibits or documents attached hereto and/or incorporated by reference herein, and all amendments, modifications, or revisions made in accordance with the terms hereof.
- Commission as herein referred to shall include the Public Building Commission of Chicago, the Commission's Chairman, Secretary, Assistant Secretary, Executive Director, Director of Construction, Managing Architect, Project Manager, or designated consultant or consultants, acting on behalf thereof, as designated by the Commission in writing, for the purpose of giving authorizations, instructions, and/or approval pursuant to this Agreement.
- Contract Documents consists of all of the component parts of the Contract between the Commission and the General Contractor for the construction and improvement of the Project including, without limitation, the general and special conditions, technical specifications, drawings, addenda, bulletins and modifications thereto.
- "Consultant" or "Specialty Consultant" means the company or other entity identified in this Agreement, and such successors or assigns, if any, as may be authorized by the terms and conditions of this Agreement.
- Key Personnel means those job titles and persons as identified in those positions as identified in Consultant's proposal and accepted by the Commission.
- Project means the construction and/or improvement of the facility or facilities specified in this Agreement.
- Services means, collectively, the services, duties and responsibilities that are necessary to allow the Consultant to provide the Services required by the Commission under this Agreement.
- Sub-consultant means a firm hired by the Consultant to perform professional services related to the construction and/or improvement of the Project.
- Technical Personnel as herein referred to include partners, officers and all other personnel of the Consultant, including technical typists assigned to the Project, exclusive of general office employees.
- User Agency means the municipal corporation that requested the Commission to undertake the construction and/or improvement of the Project.
- Incorporation of Documents. The documents identified below in this paragraph are hereby incorporated in and made a part of this Agreement. By executing this Agreement, Consultant acknowledges and agrees that Consultant is familiar with the contents of each of such documents and will comply fully with all applicable portions thereof in performing the Services.
- Project Documents. The plans and specifications for the Project, to the extent that plans and specifications for the Project have been prepared, as set forth and described in this Agreement (the "Project Documents").
- Policies Concerning MBE and WBE. The Commission's policies concerning utilization of minority business enterprises ("MBE") and women business enterprises ("WBE"), as the same may be revised from time to time.
 - 3. Engagement and Standards for Performing Services.
 - Engagement. The Commission hereby engages the Consultant, and the

Consultant hereby accepts such engagement, to provide the Services described in this agreement, as the same may be amended, in writing, from time to time by mutual agreement of the Commission and the Consultant.

- Performance Standard. The Consultant represents and agrees that the Services performed under this Agreement will proceed with efficiency, promptness and diligence and will be executed in a competent and thorough manner, in accordance with reasonable professional standards in the field consistent with that degree of skill and care ordinarily exercised by practicing inspection and testing professionals performing services of a scope, purpose, and magnitude comparable with the Services to be provided under this Agreement. If in the course of performing the Services, Consultant identifies any condition, situation, issue or problem that may impact the performance of the Services or the Project, Consultant shall promptly provide notice to the Commission. The Consultant further promises that it will assign at all times during the term of the Agreement the number of experienced, appropriately trained employees necessary for the Consultant to perform the Services in the manner required by the Agreement.
- Consultant's Personnel. Consultant must ensure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and Specialty Consultant & Inspection Services

appropriately licensed, if required by law. Consultant must maintain current copies of any such licenses and provide these copies upon request by the Commission. Consultant remains responsible for the professional and technical accuracy of all Services furnished, whether by the Consultant or others on its behalf. All deliverables will be prepared in a form and content satisfactory to the Commission and delivered in a timely manner consistent with the requirements of the Agreement.

- d. <u>Confidentiality</u>. Consultant acknowledges that it is entrusted with or has access to valuable and confidential information and records of the Commission and User Agency. Consultant must at all times use it best efforts on behalf of the Commission to assure timely and satisfactory rendering and completion of its Services. Consultant must at all times act in the best interests of the Commission and User Agency consistent with Consultant's professional obligations assumed by Consultant in entering into this Agreement. Consultant promises to cooperate with the officials, employees and agents of the Commission and User Agency in furthering the Commission's and User Agency's interests. Consultant must perform all Services in accordance with the terms and conditions of this Agreement, to the reasonable satisfaction of the Commission.
- e. <u>Independent Contractor.</u> In performing the Services under this Agreement, Consultant shall at all times be an independent contractor, and does not and must not act or represent itself as an agent or employee of the Commission or the User Agency. As an independent contractor, Consultant is solely and wholly responsible for determining the means and methods for performing the Services. The Agreement will not be construed as an agreement of partnership, joint venture, or agency.
- f. <u>Limitations on Sub-Consultants</u>. Consultant must not use any business or individual who is disqualified by the Commission or debarred under any other governmental agency's procedures to provide the Services under the Agreement.
- g. Failure to Meet Performance Standard. If the Consultant fails to comply with its obligations under the standards of the Agreement, the Consultant must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the Commission does not relieve Consultant of its responsibility to render the Services and deliverables with the professional skill and care and technical accuracy required by the Agreement. This provision in no way limits the Commission's rights against the Consultant, either under the Agreement, at law or in equity.
- h. <u>Changes to the Services.</u> The Commission may from time to time, request changes to the terms of the Agreement or in the Scope of Services of the Consultant to be performed hereunder. Such changes, including any increase or decrease in the amount of compensation and revisions to the duration of the Services, which are mutually agreed upon by and between the Commission and Consultant, shall be incorporated in a written amendment to this Agreement. The Commission shall not be liable for any changes absent such written amendment.

4. <u>Duties and Obligations of Consultant</u>

- against any worker, employee or applicant for employment, or any member of the public, because of race, creed, gender, color, national origin or disability, or otherwise commit an unfair labor practice. Attention is called to applicable provisions of the Civil Rights Act of 1964, 88-352, July 2, 1964, 78 Stat. 241 et. Seq. the Americans with Disabilities Act of 1990, 42 U.S.C. 12010 et. Seq. the Illinois Human Rights Act 775 ILCS 5/1-101 et. Seq. and the Public Works Employment Discrimination Act 775 ILCS 10/0.0 1 through 10/20, inclusive and a Resolution passed by the Board of Commissioners of the Public Building Commission of Chicago on October 1, 2009, concerning participation of Minority Business Enterprises and Women Business Enterprises on contracts awarded by the Commission. The Consultant will furnish such reports and information as requested by the Commission and the Illinois Department of Human Relations or any other administrative or governmental entity overseeing the enforcement, administration or compliance with the above referenced laws and regulations.
- b. <u>Employment Procedures, Preferences and Compliances.</u> Salaries of employees of Consultant performing work under this Agreement shall be paid unconditionally and not less often than once a month without deduction or rebate on any account except only such payroll deductions as are mandatory or permitted by the applicable law or regulations. Attention is called to Illinois Compiled Statutes, 1992 relating to Wages and Hours including 820 ILCS 130/0.01 through 130/12 thereof (Prevailing Wage Act), 30 ILCS 570/1 through 570/7 (Employment of Illinois Workers on Public Works Act) and 30 ILCS 560/0.01 through 560/7 (Public Works Preference Act). The Consultant shall comply with all applicable "Anti-Kickback" laws and regulations, including the "Anti-Kickback" Act of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 Stat. 108; 18 U.S.C. § 874; 40 U.S.C. § 276c) and the Illinois Criminal Code of 1961 720 ILCS 5/33E-1 et. seq. If, in the performance of this Agreement, there is any direct or indirect kickback, the Commission shall withhold from the Consultant, out of payments due to it, an amount sufficient to pay employees underpaid the difference between the salaries required hereby to be paid and the salaries actually paid such employees for the total number of hours worked. The amounts withheld shall be disbursed by the Commission for and on account of the Consultant to the respective employees to whom they are due.

c. <u>Compliance with Policies Concerning MBE and WBE.</u> Without limiting the generality of the requirements

of the policies of the Commission referred to in paragraph 2 above, the Consultant agrees to use best efforts to utilize minority business enterprises for not less than twenty five percent (25%) for MBE and five percent (5%) for WBE of the value of the Services, in accordance with the Resolution passed by the Board of Commissioners of the Commission on October 1, 2009, concerning participation of minority business enterprises and women business enterprises on contracts awarded by the Commission and to furnish to the Commission, such reports and other information concerning compliance with such Resolution as may be requested by the Commission from time to time.

- Delays. The Consultant agrees that no charges for damages or claims for damages shall be asserted by it against the Commission for any delays or hindrances from any cause whatsoever during the progress of any portion of the Services. Such delays or hindrances, if any, shall be compensated for by an extension of time to complete the Services, for such reasonable period as may be mutually agreed upon between the parties, it being understood, however, that the agreement of the Commission to allow the Consultant to complete the Services or any part of them after the time provided for the completion thereof herein shall in no way operate as a waiver on the part of the Commission of any of its rights hereunder.
- Records. The Consultant shall maintain accurate and complete records of expenditures, costs and time incurred by Consultant in connection with the Project and the Services. Such records shall be maintained in accordance with recognized commercial accounting practices. The Commission may examine such records at Consultant's offices upon reasonable notice during normal business hours. Consultant shall retain all such records for a period of not less than five calendar years after the termination of this Agreement.
- Time of Essence. The Consultant acknowledges and agrees that time is of the essence in the performance of this Agreement and that timely completion of the Services is vital to the completion of the Project by the Commission. Consultant agrees to use its best efforts to expedite performance of the Services and performance of all other obligations of the Consultant under this Agreement and any other agreements entered into by the Commission which are managed or administered by the Consultant as a result of the Consultant's engagement hereunder.
- Compliance with Laws. In performing its engagement under this Agreement, the Consultant shall comply with all applicable federal, state and local laws, including but not limited to, those referenced in subparagraphs (a) and (b) above and in the documents referred to in paragraph 2 of this Agreement.
- Progress Meetings. Meetings to discuss the progress of the Project and/or to review the performance of the Consultant may be scheduled upon the Commission's request, at mutually agreeable times and locations, and the Consultant agrees to cause such meetings to be attended by appropriate personnel of the Consultant engaged in performing or knowledgeable of the Services.
- Defects in Project. The Consultant shall notify the Commission immediately in the event the Consultant obtains knowledge of a defect in the Project or circumstances which could result in a Project delay or cost overrun.

5. Term.

- The term of this Agreement shall begin upon the final execution of this Agreement, and, subject to a. the provisions of subparagraph (b) below, shall expire upon completion of the Services and acceptance thereof by the Commission or, if the Services are of an ongoing nature, on the completion date specified in such Request for Services. The Commission and the Consultant may, from time to time, by mutual agreement, extend the term of this Agreement by amending this Agreement.
- The Commission shall have the right, at any time, to terminate the term of this Agreement, with or without cause, by written notice given to the Consultant at least thirty (30) days prior to the effective date of termination. In addition, the Commission shall have the right, at any time and from time to time, with or without cause, to suspend the performance of the Consultant hereunder with respect to all or any part of the Services, by written notice given to the Consultant at least five (5) days prior to the effective date of suspension. Termination or suspension of this Agreement shall not relieve the Consultant from liability for the performance of any obligation of the Consultant under this Agreement performed or to have been performed by the Consultant on or before the effective date of termination or suspension. Provided the Consultant is not in default under this Agreement at the time of termination or suspension, the Commission agrees to pay to the Consultant, in accordance with the terms of this Agreement, all compensation and reimbursements due to the Consultant for periods up to the effective date of termination or suspension. In no event shall the Commission be liable to the Consultant for any loss, cost or damage which the Consultant or any other party may sustain by reason of the Commission terminating or suspending this Agreement as provided herein; provided, however, that the Commission may, in its sole discretion, reimburse the Consultant for actual expenses approved by the Commission.
- If the Project, in whole or substantial part, is stopped for a period longer than thirty (30) days under an order of any court or other governmental authority having jurisdiction of the Project, or as a result of an act of government, such as a declaration of national emergency making materials unavailable, through no act or fault of the Consultant, or if the

Commission fails to make any payment or perform any other obligation hereunder, the Consultant shall have the right to terminate this agreement, by written notice given to the Commission at least seven (7) days prior to the effective date of termination, and shall have the right to recover from the Commission all compensation and reimbursements due to the Consultant for periods up to the effective date of termination.

- 6. <u>Compensation of Consultant; Reimbursement for Expenses.</u> The Commission shall compensate the Consultant for the Services in the manner set forth Schedule C of this Agreement. In addition, the Commission shall, upon submission of detailed invoices by the Consultant, no more frequently than once every 30 days, and approval by the Commission of those invoices, reimburse the Consultant for all Reimbursable Expenses. As used in this paragraph, the term "Reimbursable Expenses" shall mean those expenses identified as such in this Agreement.
- 7. <u>Rights and Obligations of Commission.</u> In connection with the administration of the Project by the Commission and the performance of this Agreement by the Consultant, the Commission shall have the following rights and obligations, in addition to those provided elsewhere in this Agreement:
- a. <u>Information.</u> The Commission shall provide the Consultant all reasonably requested information concerning the Commission's requirements for the Project and the Services.
- b. <u>Review of Documents.</u> Subject to the provisions of subparagraph 4 (d) above, the Commission agrees to make a reasonable effort to examine documents submitted by the Consultant and render decisions pertaining thereto with reasonable promptness.
- c. <u>Site Data.</u> To the extent the Commission determines to be necessary for the Consultant to perform the Services, the Commission may furnish, or may authorize the Consultant to obtain from a company or companies approved by the Commission as Reimbursable Expenses: (i) a certified survey of the site or sites; (ii) information concerning locations, dimensions and data pertaining to existing buildings and other improvements; (iii) title information; (iv) information concerning available service and utility lines; and (v) results of test borings and other information concerning subsoil conditions.
- d. <u>Tests and Reports.</u> To the extent required for the Consultant to perform the Services, the Commission may furnish structural, civil, chemical, mechanical, soil mechanical and/or other tests and reports; however, the Commission may authorize the Consultant to procure such tests and reports from Sub-Consultants, which must be approved by the Commission. The costs of such Sub-Consultants shall be payable as Reimbursable Expenses.
- e. <u>Legal, Auditing and other Services.</u> The Commission shall arrange and pay for such legal, auditing, insurance counseling and other services as the Commission, in its sole discretion, may determine to be required for the Project. Such payments shall not include legal or auditing expenses arising out of or relating to any errors or omissions, or claimed errors or omissions, of Consultant.
- f. <u>Designated Representatives.</u> The Commission may designate, at its sole discretion, one or more representatives authorized to act in its behalf.
- g. Ownership of Documents. All documents, data, studies and reports prepared by the Consultant or any party engaged by the Consultant, pertaining to the Project and/or the Services shall be the property of the Commission including copyrights.
- h. <u>Audits.</u> The Commission shall have the right to audit the books of the Consultant on all subjects relating to the Project and/or the Services.
- 8. <u>Indemnification of Commission.</u> The Consultant hereby agrees to indemnify, keep and save harmless the Commission and the User Agency and their respective commissioners, board members, officers, agents, officials and employees from and against all claims, demands, suits, losses, costs and expenses, including but not limited to, the fees and expenses of attorneys, that may arise out of or be based on any injury to persons or property that is or is claimed to be the result of an error, omission or act of the Consultant or any person employed by the Consultant to the maximum extent permitted by applicable law.
- 9. <u>Insurance to be Maintained by Consultant.</u> The Consultant shall purchase and maintain at all times during the performance of Services hereunder, for the benefit of the Commission, the User Agency and the Consultant, insurance coverage as set forth in Schedule D of this agreement.

10. Default.

- a. <u>Events of Default.</u> Any one or more of the following occurrences shall constitute an Event of Default under this Agreement:
 - i. Failure or refusal on the part of the Consultant duly to observe or perform any obligation or agreement on the part of the Consultant contained in this Agreement, which failure or refusal continues for a period

of ten (10) days (or such longer period as the Commission, in its sole discretion, may determine if such failure is not capable of being cured within such ten (10) day period) after the date on which written notice thereof shall have been give to the Consultant by the Commission;

- ii. Failure of Consultant to perform the Services to the standard of performance set forth in this Agreement;
- iii. Any representation or warranty of the Consultant set forth herein or otherwise delivered pursuant to this Agreement shall have been false in any material respect when so made or furnished;
- iv. The Consultant becomes insolvent or ceases doing business as a going concern, or makes an assignment for the benefit of creditors, or generally fails to pay, or admits in writing its inability to pay, its debts as they become due, or files a voluntary petition in bankruptcy, or is adjudicated a bankrupt or an insolvent, or files a petition seeking for itself any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar arrangement under any present or future statute, law or regulation relating to bankruptcy or insolvency, or files an answer admitting the material allegations of a petition filed against it in any such proceeding, or applies for, consents to or acquiesces in the appointment of a trustee, receiver, liquidator or other custodian of it or of all or any substantial part of its assets or properties, or if it or its principals shall take any action in furtherance of any of the foregoing; or
- v. There shall be commenced any proceeding against the Consultant seeking reorganization, arrangement, readjustment, liquidation, dissolution or similar relief under any present or future statute, law or regulation relating to bankruptcy which is not vacated, stayed, discharged, bonded or dismissed within sixty (60) days thereof, or there shall be appointed, without the Consultant's consent or acquiescence, any trustee, receiver, liquidator or other custodian of Custodian or of all or any substantial part of the Consultant's assets and properties, and such appointment shall not have been vacated, stayed, discharged, bonded or otherwise dismissed within sixty (60) days thereof.
- b. <u>Remedies.</u> If an Event of Default shall occur and be continuing, then the Commission may exercise any right, power or remedy permitted to it by law or in equity and shall have, in particular, without limiting the generality of the foregoing, the right to terminate this Agreement upon written notice to the Consultant, in which event the Commission shall have no further obligations hereunder or liability to the Consultant except as to payment for Services actually received and accepted by the Commission through the effective date of termination. No course of dealing on the part of the Commission or delay or failure on the part of the Commission to exercise any right shall operate as a waiver of such right or otherwise prejudice the Commission's rights, powers or remedies.
- c. <u>Remedies not Exclusive.</u> No right or remedy herein conferred upon or reserved to the Commission is exclusive of any right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise, and may be enforced concurrently therewith or from time to time.

11. <u>Disputes.</u>

- a. <u>General.</u> All disputes arising under, related to or in connection with the terms of this Agreement or its interpretation, whether involving law or fact or both, including without limitation questions concerning permissibility of compensation, and all claims for alleged breach of contract, shall be presented in writing to the Executive Director for final determination.
- b. <u>Procedure.</u> Requests for determination of disputes will be made by the Consultant in writing specifically referencing this Section, and will include: 1) the issue(s) presented for resolution; 2) a statement of the respective positions of the Consultant and the Project Manager; 3) the facts underlying the dispute; 4) reference to the applicable provisions of the Agreement by page and section; 5) identify any other parties believed to be necessary to the resolution; and 6) all documentation which describes and relates to the dispute. Consultant will promptly provide the Executive Director with a copy of the request for determination of the dispute. The Project Manager will have thirty (30) business days to respond in writing to the dispute by supplementing the submission or providing its own submission to the Executive Director. Failure by the Project Manager to respond will not be deemed to be an admission of any allegations made in the request for dispute resolution, but will be deemed to constitute a waiver of the opportunity to respond to such allegation(s), if any. The Executive Director's decision may thereafter be reached in accordance with such other information or assistance as she or he may deem reasonable, necessary or desirable.
- c. <u>Effect.</u> The Executive Director's final decision will be rendered in writing no more than forty-five (45) business days after receipt of the response by the Project Manager was filed or was due unless the Executive Director notifies the Consultant that additional time for the decision is necessary. The Executive Director's decision will be conclusive, final, and binding on all parties. Consultant must follow the procedures set out in this Section and receive the Executive Director's final decision as a condition precedent to filing a complaint in the Circuit Court of Cook County or any other court.

The Consultant will not withhold performance of any Services required by the Commission under this Agreement during the dispute resolution period. The Executive Director's written determination will be complied with pending final resolution of the dispute.

- 12. <u>Confidentiality.</u> All of the reports, information, or data prepared or assembled by the Consultant under this Agreement are confidential, and the Consultant agrees that such reports, information or data shall not be made available to any party without the prior written approval of the Commission. In addition, the Consultant shall not, without the prior written consent of the Commission, prepare or distribute any news releases, articles, brochures, advertisements or other materials concerning this Agreement, the Project or the Services.
- Assignment. The Consultant acknowledges that the Commission is induced to enter into this Agreement by the personal qualifications of the principals, staff and employees of the Consultant and agrees, therefore, that neither this Agreement nor any right or obligation hereunder may be assigned by the Consultant, in whole or in part, without the prior written approval of the Commission. The Commission expressly reserves the right to assign or otherwise transfer all or any part of its interests hereunder without the consent or approval of the Consultant.
- 14. <u>Personnel.</u> The Consultant further acknowledges that the Consultant has represented to the Commission the availability of certain members of the Consultant's staff who will be assigned to the Project, and agrees, therefore, that in the event of the unavailability of such members, the Consultant shall so notify the Commission in writing, and, upon the approval of the Executive Director, shall assign other qualified members of the Consultant's staff, to the Project.
- 15. <u>Relationship of Parties.</u> The relationship of the Consultant to the Commission hereunder is that of an independent contractor, and the Consultant, except to the extent expressly provided to the contrary in this agreement, shall have no right or authority to make contracts or commitments for or on behalf of the Commission, to sign or endorse on behalf of the Commission any instruments of any nature or to enter into any obligation binding upon the Commission. This Agreement shall not be construed as an agreement of partnership, joint venture, or agency.

Miscellaneous.

- a. <u>Counterparts.</u> This Agreement may be executed in any number of counterparts, any of which shall be deemed an original.
- b. <u>Entire Agreement</u>. This Agreement constitutes the entire understanding and agreement between the parties hereto and supersedes any and all prior or contemporaneous oral or written representations or communications with respect to the subject matter hereof, all of which communications are merged herein. This Agreement shall not be modified, amended or in any way altered except by an instrument in writing signed by both of the parties hereto.
 - c. <u>Force Majeure</u>. Neither of the parties shall be liable to the other for any delay

or failure in performance hereunder due to causes which are beyond the control of the party unable to perform. If a force majeure occurs, the party delayed or unable to perform shall give prompt notice to the other party, and the Commission may, at any time during the continuation of the force majeure event, elect to suspend the performance of the Consultant under this Agreement for the duration of the force majeure. The Commission shall not be obligated to pay for Services to the extent and for the duration that performance thereof is delayed or prevented by force majeure, but, provided the Consultant is not in default of any obligation of the Consultant hereunder, the Commission shall pay to the Consultant, according to the terms hereof, all compensation and reimbursements due to the Consultant for periods up to the effective date of suspension.

- d. Governing Law. This Agreement has been negotiated and executed in the State of Illinois and shall be construed under and in accordance with the internal laws of the State of Illinois.
- e. <u>No Waiver</u>. The waiver by either party of any breach of this Agreement shall not constitute a waiver as to any succeeding breach.
 - f. Notices. All notices required to be given hereunder shall be given in writing

and shall be hand delivered or sent by United States certified or registered mail, postage prepaid, addressed to Commission and to the Consultant at their respective addresses set forth above. If given as herein provided, such notice shall be deemed to have been given on the date of delivery, if delivered by hand, and on the second business day after mailing, if given by mail. The Commission or the Consultant may, from time to time, change the address to which notices hereunder shall be sent by giving notice to the other party in the manner provided in this subparagraph.

- g. Reimbursable Expenses. Reimbursable expenses includes those actual expenditures, as identified in Schedule D to this Agreement, which are made by the Consultant and payable by the Commission.
- h. <u>Severability.</u> In the event that any provisions of this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

i. <u>§</u> upon and inure to the benefit of	Successors and Assigns. Except as otherwise provided herein, this Agreement shall be binding of each of the parties hereto and their respective successors and assigns.
signatures(s) of each person :	Consultant's Authority. Execution of this Agreement by the Consultant is authorized by a ctors, if a corporation, or similar governing document if a partnership or a joint venture, and the signing on behalf of the Consultant have been made with complete and full authority to commit and conditions of this Agreement, including each and every representation, certification and rated by reference in it.

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SCHEDULES FOLLOW.

SCHEDULE A SCOPE OF SERVICES SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR – COASTAL PROJECT – PS1832 PROJECT NO.: 11120

SCOPE OF WORK:
Project Name: 31st Street Harbor – Coastal
PBC Project Number: 11120
Project Address: 3155 S. Lake Shore Drive
Chicago, IL 60616

2.0 SCOPE OF SERVICES

2.1 Division 01 - General Project Requirements

The total lump sum estimated cost includes expenses and labor for items that are not specifically included in Section 01010, e.g. project set-up, management, submittals, coordination, administration time, and expenses that are deemed necessary to complete the work.

The most efficient way to cover the specialty inspection services is to provide an inspector full-time, on-site. We have assumed that the Contractor will work ten hour days, six days a week for the duration of the project. As mentioned above, the PBC will also have personnel on-site full-time to address administration items and other work elements. Therefore we have estimated that our on-site time will average approximately 35 hours per week over the duration of the entire project. Time will likely vary significantly during various stages of construction, and work during weekends will be performed as required.

An Inspection and Testing Plan will be prepared and submitted to the PBC as specified in the Scope of Work Specifications.

2.1.1 Section 01010 – Review Contractor's Construction Operation Plan

This work will include the review of the Contractor's Construction Operation Plan. We will provide written comments, followed by discussion and clarification with the PBC via teleconference and on-site meetings.

2.2 Division 02 - Site Work

2.2.1 Section 02100 – Site Preparation and Demolition

The total lump sum estimated cost includes expenses and labor for items that are not specifically included in the sub headings listed below, e.g. project set-up, management, submittals, coordination, administration time and expenses that are deemed necessary to complete the work.

Review of Contractor's Work Plan for the Removal of Existing A7 Stone

This work will include the review of the Contractor's Work Plan for the Removal of Existing A7 Stone. We will provide written comments, followed by discussion and clarification with the PBC via teleconference and on-site meetings.

Review Contractor's Recycling Plan for Existing Type A7 Stone Removal Plan

This effort is included in "Review of Contractor's Work Plan for the Removal of Existing A7 Stone" described above.

<u>Conduct On-Site Inspections of Existing A7 Stone Removal, Processing, and its Use to Assure it Meets the Contract Documents</u>

Based upon the Engineer's Estimate, we understand that approximately 26,000 tons of A7 Stone will be salvaged and reused in the project. We understand that there is a strong interest in using this stone in the project in locations other than Core material to optimize its value to the project. It is likely that the stone is of suitable quality and gradation for use as A4 Stone. However, to be used in the breakwater, other than Core material, it will be subject to quality review and gradation testing.

We have assumed the Contractor will half load barges (1,000 tons) with A7 Stone. This will allow our inspector to review quality and gradation while material is still on the barge. Stone will be marked for its acceptable use as either A4 or Core Stone. Barge measurements will be made to document tonnage and adjust for the percentage of various stone types on board. The Contractor will then be allowed to place the stone in the works in the appropriate locations

Evaluate and Quantify Quantities of A7 Stone

This effort is included in "Review of Contractor's Work Plan for the Removal of Existing A7 Stone" described above.

Pre-Site Preparation and Demolition Meeting (At Job Site)

An eight hour allowance has been suggested by the PBC.

2.2.2 Section 02486 - Placement of Stone

The total lump sum estimated cost includes expenses and labor for items that are not specifically included in Section 02486, e.g. project set-up, management, coordination, administration time and expenses that are deemed necessary to complete the work.

Review Contractor Submittal on Stone Hauling Vessel Gauge Installation

This work will include the review of the Contractor's submittal (not shipyard inspection) on stone hauling vessel gauge installation. We will provide written comments, followed by discussion and clarification with the PBC via teleconference and on-site meetings. We have assumed six barges will require gauge installation review.

Provide Inspection While Contractor Performs Check Surveys, Including Plot of the Station Cross-Section Showing the Survey Reference Line, Neat Lines, and Current Elevation Readings

There is approximately 3,000 feet of rubblemound breakwater and stub groin structure that will require verification surveys every 25 feet o.c., which equals a minimum of 120 survey locations. Each location will require seven surveys: one each for the Core harbor side, Core lakeside, filter layer harbor side, filter layer lakeside, armor stone layer harbor side, armor stone layer lakeside, and finally one on the completed crest of the structure. Total verification surveys equal approximately 840.

The Contractor will likely place 75 feet+ of Core material and require three surveys at one time; then several hours later will require 2-3 surveys for the filter stone layer; and then several hours later surveys for the armor stone layer, etc. Our inspector will observe all the surveys, review the survey plots, compare the survey plots to the design documents, track the survey plots on CADD developed sections, document the results, and maintain computer files.

Review Contractor's Submittal for On-Site Scale if Used

This work will include the Review of the Contractor's submittal (not the actual installation of the scale) for on-site scale, if used. We will provide written comments, followed by discussion and clarification with the PBC via teleconference or on-site meetings. If an on-site scale is utilized, this suggests that the collection of weight tickets and documentation of materials delivered to the site will be required. If required, we will provide this service as part of our lump sum cost.

Pre-Placement of Stone Meeting (At Job Site)

An eight-hour allowance has been suggested by the PBC.

<u>Provide Inspector to be Present On-site at all Draft Gauge Readings and Evaluate and Quantify Quantities for Each Type of Stone</u>

Based upon the Engineer's estimates, there are approximately 480,000 tons of stone that will arrive at the job site via barge. An average barge capacity is assumed to be 2,000 tons, which equals a minimum of 240 draft gauge readings for the project. We will take and record draft readings, calculate quantities, and document the quantities on a running total basis for payment purposes. We will enter draft gauge readings into our laptop computer and transfer data onto the project computer. We will back-up our data following each set of readings.

Our inspectors will coordinate closely with the Contractor regarding the arrival of stone barges to the job site and will be available on an as-needed basis to take barge draft gauge readings to allow the Contractor to maintain their schedule.

<u>Provide Inspectors On-Site to be Present On-Site When Contractor Provides Below Water Dive Surveys</u>

Per the project specifications, we have assumed five dive surveys will be performed by the Contractor. Each survey will include: review of dive location, inspector presence on-site during the dive, review of images, data, and video, and our written discussion of results. We have budgeted a maximum of eight hours per dive.

<u>Perform Random Inspections at the Site to Verify Stone Types and Placement Meets Requirements of the Contract Documents</u>

For the purposes of developing our lump sum cost for this item, we will conduct the following minimum inspections. We can increase or reduce the number of inspections based upon the PBC's requirements.

- During Peninsula Park Breakwater Test Section Construction
- During Peninsula Park Revetment Test Section Construction
- Review Completed Peninsula Park Breakwater Test Section
- Review Peninsula Park Revetment Test Section
- During Construction of the Transition Section between Peninsula Park & North Breakwater
- During the Construction of the North Breakwater Test Section
- Review Completed North Breakwater Test Section
- Four Visits During Construction of the North Breakwater
- During the Construction of the Central Breakwater Test Section

- Review Completed Central Breakwater Test Section
- During Central Breakwater Construction
- During the Construction of the South Breakwater Test Section
- Review Completed South Breakwater Test Section
- Two Visits During the Construction of the South Breakwater Head
- · Two visits for the Stub Groin
- One Visit for Substantial Completion
- One Visit for Final Inspection

This provides a total of 22 inspections which includes review of the test section and surveys, discussion of issues with the Contractor, documenting the section with photographs, and preparing inspection reports.

2.2.3 Section 02620 - Surge Pipe

Review Contractor's Testing Plan

This review is estimated at four hours.

Provide Inspector to be On-Site During Pipe Integrity Testing

Our inspector will be present during the Pipe Integrity Testing and will prepare inspection reports.

2.3 Site Work

2.3.1 Section 02100 – Site Preparation and Demolition: Inspector Hourly Rate

As discussed, we intend to utilize senior/experienced staff during the front end of the project and tailor back, as appropriate, as the project proceeds. For general estimating purposes we have included primarily experienced staff for the 2010 construction season and primarily mid-level staff for the 2011 season in our estimates, e.g. 75% experienced staff and 25% mid-level staff for 2010 construction season and 25% experienced staff and 75% mid-level staff for 2011 construction season.

Our blended hourly rate for our anticipated experienced staff is \$145.00 and our blended hourly rate for our anticipated mid-level staff is \$93.45. Depending on the specific nature of this work, we will utilize mid-level staff whenever it is appropriate to reduce experienced staff cost.

2.3.2 Section 02486 – Stone Placement and Construction: Inspector Hourly Rate

As discussed above, we intend to utilize senior/experienced staff during the front end of the project and tailor back, as appropriate, as the project proceeds. For general estimating purposes we have included primarily experienced staff for the 2010 construction season and primarily mid-level staff

for the 2011 season in our estimates, e.g. 75% experienced staff and 25% mid-level staff for 2010 construction season and 25% experienced staff and 75% mid-level staff for 2011 construction season.

Our blended hourly rate for our anticipated experienced staff is \$145.00 and our blended hourly rate for our anticipated mid-level staff is \$93.45.

SCHEDULE B PROJECT DOCUMENTS SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR - COASTAL PROJECT - PS1832 PROJECT NO.: 11120

NO ATTACHMENTS

SCHEDULE C COMPENSATION OF THE CONSULTANT SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR - COASTAL PROJECT - PS1832 PROJECT NO.: 11120

C.1 CONSULTANT'S FEE

- C.1.1 The Commission shall pay the Consultant for the satisfactory performance of the Services a Lump Sum Fee ("Fee") of \$288,425.00 for all work included in Schedule A. The Fee will, in the absence of a change in scope of the Project by the Commission or the issuance of Commission-originated additive change orders constitutes the Consultant's full fee for Basic Services.
- C.1.2. Consultant's Fee will include profit, overhead, general conditions, materials, equipment, computers, vehicles, office labor, field labor, insurance, deliverables, and any other costs incurred in preparation and submittal of deliverables.

C.2 HOURLY RATES FOR CONSULTANT AND SUBCONSULTANT PERSONNEL

- C.2.1 Hourly Rates for Consultant and Subconsultant Personnel. All Consultant and Subconsultant personnel and the hourly rate billable for each are subject to the prior approval of the Commission.
- C.2.2 Hourly Rates for Consultant and Subconsultant personnel are provided in Consultant's proposal, which follows Schedule C. The hourly rates provided by the Consultant will be used to determine the costs for any work related to the Project yet not included in Schedule A.

C.3 METHOD OF PAYMENT

C.3.1 Invoices. Once each month, the Consultant will submit an invoice to the Commission for Services performed during the preceding month. Each invoice must include the Contract Number and be supported with such reasonable detail and data as the Commission may require, including detail and data related to Subconsultant costs.

Each invoice must reference the contract number and be supported with such reasonable detail and data as the Commission may require, including detail and data related to Subconsultant costs. In accordance with the terms of the Agreement, the Consultant must maintain complete documentation of all costs incurred for review and audit by the Commission or its designated audit representative(s). Each invoice must be submitted in the format directed by the Commission. Invoices must be accompanied by a progress report in a format acceptable to the Commission. Such progress report must identify any variances from budget or schedule and explain and the reasons for such variances.

The ITL must attach MBE and WBE utilization reports on the form entitled "Status Report of MBE and WBE Sub-Contract Payments", at the time of submitting each monthly invoice. The report should indicate the current and cumulative payments to the MBE and WBE sub-contractors.

- C.3.2 Payment. Payment will be processed within 30 days after Commission receives an acceptable invoice from the ITL.
- C.3.3 Invoice Disputes. If the Commission disputes certain items in the ITL's invoices, the amount not disputed will be paid in full. The amount in question must be resolved in accordance with the Disputes provisions of this Agreement.

SCHEDULE OF COST FOR SPECIALTY CONSULTANT AND INSPECTION SERVICES 31ST STREET HARBOR – COASTAL PROJECT

The Lump Sum Price, is based on conducting all required material testing and inspection services on a calendar day basis, and shall include all materials, tools, equipment, computers, transportation, office labor, field labor, laboratory labor, insurance, deliverables, and any other costs incurred in providing the required collaboration, testing and inspection services.

UNIT COST ITEMS

Divisions set forth below by PBC are for the purpose of establishing a "Lump Sum Price". Payment will be based on actual quantities completed at the unit cost for each item stated below. There will be no adjustment to the unit cost if actual completed quantities are greater or less than the estimated quantities. Daily signed timesheets are required.

Summary of Detailed Cost Breakdown	Total Cost (\$)
Division 01 – General Project Requirements	\$13,150.00
Division 02 - Sitework	\$275,275.00
Division 03 – Concrete	N/A
Division 05 – Metals	N/A
Total All Divisions (01-05)	\$288,425.00

Detailed Cost	Unit	Qty.	Total Est. Cost (\$)
Division 01 - General Project Requirements	Lump Sum	1	\$8,900.00
00750 - Special Conditions	N/A-		
01010 - Review Contractor's Construction Operation Plan	Lump Sum	1	\$4,250.00
01014 - Erosion & Sedimentation Control	N/A		
01352 – Sustainable Design Requirements	N/A		
01510 - Commission Representative Field Office	N/A		7100
01550 – Traffic Control & Protection	N/A		
	Division 01	Subtotal	\$13,150.00
Division 02 – Sitework			
02100 – Site Preparation & Demolition	Lump Sum	1	\$2,850.00

Detailed Cost	Unit	Qty.	Total Est. Cost (\$)
 Review Contractors Work Plan for Removal of Existing A7 Stone 	Lump Sum	1	\$3,500.00
 Review Contractors Recycling Plan for Existing Type A7 Stone Removal Plan 	Lump Sum	1	\$0.00 Included Above
 Conduct on-site inspections of Existing A7 Stone Removal, Processing and its use to assure it meets the Contract Requirements 	Lump Sum	1	\$20,975.00
 Evaluate and quantify quantities of A7 Stone removed. 	Lump Sum	1	\$0.00 Included Above
Pre-Site Prep & Demolition Meeting (at jobsite)	Hours	8	\$1,160.00
02122 - Tree Protection and Trimming	N/A		
02200 - Earthwork and Embankment	N/A		
02272 - Separation/Filtration Geotextile	N/A		
02310 - Soil Preparation and Fine Grading	N/A		
02318 - Acceptance of Backfill and Topsoil	N/A		
02458 – Steel Piles	N/A		
02485 – Stone Materials	N/A		
Review Contractors Stone Source	N/A		
Review Contractors Stone Control (SMC) Plan	N/A		
Review Contractors Daily Reports	N/A		
Review Test Results submitted by Contractor	N/A		
Pre-Stone Meeting (at Quarry)	N/A		
 Perform Inspection of Contractor's Pre-production Demonstration Stockpiles 	N/A		
 Perform random inspections at the quarry(s) for all types of stones to assure stone meets requirements of the Contract Documents. 	N/A		
02486 Placement of Stones	Lump Sum	1	
 Review Contractor submittal on stone hauling vessel gauge installation. 	Lump Sum	1	\$1,400.00
 Provide inspection while Contractor performs check surveys, including plot of the station cross section showing the survey reference line, neat lines, and current elevation readings. 	Lump Sum	1	\$153,950.00
 Review Contractor's submittal for on-site scale if used. 	Lump Sum	1	\$1,450.00
Pre-Placement of Stone Meeting (at jobsite)	Hours	8	\$1,450.00
 Provide inspector to be present on site at all draft gauge readings and evaluate and quantify quantities for each type of stone. 	Lump Sum	1	\$57,325.00

Specialty Consultant and Inspection Services 31° Street Harbor - Coastal Project Construction Schedule - 60 hours per Week

Detailed Cost	Unit	Qty.	Total Est. Cost (\$)
 Provide inspector to be present on site when Contractor provides below water dive surveys. 	Lump Sum	1	\$7,400.00
 Perform random inspections at the site to verify stone types and placement meets requirements of the Contract Documents. 	Lump Sum	1	\$21,500.00
02620 - Surge Pipe	Lump Sum	1	
Review Contractor testing plan submittal.	Lump Sum	1	\$900.00
 Provide inspector to be on site during pipe integrity testing. 	Lump Sum	1	\$1,415.00
02621 - Trench Drain	N/A		
02751 - Portland Cement Concrete Paving	N/A		
02870 Site Furnishings	N/A		
02871 - Navigation Light	N/A		
02900 - Planting of Trees, Shrubs and Other Plant Materials	N/A		
02920 - Seeding and Sodding	N/A		
	Division 02	! Su btotal	\$275,275.00
livision 03 – Concrete			
03151 Concrete Anchors	N/A		
03307 - Cast -In- Place Reinforced Structural Concrete	N/A		
03308 – Underwater Concreting	N/A		
	Division 03	Su btotal	N/A
vision 05 — Metals			
05501 - Structural Steel	N/A		-
05502 - Hydraulic Barrier Sheet Pile	N/A		
05503 - Open Steel Grid Bridge Decking	N/A		
05504 - Miscellaneous Metals	N/A		
·	District of	Cultantal	LUA
	Division 05	OUDIOIAL I	N/A

Reference Unit Cost Schedule for Re-Work or Work Outside Original Scope of Contract

02100 – Site Preparation and Demolition: Inspector Hourly Rate 1 \$93.45 mid-level \$145.00 experienced 1 \$93.45 mid-level 1 \$93.45 mid-level 1 \$93.45 mid-level 1 \$93.45 mid-level 1 \$93.45 mid-level	Detailed Cost	Unit Cost	Qty.	Total Est. Cost
Rate Stone Materials: Inspector Hourly Rate N/A \$145.00 experienced	Sitework		An early and	(3)
D2486 - Stone Placement and Construction: Inspector HR 1 \$93.45 mid-level	02100 – Site Preparation and Demolition: Inspector Hourly Rate	HR	1	\$93.45 mid-level
22486 - Stone Placement and Construction: Inspector HR 1 \$93.45 mid-level	02485 - Stone Materials: Inspector Hourly Rate	N/A		wino.oo experienced
	02/196 Clara Dia		1	\$93.45 mid-level \$145.00 experienced

Attachment B

Baird & Associates

- The Lump Sum Price, is based on conducting all required Specialty Consulting and Inspection services on a calendar day basis, and shall include all materials, tools, equipment, computers, transportation, office labor, field labor, laboratory labor, insurance, deliverables, and any other costs incurred in providing the required services.
- The project manager's report review time is included in the lump sum price.
- There are no home office invoice preparation costs. The billing is solely made up of approved personnel working in the field or in the office doing minimal report writing, which has been approved in advance.
- All equipment, transportation, and expendables are included in the lump sum price.
- All work must be authorized in advance by the PBC.
- The Specialty Consultant is to include a cash flow summary with each billing, showing the estimated cost, the amount spent to date, and the real cost to complete. The estimated cost will be updated based upon changed conditions, if required.

W.F. Baird & Associates Ltd. agrees to provide the construction materials testing and inspection services as detailed in Attachment A, Specifications, for the guaranteed maximum price indicated above.

Dater May 11, 2010	•
Malkah	
(Śignature)	
Lars T. Barber, Principal	
(Printed Name and Title)	

SCHEDULE D INSURANCE REQUIREMENTS SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR - COASTAL PROJECT - PS1832 PROJECT NO.: 11120

The Contractor must provide and maintain at Contractor's own expense, the minimum insurance coverage and requirements specified below, insuring all operations related to the Contract. The insurance must remain in effect from: the date of the notice to proceed until Substantial Completion of the project, during completion of Punch List, as well as any time Contractor returns to perform additional work regarding warranties or for any other purpose.

INSURANCE TO BE PROVIDED

1) Workers' Compensation and Employers Liability

Workers' Compensation Insurance, as prescribed by applicable law covering all employees who are to provide a service under this Contract and Employers Liability coverage with limits of not less than \$1,000,000 each accident, illness or disease. Coverage will include a Waiver of Kotecki endorsement specifically insuring the Contractor's obligations pursuant to waiver of its Kotecki rights. Long Shore and Harbor Workers coverage must be included.

2) <u>Commercial General Liability</u> (Primary and Umbrella)

Commercial General Liability Insurance or equivalent with limits of not less than \$5,000,000 per occurrence, with per project aggregate, insuring claims for bodily injury, personal injury, and property damage liability. Coverage must include the following: All premises and operations, products/completed operations (maintained for a minimum of two (2) years following project completion), explosion, collapse, underground hazards, separation of insured, defense outside the limit of liability, and contractual liability, with no limitation endorsement. The Public Building Commission, Chicago Park District, Army Corp of Engineers and City of Chicago must be named as Additional Insured on a primary, non-contributory basis for any liability arising directly or indirectly from the work.

Subcontractors performing work for Contractor must maintain limits of not less than $\underline{\$2,000,000}$ per occurrence with the same terms herein.

3) <u>Automobile Liability</u> (Primary and Umbrella)

When any motor vehicles (owned, non-owned and hired) are used in connection with work to be performed, the Contractor must provide Automobile Liability Insurance, with limits of not less than \$2,000,000 per occurrence for bodily injury and property damage. The Public Building Commission, Chicago Park District, Army Corp of Engineers and City of Chicago must be named as Additional Insured on a primary, non-contributory basis for any liability arising directly or indirectly from the work.

Subcontractors performing work for Contractor must maintain limits of not less than \$1,000,000 per occurrence with the same terms herein

4) <u>Contractors Pollution Liability</u>

When any work is performed which may cause a pollution exposure, Contractors Pollution Liability must be provided covering bodily injury, property damage and other losses caused by pollution conditions that arise from the Contract scope of services with limits of not less than \$2,000,000 per occurrence. When policies are renewed or replaced, the policy retroactive date must coincide with or precede, start of work on the Contract. A claims-made policy, which is not renewed or replaced, must have an extended reporting period of two (2) years. The Public Building Commission,

Chicago Park District, Army Corp of Engineers and City of Chicago must be named as Additional Insured on a primary, non-contributory basis for any liability arising directly or indirectly from the work.

Subcontractors performing work for Contractor must maintain limits of not less than \$1,000,000 per occurrence with the same terms herein.

5) Professional Liability

When any architects, engineers, construction managers or other professional consultants perform work in connection with this Contract, Professional Liability Insurance covering acts, errors, or omissions must be maintained with limits of not less than \$5,000,000. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede, start of work on the Contract.. Coverage must be maintained for two years after Substantial Completion. A claims-made policy, which is not renewed or replaced, must have an extended reporting period of two (2) years.

6) Marine Protection & Indemnity

When Contractor undertakes any marine operation in connection with this Agreement, Contractor must provide Marine Protection & Indemnity coverage with limits of not less than \$10,000,000. Coverage must include property damage and bodily injury to third parties, pollution liability, injuries to crew members if not provided through other insurance; damage to wharves, piers and other structures, and collision. The Public Building Commission, Chicago Park District, Army Corp. of Engineers and the City of Chicago are to be named as Additional Insured.

Subcontractors performing work for Contractor must maintain limits of not less than \$1,000,000 per occurrence with the same terms herein.

B. ADDITIONAL REQUIREMENTS

Contractor must furnish the Public Building Commission Procurement Department, Richard J. Daley Center, Room 200, Chicago, IL 60602, original Certificates of Insurance, or such similar evidence, to be in force on the date of this Contract, and Renewal Certificates of Insurance, or such similar evidence, if any insurance policy has an expiration or renewal date occurring during the term of this Contract. The Contractor must submit evidence of insurance to the Public Building Commission prior to Contract award. The receipt of any certificate does not constitute agreement by the Commission that the insurance requirements in the Contract have been fully met or that the insurance policies indicated on the certificate are in compliance with all Contract requirements. The failure of the Commission to obtain certificates or other insurance evidence from Contractor is not a waiver by the Commission of any requirements for the Contractor to obtain and maintain the specified insurance. The Contractor will advise all insurers of the Contract provisions regarding insurance. Non-conforming insurance does not relieve Contractor of the obligation to provide insurance as specified in this contract. Non-fulfillment of the insurance conditions may constitute a breach of the Contract, and the Commission retains the right to stop work until proper evidence of insurance is provided, or the Contract may be terminated.

The insurance must provide for 60 days prior written notice to be given to the Commission in the event coverage is substantially changed, canceled, or non-renewed.

The Commission reserves the right to obtain copies of insurance policies and records from the Contractor and/or its subcontractors at any time upon written request.

Any deductibles or self-insured retentions on referenced insurance must be borne by Contractor.

The Contractor waives and agrees to cause all their insurers to waive their rights of subrogation against the Public Building Commission, Chicago Park District, and the City of Chicago, their respective Board members, employees,

elected officials, officers, or representatives.

The insurance coverage and limits furnished by Contractor in no way limit the Contractor's liabilities and responsibilities specified within the Contract or by law.

Any insurance or self-insurance programs maintained by the Public Building Commission, Chicago Park District, and the City of Chicago will not contribute with insurance provided by the Contractor under the Contract.

The required insurance to be carried is not limited by any limitations expressed in the indemnification language in this Contract or any limitation placed on the indemnity in this Contract given as a matter of law.

If contractor is a joint venture or limited liability company, the insurance policies must name the joint venture or limited liability company as a named insured.

The Contractor must require all subcontractors to provide the insurance required herein, or Contractor may provide the insurance for subcontractors. All subcontractors are subject to the same insurance requirements of Contractor unless otherwise specified in this Contract.

If Contractor or subcontractor desires additional coverage, the party desiring the additional coverage is responsible for the acquisition and cost

The Public Building Commission maintains the rights to modify, delete, alter or change these requirements.

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SCHEDULE E

KEY PERSONNEL SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR - COASTAL PROJECT - PS1832 **PROJECT NO.: 11120**

NAME	FIRM	TITLE
Lars Barber	W.F. Baird & Associates Ltd.	Point of Contact
Bill Baird	W.F. Baird & Associates Ltd.	Senior Consultant
Dave Werren	W.F. Baird & Associates Ltd.	Senior Consultant
Dave Anglin	W.F. Baird & Associates Ltd.	Senior Consultant
Tim Kenny	W.F. Baird & Associates Ltd.	Experienced Inspector
Brent Sumner	W.F. Baird & Associates Ltd.	Experienced Inspector
Ed Liegel	W.F. Baird & Associates	Mid-Level Inspector

Dan Veriotti

EXHIBIT A

DISCLOSURE OF RETAINED PARTIES
SPECIALTY CONSULTANT & INSPECTION SERVICES
31ST STREET HARBOR – COASTAL PROJECT – PS1832
PROJECT NO.: 11120

(COMMISSION'S DISCLOSURE OF RETAINED PARTY FORM EXECUTED BY CONSULTANT FOLLOWS THIS PAGE.)

DISCLOSURE OF RETAINED PARTIES

A.	Definitions and Disclosure Requirements
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- 1. As used herein, "Consultant" means a person or entity who has any contract with the Public Building Commission of Chicago ("Commission").
- Commission bids, contracts, and/or qualification submittals must be accompanied by a disclosure statement providing certain information about lobbyists whom the Consultant has retained or expects to retain with respect to the contract. In particular, the Consultant must disclose the name of each such person, his or her business address, the name of the relationship, and the amount of fees paid or estimated to be paid. The Consultant is not required to disclose employees who are paid solely through the Consultant's regular payroll.
- 3. "Lobbyists" means any person (a) who for compensation or on behalf of any person other than himself undertake to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B.	Certification
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1.	This Disclosure relates to the following transaction: PS1832		
	Description or goods or services to be provided under Contract: PS1832		
	Engineering Consulting Services		
2.	Name of Consultant: W.F. Baird & Associates Ltd.		

3. **EACH AND EVERY** lobbyist retained or anticipated to be retained by the Consultant with respect to or in connection with the contract is listed below. Attach additional pages if necessary.

Retained Parties:

Name	Business Address	Relationship (Attorney, Lobbyist, etc.)	Fees (indicate whether paid or estimated)

Check Here If No Such Persons Have been Retained or Are Anticipated To Be Retained:	
---	--

4. The Consultant understands and agrees as follows:

- a. The information provided herein is a material inducement to the Commission execution of the contract or other action with respect to which this Disclosure of Retained Parties form is being executed, and the Commission may rely on the information provided herein. Furthermore, if the Commission determines that any information provided herein is false, incomplete, or inaccurate, the Commission may terminate the contract or other transaction, terminate the Consultant's participation in the contract or other transactions with the Commission.
- b. If the Consultant is uncertain whether a disclosure is required, the Consultant must either ask the Commission's Representative or his or her manager whether disclosure is required or make the disclosure.
- c. This Disclosure of Retained Parties form, some or all of the information provided herein, and any attachments may be made available to the public on the Internet, in response to a Freedom of Information Act request, or otherwise. The Consultant waives and releases any possible rights or claims it may have against the Commission in connection with the public release of information contained in the completed Disclosure of Retained Parties form and any attachments.

Under penalty of perjury. I certify that I am authorized to execute this Disclosure of Retained Parties on behalf of the Consultant and that the information disclosed herein is true and complete.

millen	July 29, 2010	
Signáture /	Date	
Lars T. Barber	Principal	
Name (Type or Print)	Title	

Subscribed and sworn to before me

this 29th day of July 20

Notary Public

thy commission expires on Sept 1, 2013

EXHIBIT B

DISCLOSURE AFFIDAVIT SPECIALTY CONSULTANT & INSPECTION SERVICES 31ST STREET HARBOR – COASTAL PROJECT – PS1832 PROJECT NO.: 11120

(COMMISSION'S DISCLOSURE AFFIDAVIT FORM EXECUTED BY CONSULTANT FOLLOWS THIS PAGE.)

DISCLOSURE AFFIDAVIT

	Associates Ltd.		
Address: 2981 Yarmou			_
Telephone No.: 608-273-			_
Federal Employer I.D. #.: 39-	1585880 Social Secu	urity #;	· ·
Nature of Transaction:			•
[] Sale or purchase of land [] Construction Contract X Professional Services Agreem [] Other	ent		
Instructions: FOR USE WITH	H ANY OF THE ABOVE T	FRANSACTIONS. Any firm propo	sing one of the above
that in the event the Contractor is a completed Disclosure Affidavit.	a joint venture, the joint ve	go must complete this Disclosure enture and each of the joint venture	Affidouit Diana
that in the event the Contractor is a completed Disclosure Affidavit.	a joint venture, the joint ve	go must complete this Disclosure enture and each of the joint venture	Affidouit Diana
that in the event the Contractor is a completed Disclosure Affidavit. The undersigned Lars T. Ba (Name and on behalf of W.F. Baird & Associa	a joint venture, the joint venture, the joint venture, the joint venture) arber , as Principal (1) arber tid.	go must complete this Disclosure enture and each of the joint venture al (Title)	Affidouit Diana
that in the event the Contractor is a completed Disclosure Affidavit. The undersigned Lars T. Ba	a joint venture, the joint venture, the joint venture, the joint venture) arber , as Principal (1) arber tid.	go must complete this Disclosure enture and each of the joint venture al (Title)	Affidouit Diana
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that in the event the Contractor is a completed Disclosure Affidavit. The undersigned Lars T. Ba (Name and on behalf of W.F. Baird & Associate Affidavit) ("Bidder/ Proposer" or "Contractor" DISCLOSURE OF OWNERSI Pursuant to Resolution No. 5371	a joint venture, the joint venture, as Principal Pr	go must complete this Disclosure enture and each of the joint venture al (Title)	Affidavit. Please note partners must submit

b. Authorized to do bus	siness in the State of Illinois:	Yes[X No[]		
c. Names of all officer (or a	s of corporation or LLC attach list):	Names of all directors of corporation or LLC (or attach list):		
Name (Print or Type) David J. Werren	Title (Print or Type) President	Name (Print or Type)	Title (Print or Type)	
David J. Werren	Sec/Treasurer			
interest of each.	ercent (7.5%) of the proportion	onate ownership of the corpor	ng shares equal to or in exce ation and indicate the perce	
interest of each. Name (Print or Ty		Address	ation and indicate the percent of th	
morest of cust.			ation and indicate the percer Ownership Interest	
morest of cust.	oe) 		ation and indicate the percer Ownership Interest	
Name (Print or Ty	oe) 	Address	ation and indicate the percer Ownership Interest	

If "yes" provide the above information, as applicable, for each such corporation or entity such that any person with a beneficial ownership interest of 7.5% or more in the corporation contracting in the PBC is disclosed. For example, if Corporation B owns 15% of Corporation A, and Corporation A is contracting with the PBC, then Corporation B must complete a Disclosure Affidavit. If Corporation B is owned by Corporations C and D, each of which owns 50% of Corporation B, then both Corporations C and D must complete Disclosure Affidavits.

Baird

Section 1. For Profit Corporation, Section f.

Baird & Associates 2981 Yarmouth Greenway Drive Madison, Wisconsin 53711 USA

T. 608 273 0592

F. 608 273 2010

oceans

W.F. Baird & Associates Ltd. is 100% owned by:

engineering

964218 Ontario Limited

lakeş

1145 Hunt Club Road

Suite 500 design

Ottawa, Ontario K1V 0Y3 Canada

rivers

STEHER

watersheds

Major shareholders of 964218 Ontario Limited are:

Kevin MacIntosh 19.8% Rob Nairn 15.9%

14.9%

R. Douglas Scott

SECTION 2. PARTNERSHIPS

a	If the bidder/proposer or Contractor is a partnership, indicate the name of each partner and the percentage of interest of each therein. Also indicate, if applicable, whether general partner (GP) or limited partner (LP)				
	Name of Partners (Print		Percentage Interest		
			%		
			%		
			%		
SE	ECTION 3. SOLE PROPRIETORSHIP				
a.	The bidder/proposer or Contractor is a sole probehalf of any beneficiary: Yes [] No [] If NO, complete items b. and c. of this Section 3		any representative capacity on		
b.	If the sole proprietorship is held by an agent(s) nominee holds such interest.	or a nominee(s), indicate the prin	cipal(s) for whom the agent or		
	Name(s) of Pr	rincipal(s). (Print or Type)			
С.	If the interest of a spouse or any other party is the name and address of such person or entity control is being or may exercised.	constructively controlled by anothe possessing such control and the r	er person or legal entity, state relationship under which such		
	Name(s)	Address(es)			
,					
EC:	TION A LAND TRUCTS BUSINESS TRUCTS -				

SECTION 4. LAND TRUSTS, BUSINESS TRUSTS, ESTATES & OTHER ENTITIES

If the bidder/proposer or Contractor is a land trust, business trust, estate or other similar commercial or legal entity, identify any representative, person or entity holding legal title as well as each beneficiary in whose behalf title is held including the name, address and percentage of interest of each beneficiary.

Name(s)

Address(es)

			
	· 		
			
			
SECTION 5. NOT-FOR-	PROFIT CORPORATIONS		
a. State of incorporation	n		
	and directors of corporation		
Name (Print or Type)	Title (Print or Type)	Name (Print or Type)	Title (Print or Type)
		<u> </u>	

NOTE: The Public Building Commission of Chicago may require additional information from any entity or individual to achieve full disclosure relevant to the transaction. Further, any material change in the information required above must be provided by supplementing this statement at any time up to the time the Public Building Commission of Chicago takes action on the contract or other action requested of the Public Building Commission.

II. CONTRACTOR CERTIFICATION

A. CONTRACTOR

- 1. The Contractor, or any affiliated entities of the Contractor, or any responsible official thereof, or any other official, agent or employee of the Contractor, any such affiliated entity, acting pursuant to the direction or authorization of a responsible official thereof has not, during a period of three years prior to the date of execution of this certification:
 - a. Bribed or attempted to bribe, or been convicted of bribery or attempting to bribe a public officer or employee of the City of Chicago, the State of Illinois, any agency of the federal government or any state or local government in the United States (if an officer or employee, in that officer's or employee's official capacity); or
 - b. Agreed or colluded, or been convicted of agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to bid a fixed price or otherwise; or
 - c. Made an admission of such conduct described in 1(a) or (b) above which is a matter of record but has not been prosecuted for such conduct.
- 2. The Contractor or agent, partner, employee or officer of the Contractor is not barred from contracting with any unit of state or local government as a result of engaging in or being convicted of bid-rigging² in

convicted of (a) any of the conduct describe in Section II(A)(1)(a) or (b) of this certification or (b) bidrigging, bid-rotating or any similar offenses of any state or the United States which contains the same elements as bid-rigging or bid-rotating or having made an admission of guilt of the conduct described in Section II(A)(1)(a) or (b) which is a matter of record but has/have not been prosecuted for such conduct. The Contractor shall cause such subcontractors to certify as to Section II(A)(5). In the event any subcontractor is unable to certify to Section II(A)(5), such subcontractor shall attach an explanation to the certification.

- For all subcontractors to be used in the performance of this contract or agreement, the Contractor shall maintain for the duration of the contract all subcontractors' certifications required by Section II(B)(1) and (2) above, and Contractor shall make such certifications promptly available to the Public Building Commission of Chicago upon request.
- 4. The Contractor will not, without the prior written consent of the Public Building Commission of Chicago, use as subcontractors any individual, firm, partnership, corporation, joint venture or other entity from whom the Contractor is unable to obtain a certification substantially in the form of this certification.
- 5. The Contractor hereby agrees, if the Public Building Commission of Chicago so demands, to terminate its subcontractor with any subcontract if such subcontractor was ineligible at the time that the subcontract was entered into for award of such subcontract. The Contractor shall insert adequate provisions in all subcontracts to allow it to terminate such subcontract as required by this certification.

C. STATE TAX DELINQUENCIES

- The Contractor is not delinquent in the payment of any tax administered by the Illinois Department of Revenue or, if delinquent, the Contractor is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or amount of the tax.
- Alternatively, the Contractor has entered into an agreement with the Illinois Department of Revenue for the payment of all such taxes that are due and is in compliance with such agreement.

3.	If the Contractor is unable to certify to any of the above statements [(Section II (C))], the Contractor shall explain below. Attach additional pages if necessary.

If the letters "NA", the word "None" or no response appears on the lines above, it will be conclusively presumed that the Undersigned certified to the above statements.

4. If any subcontractors are to be used in the performance of this contract or agreement, the Contractor shall cause such subcontractors to certify as to paragraph (C)(1) or (C)(2) of this certification. In the event that any subcontractor is unable to certify to any of the statements in this certification, such subcontractor shall attach an explanation to this certification.

D. OTHER TAXES/FEES

- The Contractor is not delinquent in paying any fine, fee, tax or other charge owed to the City of Chicago.
- 2. If Contractor is unable to certify to the above statement, Contractor shall explain below and attach additional sheets if necessary.

If the letters "NA", the word "None" or no response appears on the lines above, it will be conclusively presumed that the Undersigned certified to the above statements.

E. PUNISHMENT

A Contractor who makes a false statement material to Section II(A)(2) of this certification commits a Class 3 felony. 720 ILCS 5/33E-11(b).

F. JUDICIAL OR ADMINISTRATIVE PROCEEDINGS

- The Contractor is not a party to any pending lawsuits against the City of Chicago or the Public Building Commission of Chicago nor has Contractor been sued by the City of Chicago or the Public Building Commission of Chicago in any judicial or administrative proceeding.
- If the Contractor cannot certify to the above, provide the (1) case name; (2) docket number; (3) court in which the action is or was pending; and (4) a brief description of each such judicial or administrative proceeding. Attach additional sheets if necessary.

If the letters "NA", the word "None" or no response appears on the lines above, it will be conclusively presumed that the Undersigned certified to the above statements.

III. CERTIFICATION OF ENVIRONMENTAL COMPLIANCE

A. Neither the Contractor nor any affiliated entity of the Contractor has, during a period of five years prior to the date of execution of this Affidavit: (1) violated or engaged in any conduct which violated federal, state or local Environmental Restriction⁵, (2) received notice of any claim, demand or action, including but not limited to citations and warrants, from any federal, state or local agency exercising executive, legislative, judicial, regulatory or administrative functions relating to a violation or alleged violation of any federal, state or local statute, regulation or other Environmental Restriction; or (3) been subject to any fine or penalty of any nature for failure to comply with any federal, state or local statute, regulation or other Environmental Restriction.

If the Contractor cannot make the certification contained in Paragraph A of Section III, identify any exceptions:

(Attach additional pages of explanation to this Disclosure Affidavit, if necessary.)

If the letters "NA", the word "None" or no response appears on the lines above, it will be conclusively presumed that the Undersigned certified to the above statements.

B. Without the prior written consent of the Public Building Commission of Chicago, Contractor will not employ any subcontractor in connection with the contract or proposal to which this Affidavit pertains without obtaining from such subcontractor a certification similar in form and substance to the certification contained in Paragraph A of this Section III prior to such subcontractor's performance of any work or services or furnishing any goods, supplies or materials of any kind under the proposal or the contract to which this Affidavit pertains. C. Until completion of the Contract's performance under the proposal or contract to which this Affidavit pertains, the Contractor will not violate any federal, state or local statute, regulation or other Environmental Restriction, whether in the performance of such contract or otherwise.

IV. INCORPORATION INTO CONTRACT AND COMPLIANCE

The above certification shall become part of any contract awarded to the Contractor set forth on page 1 of this Disclosure Affidavit and are a material inducement to the Public Building Commission of Chicago's execution of the contract, contract modification or contract amendment with respect to which this Disclosure Affidavit is being executed and delivered on behalf of the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

V. VERIFICATION

Under penalty or perjury, I certify that I am authorized to execute this Disclosure Affidavit on behalf of the Contractor set forth on page 1, that I have personal knowledge of all the certifications made herein and that the same are true.

The Contractor must report any change in any of the facts stated in this Affidavit to the Public Building Commission of Chicago within 14 days of the effective date of such change by completing and submitting a new Disclosure Affidavit. Failure to comply with this requirement is grounds for your firm to be deemed non-qualified to do business with the PBCC. Deliver any such new Disclosure Affidavit to: Public Building Commission of Chicago, Director of Procurement, 50 W. Washington, Room 200, Chicago, IL 60602.

Signature of Authorized Officer

Lars T. Barber

Name of Authorized Officer (Print or Type)

Principal

Title

608-273-0592

Telephone Number

NOTARY PUBLIC

Signed and sworn to before me on this 29th day of July ______, 20 10 by

Lars T. Barber _______(Name) as Principal ________(Title) of

W.F. Baird & Associates Ltd. (Bidder/Proposer or Contractor)

My commission expires on Sept 1, 2013

Ver 09-23-2009

Notes 1-5 Disclosure Affidavit

- Business entities are affiliated if, directly or indirectly, one controls or has the power to control the other, or if a third person controls or has the power to control both entities. Indicia of control include without limitation: interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; or organization of another business entity using substantially the same management, ownership or principals as the first entity.
- 2. For purposes of Section II (A) (2) of this certification, a person commits the offense of and engages in bidrigging when he knowingly agrees with any person who is, or but for such agreement should be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of state or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent non-collusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted. see 720 ILCS 5/33-E-3.
- No corporation shall be barred from contracting with any unit of state or local government as a result of a conviction, under either Section 33E-3 or Section 33E-4 of Article 33 of the State of Illinois Criminal Code of 1961, as amended, of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent on behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of the State of Illinois Criminal Code.
- 4. For purposes of Section II(A) of this certification, a person commits the offense of and engages in bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes hereof, shall include at least three contract bids within a period of ten years, the most recent of which occurs after January 1, 1989) of submitting sealed bids to units of state or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. See 720 ILCS 5/33E-4.
- "Environmental Restriction" means any statute, ordinance, rule, regulation, permit, permit condition, order or directive relating to or imposing liability or standards of conduct concerning the release or threatened release of hazardous materials, special wastes or other contaminants into the environment, and to the generation, use, storage, transportation, or disposal of construction debris, bulk waste, refuse, garbage, solid wastes, hazardous materials, special wastes or other contaminants including but not limited to (1) Section 7-28-440 or 11-4-1500 or Article XIV of Chapter 11-4 or Chapter 7-28 or 11-4 of the Municipal Code of Chicago; (2) Comprehensive Environment Response and Compensation and Liability Act (42 U.S.C. § 9601 et seq.) the Hazardous Material Transportation Act (49 U.S.C. § 1801 et seq.); (4) the Resource Conversation and Recovery Act of 1976 (42 U.S.C. § 7401 et seq.); (5) the Clean Water Act (33 U.S.C. § 1251 et seq.); (6) the Clean Air Act (42 U.S.C. § 7401 et seq.); (7) the Toxic Substances Control Act of 1976 (15 U.S.C. § 2601 et seq.); (8) the Safe Drinking Water Act (42 U.S.C. § 300f); (9) the Occupational Health and Safety Act of 1970 (29 U.S.C. § 651 et seq.); (10) the Emergency Planning and Community Right to Know Act (42 U.S.C. § 11001 et seq.); and (10) the Illinois Environmental Protection Act (415 ILCS 5/1 through 5/56.6).

EXHIBIT C

SPECIAL CONDITIONS REGARDING THE UTILIZATION OF MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES FOR PROFESSIONAL SERVICES

Policy Statement

- a. It is the policy of the Public Building Commission of Chicago ("PBC") to ensure competitive business opportunities for MBE and WBE firms in the performance of Contracts, to prohibit discrimination in the award of or participation in Contracts, and to abolish arbitrary barriers to full participation in Contracts by all persons, regardless of race, sex or ethnicity. Therefore, during the performance of this Contract, the Professional Service Provider must agree that it will not discriminate against any person or business on the basis of race, color, religion, ancestry, age, marital status, physical or mental handicap, unfavorable discharge from military service, parental status, sexual orientation, national origin or sex, in the solicitation or the purchase of goods and services or the subcontracting of work in the performance in this Contract.
- b. The Commission requires the Professional Service Provider also agree to take affirmative action to ensure that MBE and WBE firms have the maximum opportunity to compete for and perform subcontracts with respect to this Contract.
- c. The Commission requires the Professional Service Provider to notify MBE and WBE firms, utilized on this contract, about opportunities on contracts without affirmative action goals.

2. Aspirational Goals

- a. Upon the effective date of these Special Conditions, the bi-annual aspirational goals are to award 25% of the annual dollar value of all Commission Construction Contracts to certified MBEs and 5% of the annual dollar value of all Commission Construction Contracts to qualified WBEs.
- b. Further, the Professional Service Provider must agree to use its best efforts to include MBE and WBE firms in any Contract modification work that increases the Contract value. Where the proposed contract modification involves work which can be performed by MBEs and WBEs already performing work on the contract such MBEs and WBEs will participate in such work specified in the contract modification..
- c. Failure to carry out the commitments and policies set forth in this Program constitute a material breach of contract and may result in termination of the Professional Service Provider or such other remedy, as the Commission deems appropriate.

3. Definitions

- For purposes of this Special Condition, the following definitions applies:
 - (1) "Certified Minority Business Enterprise" means a person or entity granted certification by the City of Chicago, County of Cook, Metropolitan Water Reclamation District, Chicago Minority Business Development Council, Central Management Service of the State of Illinois, and Women's Business Development Center.
 - (2) "Certified Women's Business Enterprise" means a person or entity granted certification by the City of Chicago, County of Cook, Metropolitan Water Reclamation District, Chicago Minority Business Development Council, Central Management Service of the State of Illinois, and Women's Business Development Center.
 - (3) "Professional Service Contract" means a contract for professional services of any type.
 - (4) "Contract Specific Goals" means the subcontracting goals for MBE and WBE participation established for a particular contract based upon the availability of MBEs and WBEs to perform and anticipated scope of work of the contract and the Commission's progress towards meeting the aspirational goals.
 - (5) "Professional Service Provider" means any person or business entity that seeks to enter into a Professional Service Contract with the Commission and includes all partners, affiliates and joint ventures of such person or entity.
 - (6) "Executive Director" means the Executive Director of the Commission or his duly designated representative

as appointed in writing.

- (7) "Good faith efforts" means actions undertaken by a Professional Service Provider to achieve a Contract Specific Goal that by their scope, intensity and appropriateness to the objective can reasonably be expected to fulfill the Program's requirements.
- (8) "Joint venture" means an association of two or more persons or entities or any combination of two or more business enterprises and persons numbering two or more, proposing to perform a single for-profit business enterprise, in which each joint venture partner contributes property, capital, efforts, skill and knowledge, and in which the MBE or WBE is responsible for a distinct, clearly-defined portion of the work of the contract and whose share in the capital contribution, control, management, risks and profits of the joint venture is equal to its ownership interest. Joint ventures must have an agreement in writing specifying the terms and conditions of the relationships between the parties and their relationship and responsibilities to the contract.

(9) "Minority" means:

- Any individual in the following racial or ethnic groups, members of which are rebuttably presumed to be socially disadvantaged:
 - African-Americans or Blacks, which includes persons having origins in any of the Black racial groups of Africa;
 - Hispanics, which includes persons of Spanish culture with origins in Mexico, South or Central America or the Caribbean Islands, regardless of race;
- Asian-Americans, which includes (persons whose origins are in any of the original peoples of the Far East, Southeast Asia, the islands of the Pacific or the Northern Marianas, or the Indian Subcontinent);
- American Indians, which includes persons having origins in any of the original peoples of North and South America (including Central America) and who maintain tribal affiliation or community attachment; and
- b. Individual members of other groups, including but not limited to Arab-Americans, found by the Commission to be socially disadvantaged by having suffered racial or ethnic prejudice or cultural bias within American society, without regard to individual qualities, resulting in decreased opportunities to compete in Chicago area markets or to do business with the Commission.
- (10) "Minority-owned business enterprise" or "MBE" means a small local business enterprise which is at least 51% owned by one or more economically disadvantaged minority persons, or in the case of a publicly held corporation at least 51% of all classes of the stock of which is owned by one or more economically disadvantaged minority persons whose management, policies, major decisions and daily business operations are independently managed and controlled by one or more economically disadvantaged minority persons.
- (11) "Program" means the minority- and women-owned business enterprise construction procurement program established in this special condition.
- (12) "Women-owned business enterprise" or "WBE" means a small local business enterprise which is at least 51% owned by one or more economically disadvantaged women or in the case of a publicly owned business, at least 51% of all classes of the stock of which is owned by one or more economically disadvantaged women, whose management, policies, major decisions and daily business operations are independently managed and controlled by one or more economically disadvantaged women.

Determining MBE/WBE Utilization

The methodology for determining MBE and WBE utilization will be determined for purposes of analysis with respect to this contract as follows:

- a. The total dollar value of the contract awarded to the certified MBE or WBE firm will be credited to such participation.
 Only minority business participation may be counted toward MBE participation and only women business participation may be counted toward WBE participation.
- b. The total dollar value of a contract with a firm owned and controlled by minority women is counted toward either the MBE or WBE goal, but not both. The Professional Service Provider employing the firm may choose the goal to

which the contract value is applied. Various work done by one and the same sub-consultant will be considered, for the purpose of this principle, as work effectively done under one subcontract only, which sub-consultant may be counted toward only one of the goals, not toward both.

- c. A Professional Service Provider may count toward its MBE or WBE goal the portion of the total dollar value of a contract with an eligible joint venture equal to the percentage of the ownership and control of the MBE or WBE partner in the joint venture. A joint venture seeking to be credited for MBE participation may be formed among certified MBE and WBE firms, or between certified MBE and WBE firms and a non-MBE/WBE firm. A joint venture satisfies the eligibility standards of this Program if the certified MBE or WBE participant of the joint venture:
 - (1) Shares in the ownership, control, management responsibilities, risks and profits of the joint venture; and
 - (2) Is responsible for a clearly defined portion of work to be performed in proportion to the MBE or WBE ownership percentage.
- d. A Professional Service Provider may count toward its MBE and WBE goals only expenditures to firms that perform a commercially useful function in the work of a contract. A firm is considered to perform a commercially-useful function when it is responsible for execution of a distinct element of the work of a contract and carries out its responsibilities by actually performing, managing, and supervising the work involved. To determine whether a firm is performing a commercially useful function, the Commission will evaluate the amount of work subcontracted, industry practices and other relevant factors.
- e. Consistent with normal industry practices, a MBE or WBE firm may enter into subcontracts. If a MBE or WBE Professional Service Provider subcontracts a significantly greater portion of the work of a contract than would be expected on the basis of normal industry practices, the MBE or WBE will be rebuttably presumed not to be performing a commercially-useful function.
- f. A Professional Service Provider may count toward its goals expenditures to MBE or WBE manufacturers (i.e., suppliers that produce goods from raw materials or substantially alters them before resale).
- g. A Professional Service Provider may count toward its goals expenditures to MBE or WBE suppliers provided that the supplier performs a commercially useful function in the supply process.

Submission of Proposals

- The following schedules and documents constitute the Proposer's MBE/WBE compliance proposal and must be submitted at the time of the proposal.
 - (1) Evidence of Certification: Affidavit of MBE/WBE. A copy of each proposed MBE and WBE firm's Letter of Certification from the City of Chicago, Department of Procurement Services or any other entity accepted by the Public Building Commission of Chicago must be submitted. The PBC certification by the City of Chicago, County of Cook, Metropolitan Water Reclamation District, Chicago Minority Business Development Council, Central Management Service of the State of Illinois, and Women's Business Development Center.
 - (2) Schedule B: Affidavit of MBE/Non-MBE or WBE/Non-WBE Joint Ventures. Where the Proposer's MBE/WBE compliance proposal includes participation of any MBE or WBE as a joint venture participant, the Proposer must submit a "Schedule B: Affidavit of MBE/Non-MBE or WBE/Non-WBE Joint Venture" with an attached copy of the joint venture agreement proposed among the parties. The Schedule B and the joint venture agreement must clearly evidence that the MBE or WBE participant will be responsible for a clearly defined portion of the work to be performed and that the MBE or WBE firm's responsibilities are in proportion with its ownership percentage.
 - (3) Schedule C: Letter of Intent to Perform as a sub-consultant, Subconsultant, or Material Supplier, Schedule C, executed by the MBE/WBE firm (or Joint Venture sub-consultant) must be submitted by the Proposer for each MBE/WBE included on the Schedule D. Schedule C must accurately detail the work to be performed by the MBE or WBE firm and the agreed rates and prices to be paid.
 - (4) Schedule D: Affidavit of Prime Professional Service Provider Regarding MBE or WBE Utilization. A completed Schedule D committing to the utilization of each listed MBE or WBE firm. Unless the Proposer has submitted a completed request for a waiver of participation by MBE/WBE firms (See Request for Waiver procedures in Section 7), the Proposer must include the specific dollar amount or percentage of participation of each MBE/WBE firm listed on its Schedule D. The total dollar commitment to proposed MBE firms must at least equal the WBE goal.

Proposers are responsible for calculating the dollar equivalent of MBE or WBE utilization as percentages of their total proposal.

b. The submittals must have all blank spaces on the Schedule pages applicable to the contract correctly filled in. Agreements between a Proposer and a MBE/WBE in which the MBE/WBE promises not to provide subcontracting quotations to other Proposers are prohibited.

6. Evaluation of Compliance Proposals

- a. The Proposer's MBE/WBE compliance proposal will be evaluated by the Commission. The Proposer agrees to provide, upon request, earnest and prompt cooperation to the Executive Director or his / her designee in submitting to interviews that may be necessary, in allowing entry to places of business, in providing further documentation, or in soliciting the cooperation of a proposed MBE or WBE firm in providing such assistance. A proposal may be treated as non-responsive by reason of the determination that the Proposer's proposal did not contain a sufficient level of Certified MBE or WBE participation, that the Proposer was unresponsive or uncooperative when asked for further information relative to the proposal, or that false statements were made in the Schedules.
- b. If the Commission's review of a Proposer's proposal concludes that the MBE or WBE proposal was deficient, the Commission will promptly notify the Proposer of the apparent deficiency and instruct the Proposer to submit (within 3 business days of such notice given by the Commission) a modification of the MBE or WBE Proposal, in proper format, which remedies the deficiencies cited. Failure to correct all deficiencies cited by the Commission will be cause for rejection of the Proposer's proposal as non-responsive.
- c. Proposers will not be permitted to modify their MBE/WBE compliance proposal except insofar as directed to do so by the Commission. Therefore, all terms and conditions stipulated for prospective MBE and WBE consultants or suppliers should be satisfactorily negotiated prior to the submission to the Commission of the Proposer's MBE/WBE compliance proposal. If circumstances should arise, however, where a proposed MBE/WBE is no longer available, the process described in Section 12 should be followed.

7. Request for Waiver

- a. If a Proposer is unable to identify qualified MBE and WBE firms to perform sufficient work to fulfill the MBE or WBE percentage goals for this Contract, the proposal must include a written request for waiver. A request for waiver must be sent to the Executive Director and must set forth the Proposer's inability to obtain sufficient MBE and WBE firms notwithstanding good faith attempts to achieve such participation.
- Good Faith efforts to achieve participation include but are not limited to:
 - Attendance at the Pre-proposal conference;
 - (2) The Proposer's general affirmative action policies regarding the utilization of MBE and WBE firms, plus a description of the methods used to carry out those policies;
 - (3) Advertisement in trade association newsletters and minority and woman-oriented and general circulation media for specific sub-consultants;
 - (4) Timely notification of specific sub-consultants to minority and woman assistance agencies and associations;
 - (5) Description of direct negotiations with MBE and WBE firms for specific sub-consultants, including:
 - i. The name, address and telephone number of MBE and WBE firms contacted;
 - ii. A description of the information provided to MBE and WBE firms regarding the portions of the work to be performed; and
 - iii. The reasons why additional MBE and WBE firms were not obtained in spite of negotiations.
 - (6) A statement of the efforts made to select portions of the work proposed to be performed by MBE and WBE firms (such as sub-supplier, transport, engineering, distribution, or any other roles contributing to production and delivery as specified in the contract) in order to increase the likelihood of achieving sub participation.
 - (7) As to each MBE and WBE contacted which the Proposer considers to be not qualified, a detailed statement of the reasons for the Proposer's conclusion.
 - (8) Efforts made by the Proposer to expand its search for MBE and/or WBE firms beyond usual geographic

boundaries.

- (9) General efforts made to assist MBE and WBE firms to overcome participation barriers.
- c. The Executive Director, after review and evaluation of the request provided by the Proposer, may grant a waiver request upon the determination that:
 - (1) Sufficient qualified MBE and/or WBE firms capable of providing the goods or services required by the contract are unavailable despite the good faith efforts of the Proposer;
 - (2) The price(s) quoted by potential MBE and/or WBE firms for goods or services is above competitive levels to an extent unwarranted by any increased cost of doing business attributable to the present effects of disadvantage or discrimination.

8. Failure To Achieve Goals

- a. If the Professional Service Provider cannot achieve the contract specific goals, as the Project proceeds, it must have documented its good faith efforts to do so. In determining whether the Professional Service Provider has made such good faith efforts, the performance of other Professional Service Providers in meeting the goals may be considered. The Executive Director or his designee shall consider, at a minimum, the Professional Service Provider's efforts to do the following:
 - (1) Soliciting through reasonable and available means the interest of MBEs or WBEs that Provide interested MBEs or WBEs with adequate information about the plans, specifications and requirements of the contract, including addenda, in a timely manner to assist them in responding to the solicitation.
 - (2) Provide interested MBEs or WBEs with adequate information about the plans, specifications and requirements of the contract, including addenda, in a timely manner to assist them in responding to the solicitation.
 - (3) Negotiating in good faith with interested MBEs or WBEs that have submitted proposals. Documentation of negotiation must include the names, addresses and telephone numbers of MBEs or WBEs that were solicited; the date of each such solicitation; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why agreements could not be reached with MBEs or WBEs to perform the work. That there may be some additional costs involved in solicitation and using MBEs and WBEs is not a sufficient reason for a Professional Service Provider's failure to meet the goals, as long as such costs are reasonable.
 - (4) Not rejecting MBEs or WBEs as being unqualified without sound reasons based on the thorough investigation of a their capabilities. The MBEs' or WBEs' standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations are not legitimate cases for rejecting or not soliciting proposals to meet the goals.
 - (5) Making a portion of the work available to MBE or WBE sub=consultants and suppliers and to select those portions of the work or material consistent with the available MBE or WBE sub-consultants and suppliers, so as to facilitate meeting the goals.
 - (6) Making good faith efforts despite the ability or desire of a Professional Service Provider to perform the work of a contract with its own organization. A Professional Service Provider that desires to self-perform the work of a contract must demonstrate good faith efforts unless the goals have been met.
 - (7) Selecting portions of the work to be performed by MBEs or WBEs in order to increase the likelihood that the goals will be met. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MBE or WBE participation even when the Contract might otherwise prefer to perform these items with its own forces.
 - (8) Making efforts to assist interested MBEs or WBEs in obtaining bonding lines of credit or insurance as required by the Commission or Professional Service Provider.
 - (9) Making efforts to assist interested MBEs or WBEs in obtaining necessary equipment, supplies, materials or related assistance or services, including participation in a mentor-protégée program; and
 - (10) Effectively using the services of the Commission; minority or women community organizations; minority or women groups; local, state and federal minority or women business assistance offices; and other organizations to provide assistance in the recruitment and placement of MBEs or WBEs.

b. In the event the Public Building Commission Procurement Officer determines that the Professional Service Provider did not make a good faith effort to achieve the goals, the Professional Service Provider may file a Dispute to the Executive Director as provided in Section 11 of the Terms and Conditions of this Agreement.

Reporting and Record-Keeping Requirements

- a. The Professional Service Provider, within 5 working days of contract award, must execute a formal subcontract or purchase order in compliance with the terms of the Professional Service Provider's proposal and MBE/WBE assurances. Upon request by the PBC, the Professional Service Provider must provide copies of the contracts or purchase orders executed between it and the MBE and WBE firms. During the performance of the contract, the Professional Service Provider will submit partial and final waivers of lien from MBE and WBE sub-consultant and suppliers indicating the current payment amount and the cumulative dollar amount of payments made to date.
- b. The Professional Service Provider must maintain records of all relevant data with respect to the utilization of MBE and WBE firms, including without limitation payroll records, tax returns and records, and books of account in such detail as the Commission requires, and retain such records for a period of at least 3 years after final acceptance of the work. Full access to such records will be granted to the Commission and/or its designees, on 5 business days' notice in order for the Commission to determine the Professional Service Provider's compliance with its MBE and WBE commitments and the status of any MBE or WBE firm performing any portion of the contract.
- c. The Professional Service Provider will file regular MBE and WBE utilization reports on the form entitled "Status Report of MBE and WBE Sub-Contract Payments", at the time of submitting each monthly invoice. The report should indicate the current and cumulative payments to t MBE and WBE sub-contractors.

Disqualification of MBE or WBE

The Contract may be terminated by the Executive Director upon the disqualification of the Professional Service Provider as an MBE or WBE if the sub-consultants status as an MBE or WBE was a factor in the award and such status was misrepresented by the Professional Service Provider.

a. The Contract may be terminated by the Executive Director upon the disqualification of any MBE or WBE if the sub-consultants or supplier's status as an MBE or WBE was a factor in the award of the contract and the status of the sub-consultant or supplier was misrepresented by the Professional Service Provider. If the Professional Service Provider is supplier, the Professional Service Provider shall make good faith efforts to engage a qualified MBE or WBE

11. Prohibition On Changes To MBE/WBE Commitments

The Professional Service Provider must not make changes to its contractual MBE and WBE commitments or substitute such MBE or WBE sub-consultants without the prior written approval of the Executive Director. Unauthorized changes or substitutions, including performing the work designated for a sub-consultant with the Professional Service Provider's own forces, is a violation of this section and a breach of the contract with the Commission, and may cause termination of the contract for breach, and/or subject the Professional Service Provider to contract remedies or other sanctions. The facts supporting the request must not have been known nor reasonably should have been known by the parties prior to entering into the subcontract.

MBE/WBE Substitution Requirements and Procedures

- a. Arbitrary changes by the Professional Service Provider of the commitments earlier certified in the **Schedule D** are prohibited. Further, after once entering into each approved MBE and WBE sub-contract agreement, the Professional Service Provider shall thereafter neither terminate the subcontract, nor reduce the scope of the work to be performed by the MBE or WBE, nor decrease the price to the MBE or WBE, without in each instance receiving the prior written approval of the Executive Director. In some cases, however, it may become necessary to substitute a new MBE or WBE in order to actually fulfill the MBE or WBE requirements. In such cases, the Executive Director must be given reasons justifying the release by the Professional Service Provider of prior specific MBE or WBE commitments established in the contract, and will need to review the eligibility of the MBE or WBE presented as a substitute. The substitution procedure will be as follows:
 - (1) The Professional Service Provider must notify the Executive Director immediately in writing of an apparent necessity to reduce or terminate a MBE or WBE subcontract and to propose a substitute firm for some phase of work, if needed in order to sustain the fulfillment of the MBE/WBE contract requirements.

- (2) The Professional Service Provider's notification should include the specific reasons for the proposed substitution. Stated reasons which would be acceptable include any of the following reasons: a) Unavailability after receipt of reasonable notice to proceed; b) failure of performance; c)financial incapacity; d) refusal by the subconsultant to honor the proposal price or scope; e) mistake of fact or law about the elements of the scope of work of a solicitation where a reasonable price cannot be agreed; f) failure of the sub-consultant to meet insurance, licensing or bonding requirements; g) the sub-consultant's withdrawal of its proposal; or h) decertification of the sub-consultant as MBE or WBE.
- (3) The Professional Service Provider's position must be fully explained and supported with adequate documentation. Stated reasons which will not be acceptable include: replacement firm has been recruited to perform the same work under terms more advantageous to the Professional Service Provider; issues about performance by the committed MBE or WBE were disputed (unless every reasonable effort has already been taken to have the issues resolved or mediated satisfactorily); an MBE or WBE has requested reasonable price escalation which may be justified due to unforeseen circumstances.

The Profession Service Provider's notification should include the names, address and principal official of any proposed substitute MBE or WBE and the dollar value and scope of work of the proposed subcontract. Attached should be all the same MBE/WBE affidavits, documents and Letters of Intent which are required of the proposed MBE or WBE firms.

- (4) The Executive Director will evaluate the submitted documentation, and respond within fifteen (15) working days to the request for approval of a substitution. The response may be in the form of requesting more information, or requesting an interview to clarify or mediate the problem. In the case of an expressed emergency need to receive the necessary decision for the sake of job progress, the Executive Director will instead respond as soon as practicable.
- (5) Actual substitution of a replacement MBE or WBE to fulfill contract requirements must not be made before the Executive Director's approval is given of the acceptability of the substitute MBE or WBE. This subcontract must be executed within five (5) working days, and a copy of the MBE WBE subcontract with signatures of both parties to the agreement should be submitted immediately to the Executive Director.
- b. The Executive Director will not approve extra payment for escalated costs incurred by the Professional Service Provider when a substitution of sub-consultants becomes necessary for the Professional Service Provider in order to comply with MBE/WBE contract requirements.
- c. No relief of the MBE/WBE requirements will be granted by the Executive Director except in exceptional circumstances. Requests for complete or partial waiver of the MBE/WBE requirements of this contract must be made in writing, stating all details of the request, the circumstances, and any additional relevant information. The request must be accompanied by a record of all efforts taken by the Professional Service Provider to locate specific efforts undertaken to achieve compliance with the MBE/WBE goals.

Non-Compliance

- a. The Executive Director has the authority to apply suitable sanctions to the Professional Service Provider if the Professional Service Provider is found to be in non-compliance with the MBE and WBE requirements. Failure to comply with the MBE or WBE terms of this contract or failure to use MBE or WBE firms as stated in the Professional Service Provider's assurances constitutes a material breach of the contract, and may lead to the suspension or termination of the contract in part or in whole. In some cases, monthly progress payments may be withheld until corrective action is taken.
- b. When the contract is completed, if the Executive Director has determined that the Professional Service Provider did not comply in the fulfillment of the required MBE and/or WBE goals, and a grant of relief of the requirements was not obtained, the Commission will be damaged in the failure to provide the benefit of participation to minority or women business to the degree set forth in this Special Condition. In that case, the Commission may disqualify the Professional Service Provider from entering into future contracts with the Commission.

Severability

 a. If any section, subsection, paragraph, clause, provision or application of these Special Conditions is held invalid by any count, the invalidity of such section, paragraph, clause or provision will not affect any of the remaining

provisions hereof.

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CONSTRUCTION MATERIAL TESTING & INSPECTION SERVICES
SPECIALTY CONSULTANT & INSPECTION SERVICES
31ST STREET HARBOR – COASTAL PROJECT – PS1832
PROJECT NO.: 11120

(COMMISSION'S SCHEDULE C AND D FORM EXECUTED BY CONSULTANT FOLLOWS THIS PAGE.)

SCHEDULE C - Letter of Intent from MBE/WBE To Perform As Subcontractor, Subconsultant, and/or Material Supplier (1 of 2)

SCHEDULE C AND SUPPORTING DOCUMENTS MUST BE SUBMITTED WITH PROPOSAL

Name of Project:		
Project Number:		
FROM:	·	
(Name of MBE or WBE)	MBE	WBE
TO:		
(Name of Professional Service Provider)	and Public Building Co.	mmission of Chicago
The undersigned intends to perform work in (check one):	connection with the above	-referenced project as
a Sole Proprietor a Partnership	a	
The MBE/WBE status of the undersigned is configure . In addition, Venture with a non-MBE/WBE firm, a Schedule B	rmed by the attached Letter in the case where the u , Joint Venture Affidavit, is p	r of Certification, dated ndersigned is a Joint provided.
The undersigned is prepared to provide the follo described goods in connection with the above-nare	Owing described services	
The above-described services or goods are offerences stipulated in the Contract Documents.	ed for the following price, w	vith terms of payment

SCHEDULE C - Letter of Intent from MBE/WBE To Perform As Subcontractor, Subconsultant, and/or Material Supplier (2 of 2)

PARTIAL PAY ITEMS

For any of the above items that are partial pay items, specifically describe the work and subcontract dollar amount:		
If more space is needed to fully describ payment schedule, attach additional she	e the MBE/WBE firm's proposed scope of work and/or eet(s).	
SUB-SUBCONTRACTING LEVELS		
% of the dollar value of the MBE contractors.	E/WBE subcontract will be sublet to non-MBE/WBE	
% of the dollar value of the MBE	E/WBE subcontract will be sublet to MBE/WBE contractors.	
	ab-subcontracting any of the work described in this ch blank above. If more than 10% percent of the value of work will be sublet, a brief explanation and description of	
	agreement for the above work with the General Bidder, act with the Public Building Commission of Chicago, and eceipt of a notice of Contract award from the Commission.	
Name of MBE/WBE Firm (Print)	Signature	
Date		
	Name (Print)	
Phone		
IF APPLICABLE: By:		
Joint Venture Partner (Print)	Signature	
Date	Name (Print) MBE Non-MBE/WBE	

SCHEDULE D - Affidavit of Professional Service Provider Regarding MBE/WBE Participation (1 of 2)

Name of Project:	
STATE OF ILLINOIS	}
COUNTY OF COOK	<pre>}SS }</pre>
In connection with the a	above-captioned contract, I HEREBY DECLARE AND AFFIRM that I am the
Title and duly authorized rep	resentative of
Name of Professional S whose address is	ervice Provider
of MBE/WBE participation (if applicable), and the fo	

Name of MBE/WBE Contractor	Type of Work to be Done in Accordance with Schedule C	Dollar Credit Toward MBE/WBE Goals		
		MBE	WBE	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
	_	\$	\$	
		\$	\$	
	Total Net MBE/WBE Credit	\$	\$	
	Percent of Total Base Bid	9,	6 %	

The Professional Service Provider may count toward its MBE/WBE goal a portion of the total dollar value of a contract with a joint venture equal to the percentage of the ownership and control of the MBE/WBE partner.

SCHEDULE D - Affidavit of Professional Service Provider Regarding MBE/WBE Participation (2 of 2)

·	•				
SUB-SUBCONTRACTING LEVELS					
% of the dollar value of the MBE/WBE scontractors.	subcontract will be sublet to non-MBE/WBE				
% of the dollar value of the MBE/WBE s	subcontract will be sublet to MBE/WBE contractors.				
If MBE/WBE subcontractor will not be sub-subco Schedule, a zero (0) must be filled in each blank	ontracting any of the work described to the				
If more than 10% of the value of the MBE/WBE subcontractor's scope of work will be sublet, a brief explanation and description of the work to be sublet must be provided.					
The undersigned will enter into a formal agreeme	The undersigned will enter into a formal agreement for the above work with the above-referenced MBE/WBE firms, conditioned upon performance as Professional Service Provider of a Contract with the Commission, and will do so within five (5) business down at two city of the contract				
Ву:					
·					
Name of Professional Service Provider (Print)	Signature				
Date	Name (Print)				
Phone					
IF APPLICABLE:					
Ву:					
Joint Venture Partner (Print)	Signature				
Date	Name (Print)				
Phone/FAX	MBE Non-MBE/WBE				

STATUS REPORT OF MBE/WBE (SUB) CONTRACT PAYMENTS (1 of 2)

		Contract Number		
				
}				
}	} SS			
ove-caption	oned contract:			
M that I				
-				
 _		and duly authorized representative of		
	} pove-caption M that I			

and that the following Minority and Women Business Enterprises have been contracted with, and have furnished, or are furnishing and preparing materials for, and have done or are doing labor on the above-captioned contract; that there is due and to become due them, respectively, the amounts set opposite their names for materials or labor as stated; and that this is a full, true, and complete statement of all such MBEs/WBEs and of the amounts paid, due, and to become due to them:

MBE/WBE Name	Contract For	Amount of Contract	Total Previous Requests	Amount This Request	Balance to Complet
	+	_			
	 				
				·	
					
					<u> </u>
			<u> </u>		
	TOTALS				

STATUS REPORT OF MBE/WBE (SUB) CONTRACT PAYMENTS (2 of 2)

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED, ON BEHALF OF THE ABOVE FIRM, TO MAKE THIS AFFIDAVIT.

(Affiant)		
(Date)	· 	
On this	day of	20 .
before me,appeared	d that he (she) executed the same in the ca	_, the undersigned officer, personally
In witness thereof, I hereunto set my	hand and official seal.	
Notary Public	· ·	
Commission Expires Seal)		

EXHIBIT D W9 FORM

CONSTRUCTION MATERIAL TESTING & INSPECTION SERVICES
SPECIALTY CONSULTANT & INSPECTION SERVICES
31ST STREET HARBOR – COASTAL PROJECT – PS1832
PROJECT NO.: 11120

(COMMISSION'S W9 FORM FOLLOWS THIS PAGE.)

(Rev. October 200

Request for Taxpayer

Give form to the

Depar Intern	tment of the Treasury al Revenue Service	Identification Number and Certi	ficatio	n	requester. Do no send to the IRS.
κi	Name (as shown or	n your income tax return)			
m	W.F. Baird & As	ssociates Ltd.			
page	Business name, if o	different from above		<u></u>	
6					
Print or type Specific Instructions	Other (see instruction Address (number, st	box: ☐ Individual/Sole proprietor ☑ Corporation ☐ Partnership company. Enter the tax classification (D=disregarded entity, C=corporation, P=ptions) ► treet, and apt. or suite no.)			Exempt payee
т Ё	2981 Yarmouth	Greenway Drive	Requeste	r's name and ad	dress (optional)
20	City, state, and ZIP	code	Public E	Building Com	mission of Chicago
တ်	Madison, WI 537	711			masion of Culcago
See	List account number	(s) here (optional)			
andi, s	ivie proponetor or di	opriate box. The TIN provided must match the name given on Line 1 is dividuals, this is your social security number (SSN). However, for a respective entity, see the Part I instructions on page 3. For other entity number (EIN). If you do not have a number could be seen that the part of the page 3.	cidont	Social security	y number ;
Note.	f the account is in n	n number (EIN). If you do not have a number, see <i>How to get a TIN</i> or	page 3.		or ·
numbe	r to enter.	nore than one name, see the chart on page 4 for guidelines on whose	;	Employer iden	tification number
Part	I Certification	on		39	1585880
Under r	penalties of perjury,				
 The I am Rev notified 	number shown on the not subject to back enue Service (IRS) the field me that I am not be not to the not to the not the	this form is my correct taxpayer identification number (or I am waiting kup withholding because: (a) I am exempt from backup withholding, o hat I am subject to backup withholding as a result of a failure to repo	for a num or (b) I have rt all intere	ber to be issue not been noti st or dividends	ed to me), and
	, 4 0.0. CILIZELL OF OL	JICT U.S. Derson (dofined but)			
vithhold For more	ing because you ha	You must cross out item 2 above if you have been notified by the IRS we failed to report all interest and dividends on your tax return. For reacquisition or abandonment of secured property, cancellation of debt, payments other than interest and dividends, you are not require the instructions or page 4.	that you a al estate tr contributi d to sign t	are currently su ansactions, ite ons to an indiv he Certification	ibject to backup m 2 does not apply, idual retirement
Sign Iere	Signature of U.S. person ▶	milla		74 11	

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 - 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

The U.S. owner of a disregarded entity and not the entity,

Page 2

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

- The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
 - 2. The treaty article addressing the income.
- The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- The type and amount of income that qualifies for the exemption from tax.
- Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

- 1. You do not furnish your TIN to the requester,
- You do not certify your TIN when required (see the Part II instructions on page 3 for details),
- The IRS tells the requester that you furnished an incorrect TIN,

- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
- 5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see Special rules for partnerships on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

- 1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
- The United States or any of its agencies or instrumentalities,
- A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
- A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
- An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

- 6. A corporation,
- 7. A foreign central bank of issue,
- 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States.
- A futures commission merchant registered with the Commodity Futures Trading Commission,
 - 10. A real estate investment trust,
- 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
- 12. A common trust fund operated by a bank under section 584(a),
 - A financial institution,
- A middleman known in the investment community as a nominee or custodian, or
- 15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for	THEN the payment is exempt for All exempt payees except for 9		
Interest and dividend payments			
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker		
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5		
Payments over \$600 required to be reported and direct sales over \$5,000 '	Generally, exempt payees 1 through 7		

See Form 1099-MISC, Miscellaneous Income, and its instructions.

However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. **Caution:** A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see Exempt Payee on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

- 1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.
- 2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

- 3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.
- 4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
- 5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

and Number	To Give the Requester
For this type of account:	Give name and SSN of:
Individual Two or more individuals (joint account)	The individual The actual owner of the account or if combined funds, the first individual on the account.
Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee '
 b. So-called trust account that is not a legal or valid trust under state law 	The actual owner '
 Sole proprietorship or disregarded entity owned by an individual 	The owner 3
For this type of account:	Give name and EIN of:
Disregarded entity not owned by an individual	
A valid trust, estate, or pension trust Corporate or LLC electing corporate status on Form 8832	Legal entity * The corporation
Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
Partnership or multi-member LLC A broker or registered nominee Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments ist first and circle the same of the	The partnership The broker or nominee The public entity

List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. Possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal and state agencies to enforce federal countries. nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Circle the minor's name and fumish the minor's SSN.

³You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EiN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see Special rules for partnerships on page 1.

ACORD, CERTI	TICATE OF LIA	RILIIYIN	NSURAN	ICE	DATE (MM/DD/YYYY)
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Willis of Illinois, Inc 233 South Wacker Drive	c.	ONLY	AND CONFER	RS NO RIGHTS UPON	R OF INFORMATION
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W.F. Baird & Associates	- T-3				NAIC#
David Werren		INSURER B:	Liberty In	Indemnity Compan surance Underwri	y of 25666
2981 Yarmouth Greenway	Drive	INSURER C:	Travelers	Property_&_Casua	ter_19917
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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.